

## TOWN OF SEAGROVE

### MINUTES

#### REGULAR MEETING FEBRUARY 4<sup>TH</sup>, 2020

The meeting was called to order at 6:01 p.m. by Mayor Fernandez. Those present were, Commissioner Homer Beheler, Commissioner Kathy Fernandez, Commissioner Carol Kim and Commissioner Ed Walker. Mayor Pro Tem Cindy Neef was absent.

**A. Approval of Minutes**

The approval of the regular minutes for January 2020 was motioned by Commissioner Kathy Fernandez.

The motion passed.

**B. Police Report**

Attached.

**C. New reporter for Seagrove area**

Mayor Fernandez received word from Courier Tribune that they plan to start sending a new reporter to cover the town's meetings again.

**D. Vote on Planning Board Replacement**

Commissioner Ed Walker motioned to approve Sandra Walker to replace Commissioner Beheler as a member of the Planning board.

2<sup>nd</sup> by Commissioner Carol Kim

The motion passed.

**E. Budget Review**

Town Clerk, Kathryn Baker, presented an extensive overview of the budget as of January 7<sup>th</sup>, 2020 to the board to review our status year to date. Also, reviewed a quote by SimpleCom for a new telephone communications system. Recommendation was made by the board to table decision on the phone system until the next fiscal year.

**F. Bid for Town Hall**

We have received a bid from David Baker for \$5,200 to install a handicap ramp and new doors in the town hall to ensure we match architectural plans to legally occupy the town hall space.

The Luck's Advisory board may be willing to contribute to cover some of this expense.

Commissioner Homer Beheler motioned to approve Town Clerk, Kathryn Baker, and Commissioner Carol Kim to review budget and present budget amendment recommendation at the next meeting and to approve the expenditure of \$5,200.

2<sup>nd</sup> by Commissioner Ed Walker

The motion passed.

**G. Approval of the Financial Report**

The approval of the Financial Report for January 2020 was motioned by Commissioner Homer Beheler.

2<sup>nd</sup> by Commissioner Carol Kim

The motion passed.

**H. Sidewalk Prioritization Public Input**

Mayor Fernandez has applied for a grant with the NCDOT through Piedmont Triad Regional Council for our sidewalks. We got a quote from Brian Moody construction which has been presented and we are now in the prioritization phase. The first meeting for public input regarding this grant is to be held by the NC DOT in Carthage on February 5<sup>th</sup>. The Mayor requested that we have Sergeant Auman and Council Members to attend to represent Seagrove to convey how important the sidewalks would be to our community.

**I. Luck's Cannery Update**

The Glass Shop is coming in the next two weeks to install the glass storefronts. We have applied for a building permit that should be issued within the next day or two. We have a plumber under contract. We have a metal contractor under contract to build bathroom walls. We have received a bid for HVAC and still waiting on contract/bid from electrician.

Jonathan Stratton of Eastern Steel Works gave a short presentation about potentially leasing space at the Cannery. Eastern Steel Works is a start up manufacturing company. The intent is to make bridge components. Eastern Steel works is to present their lease proposal to the Luck's Advisory Committee at their next meeting.

**J. Committee Reports**

**Commissioner Homer Beheler – Zoning & Events Assist**

Solar panels planned at 630 East Main St. – Residential – approval is signed

**Commissioner Cindy Neef – Beautification**

Absent.

**Commissioner Kathy Fernandez – Events**

4<sup>th</sup> of July event in the works. More details to come.

**Commissioner Ed Walker – Streets**

There are many furniture pieces that are getting damaged by water in the Luck's Cannery construction area. Suggest selling the furniture or auction. Commissioner Ed Walker to look into options.

Need to add a lock on door of lower area of cannery and put a door in opening. Need to bring up to Luck's Advisory Committee.

Commissioner Kathy Fernandez motioned to approve that old bathroom stall dividers in Cannery be used for Carolina Bronze new bathroom space.

2<sup>nd</sup> by Commissioner Carol Kim

Commissioner Ed Walker recused himself.

The motion passed.

Carolina Bronze recently had forced air propane heater installed in space. It's ¼ of total needed to totally heat the space, but it's enough to ensure water lines do not freeze. Walls need to be insulated to not expend extra gas. Commissioner Kathy Fernandez motioned to approve that we include this in Carolina Bronze's lease contract.

2<sup>nd</sup> by Commissioner Carol Kim.

Commissioner Ed Walker recused himself.

The motion passed.

**Commissioner Carol Kim – Finance**

Nothing at this time.

**K. Public Discussion**

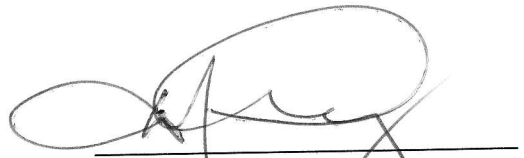
Multiple potholes at Auman St. needs to be repaired

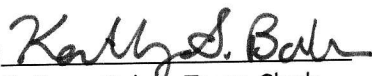
Pothole on West King Ave. needs to be repaired

There is streetlight pole that needs to have power transferred. Contractor for Duke Power never moved Christmas light power on this pole.

Commissioner Kathy Fernandez made the motion to adjourn the meeting and Commissioner Ed Walker 2<sup>nd</sup> the motion. The motion carried.

TOWN OF SEAGROVE

  
\_\_\_\_\_  
David Fernandez, Mayor

ATTEST:   
Kathryn Baker, Town Clerk

Town of Seagrove

2/1/2020 8:47 AM

Register: First Bank Gen Fund

From 01/01/2020 through 01/31/2020

Sorted by: Date, Type, Number/Ref

| Date       | Number  | Payee                   | Account                  | Memo       | Payment  | C | Deposit   | Balance    |
|------------|---------|-------------------------|--------------------------|------------|----------|---|-----------|------------|
| 01/04/2020 | 3602    | Republic Services       | Administrative Expens... |            | 150.30   | X |           | 138,812.73 |
| 01/04/2020 | 3603    | Republic Services       | Administrative Expens... |            | 2,242.73 | X |           | 136,570.00 |
| 01/04/2020 | 3604    | Randolph Communic...    | Police Dept Expenses:... |            | 62.04    | X |           | 136,507.96 |
| 01/04/2020 | 3605    | Randolph Communic...    | Administrative Expens... |            | 193.54   | X |           | 136,314.42 |
| 01/04/2020 | 3606    | United Fuels, LLC       | Police Dept Expenses:... |            | 260.84   | X |           | 136,053.58 |
| 01/05/2020 | 3607    | NC Interlocal Risk M... | Administrative Expens... |            | 239.12   | X |           | 135,814.46 |
| 01/05/2020 | 3608    | Duke Energy Progress    | Utilities:Streetlights   |            | 515.89   | X |           | 135,298.57 |
| 01/05/2020 | 3609    | REMC                    | -split-                  |            | 196.37   | X |           | 135,102.20 |
| 01/05/2020 | 3610    | Milestone Computer ...  | Administrative Expens... |            | 243.61   | X |           | 134,858.59 |
| 01/05/2020 | 3611    | Rex Auman               | Park Expenses:Mainten... |            | 1,492.50 | X |           | 133,366.09 |
| 01/06/2020 |         | NC Treasurer Retire...  | Police Dept Expenses:... |            | 454.72   | X |           | 132,911.37 |
| 01/08/2020 |         | Randolph County - C...  | Officer Fees             | Deposit    |          | X | 9.00      | 132,920.37 |
| 01/08/2020 |         | Upton Accounting, I...  | Donations-Christmas E... | Deposit    |          | X | 100.00    | 133,020.37 |
| 01/08/2020 |         | H & H Furniture         | Donations-Christmas E... | Deposit    |          | X | 300.00    | 133,320.37 |
| 01/08/2020 |         | Four Seasons Furniture  | Donations-Christmas E... | Deposit    |          | X | 300.00    | 133,620.37 |
| 01/08/2020 | 3612    | Duke Energy Progress    | Administrative Expens... |            | 32.11    | X |           | 133,588.26 |
| 01/08/2020 | 3613    | AAA Portable Toilets    | Christmas Event Expen... |            | 171.20   | X |           | 133,417.06 |
| 01/08/2020 | 3614    | Duke Energy Progress    | -split-                  |            | 1,050.17 | X |           | 132,366.89 |
| 01/08/2020 | 3615    | AAA Portable Toilets    | Park Expenses:Park Ut... |            | 139.10   | X |           | 132,227.79 |
| 01/08/2020 | 3616    | Cindy Neef              | Christmas Event Expen... |            | 710.42   |   |           | 131,517.37 |
| 01/08/2020 | 3617    | Kathy Fernandez         | Christmas Event Expen... |            | 508.53   |   |           | 131,008.84 |
| 01/13/2020 |         | Randolph County Fi...   | Property Tax             | Deposit    |          | X | 14,834.50 | 145,843.34 |
| 01/13/2020 | 1152020 | United States Treasury  | -split-                  | 56-6146371 | 1,281.40 | X |           | 144,561.94 |
| 01/13/2020 | 1152021 | N.C. Dept. of Revenue   | Payroll Liabilities      | 076004260  | 254.00   | X |           | 144,307.94 |
| 01/15/2020 |         | NCOSC                   | State Sales Tax          | Deposit    |          | X | 4,892.89  | 149,200.83 |
| 01/15/2020 | 3621    | Gardner Heating & A...  | -split-                  |            | 524.85   | X |           | 148,675.98 |
| 01/15/2020 | 3622    | Seagrove Ulah Metro...  | Park Expenses:Park Ut... |            | 50.28    | X |           | 148,625.70 |
| 01/15/2020 | 3623    | CenturyLink             | Administrative Expens... |            | 41.36    | X |           | 148,584.34 |
| 01/15/2020 | 3618    | Billy J Maness          | -split-                  |            | 499.67   | X |           | 148,084.67 |
| 01/15/2020 | 3619    | Jason R. Auman          | -split-                  |            | 1,033.53 | X |           | 147,051.14 |
| 01/15/2020 | 3620    | Kathryn S Baker         | -split-                  |            | 424.75   | X |           | 146,626.39 |
| 01/16/2020 |         | Intuit/QuickBooks       | Administrative Expens... |            | 6.42     | X |           | 146,619.97 |
| 01/21/2020 |         | Randolph County Fi...   | DMV Vehicle Tax Coll...  | Deposit    |          | X | 1,604.22  | 148,224.19 |
| 01/22/2020 | 3624    | Verizon Wireless        | Police Dept Expenses:... |            | 164.90   | X |           | 148,059.29 |
| 01/22/2020 | 3625    | Seagrove Fire Depart... | -split-                  |            | 4,482.84 |   |           | 143,576.45 |
| 01/22/2020 | 3626    | Duke Energy Progress    | Administrative Expens... |            | 15.37    | X |           | 143,561.08 |
| 01/27/2020 |         | NC Department of R...   | Gas Tax Refund           | Deposit    |          | X | 155.67    | 143,716.75 |
| 01/27/2020 | 3627    | NC Dept of Comm D...    | Administrative Expens... |            | 71.04    |   |           | 143,645.71 |
| 01/27/2020 | 3628    | Upton Accounting, I...  | Administrative Expens... |            | 125.00   | X |           | 143,520.71 |
| 01/27/2020 | 3629    | Randolph County Fi...   | Administrative Expens... |            | 4,900.00 |   |           | 138,620.71 |

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2/1/2020 8:47 AM

Register: First Bank Gen Fund

From 01/01/2020 through 01/31/2020

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                | Account                | Memo | Payment  | C | Deposit | Balance    |
|------------|--------|----------------------|------------------------|------|----------|---|---------|------------|
| 01/27/2020 | 3630   | Duke Energy Progress | Utilities:Streetlights |      | 513.10   |   |         | 138,107.61 |
| 01/27/2020 | 3631   | REMC                 | -split-                |      | 192.95   |   |         | 137,914.66 |
| 01/30/2020 | 3632   | Billy J Maness       | -split-                |      | 499.67   |   |         | 137,414.99 |
| 01/30/2020 | 3634   | Kathryn S Baker      | -split-                |      | 424.75   |   |         | 136,990.24 |
| 01/30/2020 | 3633   | Jason R. Auman       | -split-                |      | 1,062.12 | X |         | 135,928.12 |

# Town of Seagrove

2/1/2020 8:52 AM

Register: Powell Funds First Bank

From 01/01/2020 through 01/31/2020

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee     | Account                  | Memo    | Payment | C | Deposit | Balance   |
|------------|--------|-----------|--------------------------|---------|---------|---|---------|-----------|
| 01/09/2020 | 1125   | Rex Auman | Park Expenses:Mainten... |         | 382.50  | X |         | 21,604.09 |
| 01/31/2020 |        |           | Interest Income          | Deposit |         | X | 1.84    | 21,605.93 |

# Town of Seagrove

2/4/2020 12:36 PM

Register: Bank of the Ozarks

From 01/01/2020 through 01/31/2020

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee     | Account                | Memo             | Payment  | C | Deposit | Balance    |
|------------|--------|-----------|------------------------|------------------|----------|---|---------|------------|
| 01/22/2020 |        | Facebook  | Donations-New Town ... | Deposit          |          | X | 145.00  | 212,767.66 |
| 01/27/2020 | 2039   | Jeff Hill | Lucks Cannery Project  | Masonry - 180... | 6,250.00 | X |         | 206,517.66 |

Feb. 2020

Seagrove Police Department: Officer \_\_\_\_\_ Unit Number # \_\_\_\_\_ Patrol Log

Week Date Start: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Week Date End: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

| Day                         | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday | Total |
|-----------------------------|--------|---------|-----------|----------|--------|----------|--------|-------|
| Miles 1206                  |        |         |           |          |        |          |        |       |
| Training                    |        |         |           |          |        |          |        |       |
| Hours 225.5                 |        |         |           |          |        |          |        |       |
| Court                       |        |         |           |          |        |          |        |       |
| Interviews 38               |        |         |           |          |        |          |        |       |
| Warrants Served 4           |        |         |           |          |        |          |        |       |
| Warrants Drawn 3            |        |         |           |          |        |          |        |       |
| On View Arrest              |        |         |           |          |        |          |        |       |
| Criminal Citation           |        |         |           |          |        |          |        |       |
| DWI                         |        |         |           |          |        |          |        |       |
| Traffic Citation 11         |        |         |           |          |        |          |        |       |
| Traffic Warning Citation 37 |        |         |           |          |        |          |        |       |
| Traffic Assist              |        |         |           |          |        |          |        |       |
| Domestic 1                  |        |         |           |          |        |          |        |       |
| Alarm 4                     |        |         |           |          |        |          |        |       |
| Armed Person                |        |         |           |          |        |          |        |       |
| Suspicious Person 15        |        |         |           |          |        |          |        |       |
| Citizen Assist 11           |        |         |           |          |        |          |        |       |
| Larceny                     |        |         |           |          |        |          |        |       |
| B & E 1                     |        |         |           |          |        |          |        |       |
| Trespass                    |        |         |           |          |        |          |        |       |
| Business Check              |        |         |           |          |        |          |        |       |
| Seagrove School 19          |        |         |           |          |        |          |        |       |
| Code # 1                    |        |         |           |          |        |          |        |       |
| Arrest Report 1             |        |         |           |          |        |          |        |       |
| Found Property              |        |         |           |          |        |          |        |       |
| Misc Report 29              |        |         |           |          |        |          |        |       |
| Misc Call 10                |        |         |           |          |        |          |        |       |
| Drugs Seized                |        |         |           |          |        |          |        |       |
| Welfare Check 4             |        |         |           |          |        |          |        |       |
| 911 Hang Up                 |        |         |           |          |        |          |        |       |
| Assault                     |        |         |           |          |        |          |        |       |

Additional Notes: Fraud 100.00 Bill Quick Check

Signed by: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_