

**TOWN OF SEAGROVE
MINUTES
REGULAR MEETING DECEMBER 5th, 2017**

The meeting was called to order at 7:30 p.m. by Mayor Fernandez. Those present were Mayor Pro-Tem Barbara Luther, Sandra Walker, Commissioner Pam Allen, Commissioner Jason Auman and Commissioner Cindy Neef.

A. Approval of Minutes

Minutes for the November Meeting were approved. Commissioner Neef made the motion with the one correction of a name spelling, Commissioner Walker 2nd the motion and the motion passed unanimously.

B. Approval of Treasurer's Report

Treasurer's Report was approved. Commissioner Allen made the motion, Commissioner Auman 2nd the motion and the motion passed unanimously.

C. Swearing In Of Our New Board

Town Clerk Eleanor Roberts swore in Mayor David Fernandez and Commissioners Pam Allen, Sandra Walker, Ed Walker, Jason Auman, Cindy Neef.

Mayor Fernandez made a nomination of Commissioner Cindy Neef as Mayor Pro Tem, there were no other nominations made, Commissioner Allen 2nd the nomination. Cindy Neef accepted as Mayor Pro Tem for this term and this passed unanimously.

Note: Mayor Fernandez, Mayor Pro Tem Neef, and Commissioner Ed Walker received the highest votes and will stay in office for the first 4 year term. Commissioner's Sandra Walker, Allen, and Auman will serve for 2 years and then those seats will go to a 4 year term according to the Town of Seagrove's Charter.

*Mayor Fernandez assigned the following positions:

Commissioner Auman ~ Park Commissioner

Commissioner Allen ~ Street Commissioner

Mayor Pro Tem Cindy Neef and Commissioner Ed Walker work together on coordinating events

Commissioner Ed Walker ~ Event Coordinator

Commissioner Sandra Walker ~ Zoning Commissioner and Financial Auditor Commissioner

D. Citizen of the Year

Barbara Luther – Seagrove's Librarian, former Mayor Pro Tem, and local historian.

E. Police Report

The Police Report for December 2017 is attached.

F. Committee Reports

Cindy Neef – Beautification and Event Coordinator Assistant

Nothing at this time.

Jason Auman – Park

Nothing at this time.

Ed Walker – Event Coordinator

Nothing at this time.

Sandra Walker – Zoning

A new business has opened, The Shed Station. The next Zoning Meeting will be held on January 15th, 2018 at 7:00 pm

Pam Allen – Street

Nothing at this time.

G. Old Business

Depot Update

Park Renovation Update

The keyless locks for all four bathrooms will be \$900, not \$800 as originally discussed. Commissioner Walker made the motion to approve the increase and Commissioner Auman 2nd the motion. The motion passed unanimously.

Sidewalk Grant Update

Steering Committee is as follows: Frank Neef, Eleanor Roberts, Kevin Hill, Homer Beheler, Kelly Larkin, Carol and Jimsong Kim, Sandra Walker, and David Fernandez. The first meeting will be in January 2018.

Sapona- Luck Building Update

Mold Remediation is complete among many other things, thanks to Dean and Jack Lail. An architectural drawing will need to be done and given to Randolph County Planning and Zoning for approval and inspection. Our hopes are to renovate the entire 90K square foot building. If one wanted to stay on top of the progress or make a donation please visit luckscannery@weebly.com

Christmas Tree Lighting and Parade

Cindy thinks we had more people at this parade than in the past. There was \$3900 received in donations for the gifts this year. We had a wonderful Santa Clause, Mrs. Santa, and elves! Thank you Homer, Sally, Pam, and Barbara. Cindy wants to donate all things opened from the coffee and hot chocolate to the Police Department so that they are used and not thrown away.

Discussion of being able to retrieve the funds to cover the expenses of those who spent their own money turned into a topic of the Town becoming the overseer of the Christmas Tree Fund. Commissioner Sandra Walker made a motion to table the discussion of having the Town over the DDA for the Christmas Tree funds. Mayor Pro Tem Neef 2nd the motion, the motion passed unanimously.

H. Public Discussion

"When is the Depot coming?" was the question from the community.

I. New Business

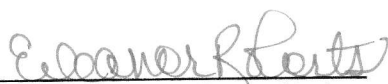
- Representative on the Seagrove Ulah Water Board is up for renewal.
 - a. Mayor Pro Tem Neef nominated Steve Williams to continue being the Town of Seagrove's Representative for the next 3 years. Commissioner Auman 2nd the nomination. The nomination passed.

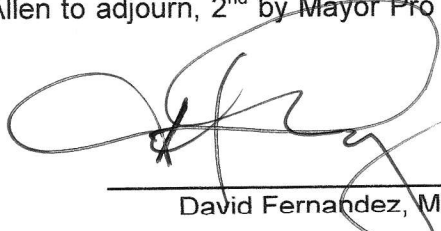
Motion was made to close open session to go into a Closed Session by Commissioner Sandra Walker and 2nd by Mayor Pro Tem Neef. The motion passed unanimously.

Motion was made to go back into Open Session by Commissioner Auman and 2nd by Mayor Pro Tem Neef. The motion passed unanimously.

Motion was made by Commissioner Allen to adjourn, 2nd by Mayor Pro Tem Neef. The motion passed unanimously.

TOWN OF SEAGROVE

ATTEST: 
Eleanor Roberts, Town Clerk



David Fernandez, Mayor

Special Called Town Meeting

December 29, 2017

2:00PM

The purpose of this meeting is to accept the Land Donation Agreement and Property Deed from Betty and Jack Lail and the other leases that were established by them.

Those attended this meeting were: Mayor David Fernandez, Mayor Pro-Tem Cindy Neef, Commissioner Sandra Walker, Commissioner Ed Walker, and Commissioner Jason Auman.

1) The first order of business is to accept the Land Donation Agreement from Betty and Jack Lail. There was one change to the document in Section 6.4. 'The driveway separating the Property from the entirety of the site shall be named by the Town and designated as a street to be maintained by Town. Town will begin process of extending the street to NC 705 on the east of the Property within 3 years.'

Commissioner Sandra Walker asked, what is the intended purpose of this road extension around the building? Mayor David Fernandez stated that this would give Sapona another access to their property and would give the town another access around the back of Town buildings. The Seagrove/Ulah Metropolitan Water District has an easement to this section and wondered if they have been notified. Mayor David Fernandez stated he had talked with Mike Walker on this subject. He also stated we are not committed to complete the street around the building but to start the process having a city street between the buildings. The attorney recommended that we take 3 years to work on this process. Sapona has a gate and will move it to another area. This street will increase our Powell monies. Motion to accept this agreement by Commissioner Jason Auman, Mayor Pro-Tem Cindy Neef seconded. Vote was unanimous.

2) Discussion of T&D Solutions, LLC. Effective May 1st, 2017. They are leasing 9,000 square feet of the premises for commercial use parking their trucks. The first rent of \$260.00 was released to the Town from JBDL, LLC. This is the agreement set forth in the lease for the Town to receive monies for said premises.

3) Discussion of GroundLion Brewing leasing of property. They will rent approximately 10,493 square feet of the premises for their brewing processing. The agreement from JBDL, LLC that GroundLion was given 1 year free rent in exchange for \$10,000 in renovations within their said section of the premises. It is a 5 year lease and after the first year, the rent will be approximately \$1,000 per month. Mayor David Fernandez has asked JBDL, LLC for the contract that was signed by both parties to have on file. The 15th of September was the beginning of their lease.


Motion to accept the properties from JBDJ, LLC was made by Commissioner Ed Walker, seconded by Commissioner Sandra Walker. Vote was unanimous. All this needed to be signed and registered by 5:00PM.

Other discussions, in Section 6.10 of the Land Donation Agreement, Mayor David Fernandez discussed the requirements. 'The Town shall create an advisory development committee focused on the use and maintenance of the Property. The committee shall compose of: one member from the Town Council, one member of the local business community, one member at large, one member from each of the two major donors, and one member from the pottery community. This committee shall administer the Luck's Cannery Naming Policy.' The convention center was requested to be named after Mrs. Wavie Presnell. The Presnell Foundation donated \$25,000 to the cause. Half will be paid to the Town this year and the other half next year.

More discussion was given on the renovations and when the Town can move in the New Town Hall.

Motion to adjourn the meeting, made by Commissioner Sandra Walker, Commissioner Jason Auman seconded. Vote was unanimous.

TOWN OF SEAGROVE



David Fernandez, Mayor

ATTEST: Eleanor Roberts
Eleanor Roberts, Town Clerk

Town of Seagrove

1/1/2018 2:37 PM



Register: First Bank Gen Fund

From 12/01/2017 through 12/31/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/01/2017	2826	Sandra Curtis & Sara...	Administrative Expens...		250.00	X		219,474.57
12/01/2017	2827	Rex Auman	-split-		1,492.50	X		217,982.07
12/08/2017		NC Treasurer Retire...	Administrative Expens...		308.74	X		217,673.33
12/11/2017	2831	USPS	Administrative Expens...	Box Rent 12/2...	70.00	X		217,603.33
12/11/2017	2832	United Fuels, LLC	Police Dept Expenses:...		177.72	X		217,425.61
12/11/2017	2833	Seagrove Ulah Metro...	Park Expenses:Park Ut...		84.90	X		217,340.71
12/11/2017	2834	First Bank	Administrative Expens...		32.92	X		217,307.79
12/11/2017	2835	Duke Energy Progress	-split-		140.88	X		217,166.91
12/11/2017	2836	NC Interlocal Risk A...	Administrative Expenses	2016-2017 Au...	11.99	X		217,154.92
12/11/2017	2837	Republic Services	-split-		2,204.59	X		214,950.33
12/11/2017	12152018	United States Treasury	-split-	56-6146371	1,113.78	X		213,836.55
12/13/2017		Randolph County - C...	Officer Fees	Deposit		X	7.38	213,843.93
12/13/2017		Pottery by Frank Neef	Park Renovation Grant	Deposit		X	200.00	214,043.93
12/13/2017		H.ClayandWavie M....	Donations-New Town ...	Deposit		X	12,500.00	226,543.93
12/15/2017		NCOSC	State Sales Tax	Deposit		X	4,179.00	230,722.93
12/15/2017		NCOSC	State Sales Tax	Deposit		X	6,148.37	236,871.30
12/15/2017	2838	Billy J Maness	-split-		531.69	X		236,339.61
12/15/2017	2839	Eleanor V Roberts	-split-		826.50	X		235,513.11
12/15/2017	2840	Jason R. Auman	-split-		782.45	X		234,730.66
12/18/2017		Randolph County	Property Tax	Deposit		X	14,647.14	249,377.80
12/18/2017		NCOSC	Miscellaneous Income	Seagrove Polic...		X	100.21	249,478.01
12/19/2017	2841	Seagrove Fire Depart...	Administrative Expens...		3,897.14			245,580.87
12/19/2017	2842	Verizon Wireless	Police Dept Expenses:...		428.00	X		245,152.87
12/19/2017	2843	CenturyLink	-split-		233.34	X		244,919.53
12/19/2017	2844	Duke Energy Progress	Administrative Expens...		511.16			244,408.37
12/19/2017	2845	Cindy Neef	Town Beautification E...		31.25			244,377.12
12/20/2017		Randolph County	DMV Vehicle Tax Coll...	Deposit		X	731.75	245,108.87
12/26/2017	2846	REMC	Park Expenses:Park Ut...		50.40			245,058.47
12/26/2017	2847	Staples	Police Dept Expenses:...		109.13			244,949.34
12/26/2017	2848	Bennett, Horner, & ...	Administrative Expens...		495.00			244,454.34
12/26/2017	2852	Town of Seagrove-Tr...	Donations-New Town ...		12,500.00	X		231,954.34
12/26/2017	2853	Town of Seagrove-Tr...	Donations-New Town ...		250.00	X		231,704.34
12/29/2017	2854	Billy J Maness	-split-		531.67			231,172.67
12/29/2017	2855	Jason R. Auman	-split-		782.46			230,390.21

Town of Seagrove

1/1/2018 2:37 PM



Register: Powell Funds First Bank

From 12/01/2017 through 12/31/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/05/2017		Rex Auman	Powell Bill Expenses:P...		382.50	X		20,292.69
12/26/2017		NC DOT	Powell Bill Income	Deposit		X	5,438.83	25,731.52
12/31/2017			Interest Income	Interest		X	2.03	25,733.55

Dec. 2017

Seagrove Police Department: Officer _____ Unit Number # _____ Patrol Log

Week Date Start: ____/____/____ Week Date End: ____/____/____

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday		Total
Miles	804								
Training									
Hours	234								
Court	4								
Interviews	9								
Warrants Served	7								
Warrants Drawn									
On View Arrest									
Criminal Citation									
Involuntary									
DWI									
Traffic Citation	10								
Traffic Warning Citation	29								
Traffic Assist	1								
Officer Assist	6								
Traffic Accident									
Domestic	1								
Fight	1								
Alarm	2								
Armed Person									
Suspicious Person	6								
Suspicious Vehicle	7								
Citizen Assist	11								
Larceny									
B & E									
Trespass									
Juvenile									
Business Check	149								
Seagrove School	17								
Code # 1	1								
Arrest Report	3								
Found Property									
Misc Report	25								
Misc Call	7								
Drugs Seized									

Additional Notes: FIGHT CALL WAS AT 313 WRIGHT ST. 2 people arrested.

Signed by: _____

Date: ____/____/____