

TOWN OF SEAGROVE

MINUTES

REGULAR MEETING SEPTEMBER 3RD, 2019

The meeting was called to order at 6:11 p.m. by Mayor Fernandez. Those present were, Commissioner Pam Allen, Commissioner Ed Walker, Commissioner Sandra Walker. Absent was Mayor Pro Tem Cindy Neef and Commissioner Jason Auman.

A. Statement from Greta Lint

Statement attached. A moment of silence was held in Greta's honor.

B. Swear in Town Clerk

Kathryn Baker took the oath of office and was sworn in as the new Town Clerk of Seagrove replacing Eleanor Roberts. Her office hours will be every Wednesday from 10:00am-2:00pm.

C. Approval of Public Hearing Minutes

The approval of the public hearing minutes was motioned by Commissioner Sandra Walker
2nd by Commissioner Ed Walker
The motion passed.

D. Approval of Minutes

The approval of the regular minutes was motioned by Commissioner Ed Walker
2nd by Commissioner Pam Allen
The motion passed.

E. Approval of Financial Report

The approval of the Financial Report was motioned by Commissioner Sandra Walker
2nd by Commissioner Pam Allen
The motion passed.

F. Budget Modification for Luck's Account

The approval of implementing a proposed project budget ordinance for Luck's Cannery was motioned by Commissioner Sandra Walker
2nd by Commissioner Ed Walker
The motion passed.

G. Approval of Luck's Advisory Committee Recommendations

The approval of spending for Terry's Plumbing for \$15,000 for demolition was motioned by Commissioner Ed Walker
2nd by Commissioner Sandra Walker
The motion passed.

The approval of spending for BODHI architecture for \$16,000 to complete town hall and adjacent room, bathrooms, and courtyard space, was motioned by Commissioner Pam Allen.
2nd by Commissioner Ed Walker
The motion passed.

Commissioner Sandra Walker recused herself from vote.

Commissioner Jason Auman joined meeting.

H. Police Report

Attached

I. Christmas Celebration and Parade Update

Dennette Lilly informed the board that the parade date must remain the first week of December due to scheduling conflicts with other local municipalities. We are planning to create a committee for the parade to prepare for this year.

J. Decision on Emergency Service Agreement

Emergency services contacts for Statewide Mutual Aid agreement will be 1. Jason Auman 2. David Fernandez 3. Kathryn Baker. Commissioner Sandra Walker made a motion to approve Jason, David & Kathryn as the emergency contacts with Jason as the primary contact. Commissioner Pam Allen 2nd the motion. The motion passed.

K. Approval of Plat Review Officer for zoning purposes

Commissioner Sandra Walker completed Plat Review Workshop and received. She will be designated as the Plat Review Officer for the Town of Seagrove by the Randolph County Board of Commissioners at their next meeting on October 7th, 2019. Commissioner Ed Walker motioned to approve Commissioner Sandra Walker as the Plat Review Officer for the Town of Seagrove. Commissioner Jason Auman 2nd the motion. The motion passed.

L. Fire watchman representative

The water storage tank for the Luck's building is being repainted over the next 2-3 weeks. During this period a fire watchman is to be nominated to check to make sure there are no fires present. Commissioner Pam Allen made a motion to Approve Chief Billy Maness as the fire watchman for this time period. Commissioner Ed Walker 2nd the motion. The motion passed.

M. Police Commissioner Appointment

Under G.S. 160A-158, a department head or other employee must be appointed by the council. Commissioner Pam Allen made a motion to appoint Mayor David Fernandez as Police Commissioner. Commissioner Sandra Walker 2nd the motion. The motion passed.

N. Park Repairs Discussion

Asphalt is damaged at the park and needs to be repaired. We already have a quote to repair this for ~\$7,000. Commissioner Ed Walker made a motion to approve the repair from quote of damaged asphalt at park. Commissioner Pam Allen 2nd the motion. The motion passed.

O. Boone Street Maintenance

Boone street has some overgrowth of bamboo. Planning to reach out to property owner to see if we can work with them to come up with a solution to mitigate the future cost of maintaining this.

P. Committee Reports

Jason Auman – Park

Working with Randolph Electric to add a couple new lights at the park to keep it better lit at night for safety.

Ed Walker – Event Coordinator

Nothing at this time.

Sandra Walker – Zoning

Nothing at this time.

Jason Auman/Pam Allen – Street

Tree down on Walker street. Planning to handle the removal and clean up.

Q. Old Business

Train Depot Update

There are a couple community members that have old railroad ties on their property that they are willing to donate. Planning to reach out the Barbara Luther to see if research society is interested in these for their collection.

Sister City Update

There will be a potluck and presentation on the Korea trip at the NC Pottery Center on Thursday, September 12 at 6:00pm. Bring a dish and come out to enjoy!

Disc Golf Tournament

September 14th will be the disc golf tournament at the park. 90-120 people are expected to compete and handmade trophies are being made for the winners. Come out to support this event!

Ground Lion Update

Still working on internal demo to open up hallway and bathrooms. Their plans have been approved and permit should be done. Also, getting quotes for new windows to brighten up the space.

Carolina Bronze Update

There is a brand new driveway in front of boiler room and all drains have been repaired.

R. Public Discussion

Nothing at this time.

S. New Business

A. We are planning on getting a new sign made to go above door for town hall that can be put under flashing and help with water damage control.

Commissioner Pam Allen made the motion to adjourn and Commissioner Jason Auman 2nd the motion. The motion carried.

Commissioner Sandra Walker made a motion to re-open meeting and Commissioner Ed Walker 2nd the motion. The motion carried.

T. Appointment of Finance Officer


Commissioner Sandra Walker made a motion to approve Kathryn Baker as the Finance Officer for the Town of Seagrove. Commissioner Ed Walker 2nd the motion. The motion carried.

Commissioner Pam Allen made the motion to adjourn and commissioner Jason Auman 2nd the motion. The motion carried.

TOWN OF SEAGROVE


David Fernandez, Mayor

ATTEST:


Kathryn Baker, Town Clerk

Town of Seagrove

10/1/2019 4:48 PM

Register: First Bank Gen Fund

From 09/01/2019 through 09/30/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/02/2019	3481	Rex Auman	Park Expenses:Mainten...		1,492.50	X		100,875.19
09/02/2019	3482	Kathryn S Baker	Administrative Expens...	Training Sessio...	120.00	X		100,755.19
09/04/2019		NC Treasurer Retire...	Police Dept Expenses:...		454.72	X		100,300.47
09/04/2019	3483	Milestone Computer ...	Administrative Expens...	Inv# 6290	439.60	X		99,860.87
09/04/2019	3484	Republic Services	Administrative Expens...	Acct # 3-0778-...	2,256.66	X		97,604.21
09/04/2019	3485	Republic Services	Administrative Expens...	Acct # 3-0778-...	131.25	X		97,472.96
09/04/2019	3486	Duke Energy Progress	-split-		571.49	X		96,901.47
09/04/2019	3487	AAA Portable Toilets	Park Expenses:Mainten...		139.10	X		96,762.37
09/04/2019	3488	Randolph Communic...	Police Dept Expenses:...		61.97	X		96,700.40
09/04/2019	3489	Randolph Communic...	Administrative Expens...		193.89	X		96,506.51
09/04/2019	3490	Garrett, Walker, Ayc...	Administrative Expens...		772.50	X		95,734.01
09/10/2019		Randolph County Fi...	Property Tax	Deposit		X	60,408.35	156,142.36
09/11/2019	3494	Seagrove Ulah Metro...	Park Expenses:Park Ut...		52.82	X		156,089.54
09/11/2019	3495	Verizon Wireless	Police Dept Expenses:...		165.26	X		155,924.28
09/11/2019	3496	UNC School of Gove...	Administrative Expens...		200.00	X		155,724.28
09/11/2019	3497	Jason R. Auman	Building/Grounds Mai...		125.00	X		155,599.28
09/11/2019	3498	Ricky Martinez	Administrative Expens...		125.00			155,474.28
09/11/2019	3499	Sentry Fire Protection	Administrative Expens...		285.00	X		155,189.28
09/11/2019	9132019	N.C. Dept. of Revenue	Payroll Liabilities	076004260	274.00	X		154,915.28
09/11/2019	9132020	United States Treasury	-split-	56-6146371	1,301.46	X		153,613.82
09/13/2019	3491	Billy J Maness	-split-		498.67	X		153,115.15
09/13/2019	3492	Jason R. Auman	-split-		1,032.53	X		152,082.62
09/13/2019	3493	Kathryn S Baker	-split-		423.75	X		151,658.87
09/16/2019		NCOSC	State Sales Tax	Deposit		X	5,146.54	156,805.41
09/16/2019		NCOSC	State Sales Tax	Deposit		X	6,404.55	163,209.96
09/16/2019		Intuit/QuickBooks	Administrative Expens...		6.42	X		163,203.54
09/18/2019		N.C. Dept. of Revenue	Gas Tax Refund	Deposit		X	92.67	163,296.21
09/18/2019	3500	United Fuels, LLC	Police Dept Expenses:...	Acct# 66180001	301.24	X		162,994.97
09/18/2019	3501	CenturyLink	Administrative Expens...	Acct# 3074210...	15.68	X		162,979.29
09/18/2019	3502	First Bank	-split-		42.89	X		162,936.40
09/24/2019		Randolph County Fi...	DMV Vehicle Tax Coll...	Deposit		X	966.43	163,902.83
09/25/2019	3503	Duke Energy Progress	Utilities:Streetlights	Acct # 556 589...	521.75			163,381.08
09/25/2019	3504	REMC	-split-		160.19			163,220.89
09/30/2019	3505	Billy J Maness	-split-		498.69			162,722.20
09/30/2019	3506	Jason R. Auman	-split-		1,032.54			161,689.66
09/30/2019	3507	Kathryn S Baker	-split-		423.75			161,265.91

Town of Seagrove

10/1/2019 4:47 PM

Register: Bank of the Ozarks

From 09/01/2019 through 09/30/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/30/2019	2036	Terry's Plumbing & ...	Lucks Cannery Project		15,000.00	X		225,052.91

Town of Seagrove

10/1/2019 4:49 PM

Register: Powell Funds First Bank
 From 09/01/2019 through 09/30/2019
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/02/2019	1121	Rex Auman	Park Expenses:Mainten...		382.50	X		18,431.95
09/30/2019		NC DOT	Powell Bill Income	Deposit		X	5,622.93	24,054.88
09/30/2019			Interest Income	Deposit		X	1.53	24,056.41

Sept. 2019

Seagrove Police Department: Officer _____ Unit Number # _____ Patrol Log
 Week Date Start: ____/____/____ Week Date End: ____/____/____

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Miles	809							
Training								
Hours	218							
Court								
Interviews	40							
Warrants Served								
Warrants Drawn	8							
On View Arrest	1							
Criminal Citation								
Involuntary								
DWI								
Traffic Citation	7							
Traffic Warning Citation	20							
Traffic Assist								
Officer Assist	5							
Traffic Accident								
Domestic	2							
Fight								
Alarm	1							
Armed Person	1							
Suspicious Person	7							
Suspicious Vehicle	2							
Citizen Assist	4							
Larceny	1							
B & E	1							
Trespass								
Juvenile								
Business Check	110							
Seagrove School	23							
Code # 1	4							
Arrest Report	1							
Found Property								
Misc Report	24							
Misc Call								
Drugs Seized								

Additional Notes: B & E coin operated machine Interviewed suspect WARRANTS
 Drawn overdose 281 E. MAIN (meth Related)

Signed by: _____
 Date: ____/____/____