

**TOWN OF SEAGROVE
MINUTES
REGULAR MEETING September 11th, 2018**

The meeting was called to order at 7:30 p.m. by Mayor Fernandez. Those present were Commissioner Jason Auman, and Commissioner Ed Walker, and Commissioner Pam Allen.
Commissioner Sandra Walker and Mayor Pro Tem Cindy Neef were absent.

A. Approval of Minutes

Approval of the August 7th, 2018 Meeting Minutes were approved.
Commissioner Ed Walker made the motion.
Commissioner Jason Auman 2nd the motion.
The motion passed.

B. Approval of Treasurer's Report

Approval of the August 7th, 2018 Treasurer's Report were approved.
Commissioner Pam Allen made the motion.
Commissioner Ed Walker 2nd the motion.
The motion passed.

C. Police Report

Attached

D. Committee Reports

Cindy Neef – Beautification and Event Coordinator Assistant

Absent

Jason Auman – Park

Bathrooms are fixed, lights are working, the walking trails are looking better but we need a permanent fix for the rain wash offs.

Ed Walker – Event Coordinator

Nothing at this time

Sandra Walker – Zoning

Absent

Pam Allen – Street

Waiting for work to get done.

E. Old Business

Depot Update

Waiting on Signatures

The Luck Comer Lail Center Update

A motion was made to have Randolph Communications to install internet access to the Convention Center, cost will be \$1,000.00 installation and a \$5.00 monthly fee.

Commissioner Ed Walker made the motion.

Commissioner Pam Allen 2nd the motion.

The motion passed.

A motion was made to change architects from Vines Architecture to Bodhi Architecture due to the massive expense of Vines.

Commissioner Ed Walker made the motion.

Commissioner Jason Auman 2nd the motion.

The motion passed.

Ground Lion is requesting a 2 month forgiveness of rent, with the first rent payment being due December 1st, 2018 instead of October 1st, 2018.

Commissioner Jason Auman made the motion.

Commissioner Ed Walker 2nd the motion.

The motion passed.

A motion was made to give Suite Numbers for the businesses that are already coming in to the LCLC. (ex. 798 Suite A..)

Commissioner Ed Walker made the motion.

Commissioner Jason Auman 2nd the motion.

The motion passed.

Motion was made to spend \$6510.00 on new lights for the Town Hall through the donations that have been given.

Commissioner Jason Auman made the motion.

Commissioner Ed Walker 2nd the motion.

The motion passed.

Carolina Bronze Lease

Will start moving in very shortly.

F. Public Discussion

G. New Business

- a. A motion was made to have dual control audit on the Town's credit card purchases and that the Financial Auditor for the Town's bank records also be the dual control auditor for the credit card purchases.
Commissioner Ed Walker made the motion.
Commissioner Pam Allen 2nd the motion.
The motion passed.
- b. A motion was made to clarify department heads. Commissioners that are assigned a Town department, even though the Commissioners are non-salaried, are responsible for verifying and approving an invoice that pertains to their department.
Commissioner Jason Auman made the motion.
Commissioner Ed Walker 2nd the motion.
The motion passed.
- c. A motion was made for the Town Clerk to be the authorized signer for the utilities and office supplies and that Purchase Order Procedures be put in place for the Town of Seagrove.
Commissioner Ed Walker made the motion.
Commissioner Jason Auman 2nd the motion.
The motion passed.
- d. A motion was made to require a Purchase Order for any purchase over \$1,000.00 (one thousand)
Commissioner Jason Auman made the motion.
Commissioner Pam Allen 2nd the motion.
The motion passed.
- e. A motion was made for the 2019-2020 Budget Ordinance to be by department and not line item.
Commissioner Ed Walker made the motion.
Commissioner Pam Allen 2nd the motion.
The motion passed.
- f. A motion was made to adopt the "Uniform Guidance Via Threshold"
Commissioner Jason Auman made the motion.

Commissioner Ed Walker 2nd the motion.
The motion passed.

- g. A motion was made to accept and put in place "A Declaration of State of Emergency" due to hurricane Florence.
Commissioner Ed Walker made the motion.
Commissioner Pam Allen 2nd the motion.
The motion passed.

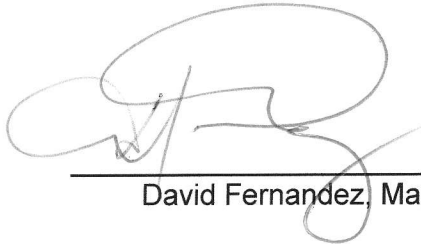
The Town of Seagrove will be joining the City of Asheboro in the Mayor's Fitness Challenge and will be hosting a walk at the Presnell Park on October 27th, 2018.

October 13th, 2018 will be the first "official" disc golf tournament starting at 8:00 am being held at the park's disc golf course.

Motion was made by Commissioner Auman to be a sponsor of \$500.00 for the disc golf tournament.
Commissioner Ed Walker 2nd the motion. The motion passed.

Commissioner Pam Allen made the motion to adjourn and Commissioner Jason Auman 2nd the motion.
The motion carried.

TOWN OF SEAGROVE



David Fernandez, Mayor

ATTEST: Eleanor Roberts
Eleanor Roberts, Town Clerk

Sept. 2018

Seagrove Police Department: Officer _____ Unit Number # _____ Patrol Log
 Week Date Start: ____/____/____ Week Date End: ____/____/____

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday		Total
Miles	1325								
Training	9								
Hours	299.5								
Court	3								
Interviews	22								
Warrants Served									
Warrants Drawn									
On View Arrest									
Criminal Citation	1								
Involuntary									
DWI									
Traffic Citation	20								
Traffic Warning Citation	22								
Traffic Assist	22								
Officer Assist	10								
Traffic Accident	1								
Domestic	2								
Fight									
Alarm	4								
Armed Person									
Suspicious Person	3								
Suspicious Vehicle	5								
Citizen Assist	10								
Larceny	2								
B & E									
Trespass									
Juvenile									
Business Check	168								
Seagrove School	13								
Code # 1									
Arrest Report									
Found Property									
Misc Report	27								
Misc Call	9								
Drugs Seized	1								

Additional Notes: 4 Diazpam pills seized Drug call AT Fresh Cuts
 Assisted Fire Dept. with Road Closings During Hurricane Florence.

Signed by: _____

Date: ____/____/____

Town of Seagrove

10/2/2018 6:23 PM

Register: Powell Funds First Bank

From 09/01/2018 through 09/30/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/04/2018	1107	Rex Auman	Park Expenses:Mainten...		382.50	X		22,308.27
09/26/2018		NC DOT	Powell Bill Income	Deposit		X	5,346.36	27,654.63
09/30/2018			Interest Income	Interest		X	2.10	27,656.73

Town of Seagrove

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Register: Bank of the Ozarks

From 09/01/2018 through 09/30/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/10/2018	2005	Homer Beheler	Lucks Cannery Project		3,000.00	X		92,417.69
09/22/2018	2006	First Bank	Lucks Cannery Project		2,753.86	X		89,663.83
09/22/2018	2007	Sentry Fire Protection	Lucks Cannery Project		1,785.00	X		87,878.83
09/23/2018	2008	Steel Supply & Erect...	Lucks Cannery Project		7,875.00	X		80,003.83
09/25/2018		H.ClayandWavie M....	Donations-New Town ...	Deposit		X	12,500.00	92,503.83

Town of Seagrove

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Register: First Bank Gen Fund

From 09/01/2018 through 09/30/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/05/2018		NC Treasurer Retire...	Police Dept Expenses:...		378.00	X		138,327.81
09/11/2018	3120	AAA Portable Toilets	Park Expenses:Mainten...	Invoice #5682	139.10			138,188.71
09/11/2018	3121	Drew Runnfeldt	Administrative Expens...	Donation for T...	500.00	X		137,688.71
09/11/2018	3122	Republic Services	-split-		2,277.62			135,411.09
09/11/2018	3123	Duke Energy Progress	-split-		695.43			134,715.66
09/11/2018	3124	Seagrove Ulah Metro...	Park Expenses:Park Ut...		25.14	X		134,690.52
09/11/2018	3125	Frank Goodson Hauli...	Park Expenses:Mainten...	Invoice #1387	3,415.00	X		131,275.52
09/11/2018	3126	Randolph County Fi...	Administrative Expens...	2018-2019 Fire...	4,900.00	X		126,375.52
09/11/2018	3127	Randolph Communic...	-split-		263.25	X		126,112.27
09/11/2018	9152018	United States Treasury	-split-	56-6146371	1,345.46	X		124,766.81
09/13/2018		Randolph County Fi...	Property Tax	Deposit		X	64,808.23	189,575.04
09/14/2018		NCOSC	State Sales Tax	Deposit		X	4,950.65	194,525.69
09/14/2018		NCOSC	State Sales Tax	Deposit		X	6,425.81	200,951.50
09/14/2018	3128	Billy J Maness	-split-		493.67	X		200,457.83
09/14/2018	3129	Eleanor V Roberts	-split-		398.75	X		200,059.08
09/14/2018	3130	Jason R. Auman	-split-		915.97	X		199,143.11
09/14/2018	3131	Jeremy D Watson	-split-		184.70	X		198,958.41
09/17/2018		QuickBooks Payroll ...	Payroll Expenses		8.56	X		198,949.85
09/19/2018		Randolph County Fi...	DMV Vehicle Tax Coll...	Deposit		X	627.00	199,576.85
09/23/2018	3132	Duke Energy Progress	Utilities:Streetlights	Account No. 5...	503.37			199,073.48
09/23/2018	3133	CenturyLink	Administrative Expens...	Account No. 3...	2.27			199,071.21
09/23/2018	3134	REMC	Park Expenses:Park Ut...	Account No. 6...	43.25	X		199,027.96
09/23/2018	3135	McNeill's Lawn & L...	Town Beautification E...	September 201...	155.15			198,872.81
09/23/2018	3136	United Fuels, LLC	Police Dept Expenses:...	Account No. 6...	506.92	X		198,365.89
09/23/2018	3137	Bennett, Horner, & ...	Administrative Expens...		645.00			197,720.89
09/23/2018	3138	Survey Carolina PLLC	Survey Charges	Invoice #10620	171.00	X		197,549.89
09/23/2018	3139	Verizon Wireless	Police Dept Expenses:...	Account No. 8...	364.36			197,185.53
09/24/2018		Randolph County - C...	Officer Fees	Deposit		X	27.00	197,212.53
09/25/2018	3140	McNeill Garage	Police Dept Expenses:...	Invoice 22729	55.00			197,157.53
09/25/2018	3141	McNeill Garage	Police Dept Expenses:...	Invoice 22453	915.01			196,242.52
09/25/2018	3142	McNeill Garage	Police Dept Expenses:...	Invoice 22469	47.85			196,194.67
09/25/2018	3143	Eric Latham	Town Beautification E...	Mowing	110.00	X		196,084.67
09/25/2018	3144	Seagrove Fire Depart...	Administrative Expens...	Property \$65,6...	16,164.22			179,920.45
09/25/2018	3145	Billy J Maness	-split-		493.69			179,426.76
09/25/2018	3146	Eleanor V Roberts	-split-		398.75			179,028.01
09/25/2018	3148	Jeremy D Watson	-split-		184.70			178,843.31
09/25/2018	3147	Jason R. Auman	-split-		915.96	X		177,927.35
09/28/2018	3149	McNeill Garage	Police Dept Expenses:...	Invoice 22156	157.46			177,769.89
09/28/2018	3150	Rex Auman	Park Expenses:Mainten...	October 2018	1,075.83			176,694.06