

TOWN OF SEAGROVE
MINUTES
REGULAR MEETING December 12th, 2023

The meeting was called to order at 6:03 p.m. by Mayor Fernandez. Those in attendance were Commissioner Carol Kim, Commissioner Sandra Walker, Commissioner Kathy Fernandez and Commissioner Homer Beheler. Mayor Pro Tem Ed Walker was absent.

A. Swearing in of Town Commissioners Kathy Fernandez, Homer Beheler, & Carol Kim by Town Clerk Jesse Lynn.

B. Approval of Minutes

The approval of the regular meeting minutes for November 2023 was motioned by Commissioner Sandra Walker.

2nd by Commissioner Carol Kim

The motion passed.

C. Approval of the Financial Report

The approval of the financial report for November 2023 was motioned by Commissioner Homer Beheler

2nd by Commissioner Kathy Fernandez

The motion passed.

D. Police Report

E. Sidewalk, pothole repair update

Sidewalk drawings are still in the hands of the DOT and are waiting for their approval.

Pothole repair update to be at a later date when Mayor Pro Tem Ed Walker is in attendance.

F. Depot update

Mayor David Fernandez recommends a meeting with attorneys & The Museum of NC Traditional Pottery to work out all of the contract details.

G. Christmas Event recap

H. Committee Reports

Commissioner Homer Beheler - Zoning meeting coming up on January 8th.

Commissioner Sandra Walker - nothing

Commissioner Kathy Fernandez - nothing

Commissioner Carol Kim - nothing

Public Discussion

David Luther requested leasing space for piano storage. (6 month lease with 1st month and 1 month deposit at time of lease.)

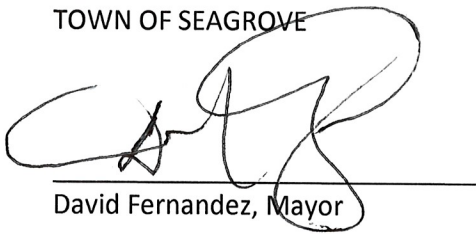
The approval of terms of the lease was motioned by Commissioner Homer Beheler

2nd by Commissioner Sandra Walker

The motion passed.

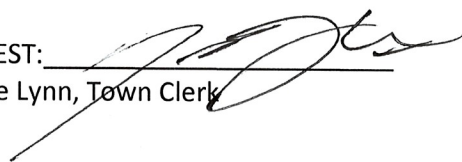
Commissioner Homer Beheler made the motion to adjourn the meeting and Commissioner Sandra Walker 2nd the motion. The motion carried. Meeting was adjourned at 6:37pm.

TOWN OF SEAGROVE



David Fernandez, Mayor

ATTEST:



Jesse Lynn, Town Clerk

BUDGET ORDINANCE 2023-2024

December Summary

<u>Expenses</u>	Budget Ord	Actual	Remaining	Diff from last year
General Government	112,544	62,250	50,293	1,881
Public Safety	169,430	104,757	64,672	19,626
Street (Lights)	6,516	2,313	4,203	(756)
Street (Powell Bill)	12,451	7,178	5,274	(6,208)
Sanitation	32,000	14,249	17,751	(1,076)
Cultural & Recreation	52,223	40,733	11,489	(15,153)
Total Appropriations	385,163	231,480	153,683	20,590
At this time last year expenses were \$233,164.84				
60%				

<u>Revenues</u>	Budget Ord	Actual YTD	Remaining	Diff from last year
Ad Valorem Taxes	214,500	137,672	76,828	16,345
Gas Tax Refund	600	247	353	(101)
Franchise/Sales/Alcohol Tax	110,000	51,509	58,491	(6,841)
Powell Bill (Restricted)	12,451	13,611	(1,160)	1,213
Contributions - Christmas Event	5,000	4,450	550	150
Officer Fees	100	41	60	14
Ballfield Rental	13,000	7,534	5,466	2,054
Space Rental	28,000	8,491	19,509	(400)
Permits and Fees	500	125	375	(110)
Interest	12	6	6	1
Miscellaneous	1,000	-	1,000	(624)
Total Revenues	385,163	223,687	161,476	41,982
At this time last year revenues were \$211,985.44				
58%				
Difference	(0)	(7,794)		

Town of Seagrove

1/2/2024 12:11 PM

Register: First Bank Gen Fund

From 12/01/2023 through 12/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/04/2023			Donations-Christmas E...	Deposit		X	1,500.00	238,159.65
12/04/2023			Rental Space Income	Deposit		X	97.28	238,256.93
12/05/2023			Donations-Christmas E...	Deposit		X	2,000.00	240,256.93
12/05/2023			Ballfield Rental	Deposit		X	846.00	241,102.93
12/05/2023		NC Treasurer Retire...	Police Dept Expenses:...		1,269.24	X		239,833.69
12/05/2023	5110	Lisa Phillips	Park Expenses:Park Co...		120.00			239,713.69
12/05/2023	5114	USPS	Administrative Expens...		49.00	X		239,664.69
12/05/2023	5115	Whynot BP	Police Dept Expenses:...		365.15	X		239,299.54
12/05/2023	5116	Republic Services	Administrative Expens...		1,942.58	X		237,356.96
12/05/2023	5117	Mike's Janitorial Ser...	Building/Grounds Mai...		375.00	X		236,981.96
12/05/2023	5118	AT&T MOBILITY	Police Dept Expenses:...		156.86	X		236,825.10
12/05/2023	To Print	Charlise Phillips	Park Expenses:Park Co...		80.00			236,745.10
12/05/2023	To Print	Thompson Roofing S...	Building/Grounds Mai...		847.25	X		235,897.85
12/05/2023	To Print	Thompson Roofing S...	Building/Grounds Mai...		520.08	X		235,377.77
12/06/2023			Rental Space Income	Deposit		X	45.97	235,423.74
12/07/2023		Prudential Financial	Administrative Expens...		166.61	X		235,257.13
12/07/2023		Prudential Financial	Police Dept Expenses:...		683.01	X		234,574.12
12/12/2023			Rental Space Income	Deposit		X	554.30	235,128.42
12/12/2023	5119	Seagrove Ulah Metro...	Park Expenses:Park Ut...		188.06	X		234,940.36
12/12/2023	5120	Briles Oil and Gas, Inc.	Building/Grounds Mai...		697.32	X		234,243.04
12/12/2023	5121	Simple Com	Administrative Expens...		10.43	X		234,232.61
12/12/2023	5122	Verizon Wireless	Police Dept Expenses:...		76.04	X		234,156.57
12/12/2023	5123	Verizon Wireless	Administrative Expens...		111.88	X		234,044.69
12/12/2023	5124	Trophy Shop	Administrative Expens...		51.29	X		233,993.40
12/12/2023	5125	Randolph Communic...	Administrative Expens...		105.56	X		233,887.84
12/12/2023	5126	Duke Energy Progress	Administrative Expens...		41.91	X		233,845.93
12/12/2023	5127	Duke Energy Progress	Administrative Expens...		165.38	X		233,680.55
12/12/2023	5128	AAA Portable Toilets	Park Expenses:Park Ut...		160.50	X		233,520.05
12/12/2023	5129	D-Blaze	Building/Grounds Mai...		280.00	X		233,240.05
12/12/2023	5130	Gardner Heating & A...	Building/Grounds Mai...		334.91			232,905.14
12/12/2023	5131	Jason Auman	Park Expenses:Mainten...		240.00	X		232,665.14
12/12/2023	5133	Kathy Fernandez	Christmas Event Expen...		2,520.78	X		230,144.36
12/12/2023	5134	Axon Enterprise	Police Dept Expenses		124.81	X		230,019.55
12/12/2023	5135	Seagrove Fire Depart...	-split-		3,527.61			226,491.94
12/12/2023	5136	Duke Energy Progress	Utilities:Streetlights		620.27			225,871.67
12/12/2023	5137	Duke Energy Progress	Administrative Expens...		32.55			225,839.12
12/12/2023	5138	Duke Energy Progress	Administrative Expens...		608.67			225,230.45
12/12/2023	5139	Brightspeed	Administrative Expens...		5.99			225,224.46
12/12/2023	5140	First Bank	-split-		825.01	X		224,399.45
12/14/2023			Rental Space Income	Deposit		X	75.88	224,475.33

Town of Seagrove

1/2/2024 12:11 PM

Register: First Bank Gen Fund

From 12/01/2023 through 12/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/14/2023		NCOSC	State Sales Tax	Deposit		X	6,471.75	230,947.08
12/14/2023		NCOSC	Property Tax	Deposit		X	7,274.89	238,221.97
12/14/2023			DMV Vehicle Tax Coll...	Deposit		X	12,418.62	250,640.59
12/14/2023		QuickBooks Payroll ...	Direct Deposit Liabilities	Created by Pay...	3,534.90	X		247,105.69
12/15/2023	12152023	United States Treasury	-split-	56-6146371	2,152.28	X		244,953.41
12/15/2023	DD1150	Jason R. Auman	-split-	Direct Deposit		X		244,953.41
12/15/2023	DD1151	Jesse Lynn	-split-	Direct Deposit		X		244,953.41
12/15/2023	DD1152	Kathryn S Baker	-split-	Direct Deposit		X		244,953.41
12/15/2023	DD1153	Michael C Latham	-split-	Direct Deposit		X		244,953.41
12/15/2023	DD1154	Tiffany O Lackey	-split-	Direct Deposit		X		244,953.41
12/18/2023		Intuit/QuickBooks	Administrative Expens...		32.10	X		244,921.31
12/19/2023			Donations-Christmas E...	Deposit		X	200.00	245,121.31
12/20/2023			DMV Vehicle Tax Coll...	Deposit		X	517.23	245,638.54
12/20/2023		Prudential Financial	Administrative Expens...		74.95	X		245,563.59
12/20/2023		Prudential Financial	Police Dept Expenses:...		338.52	X		245,225.07
12/20/2023	5141	Alexa Modderno	Christmas Event Expen...		265.31	X		244,959.76
12/26/2023			Rental Space Income	Deposit		X	26.94	244,986.70
12/26/2023	5143	GreatOutdoors PlayS...	Park Renovation		2,638.86			242,347.84
12/26/2023	5144	Gardner Heating & A...	Building/Grounds Mai...		85.60			242,262.24
12/26/2023	5145	Jason Auman	Park Expenses:Mainten...		1,125.00			241,137.24
12/26/2023	5146	Rex Auman	Park Expenses:Mainten...		533.50			240,603.74
12/26/2023	5147	REMC	-split-		398.25			240,205.49
12/27/2023		Prudential Financial	Administrative Expens...		85.33	X		240,120.16
12/27/2023		Prudential Financial	Police Dept Expenses:...		683.01	X		239,437.15
12/29/2023		QuickBooks Payroll ...	Direct Deposit Liabilities	Created by Pay...	3,150.37	X		236,286.78
12/30/2023	DD1155	Jason R. Auman	-split-	Direct Deposit		X		236,286.78
12/30/2023	DD1156	Jesse Lynn	-split-	Direct Deposit		X		236,286.78
12/30/2023	DD1157	Kevin A Glotzbach	-split-	Direct Deposit		X		236,286.78
12/30/2023	DD1158	Michael C Latham	-split-	Direct Deposit		X		236,286.78
12/30/2023	DD1159	Tiffany O Lackey	-split-	Direct Deposit		X		236,286.78

Town of Seagrove

1/2/2024 12:35 PM

Register: Powell Funds First Bank

From 12/01/2023 through 12/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/20/2023		NC DOT	Powell Bill Income	Deposit		X	7,509.21	33,325.75
12/26/2023	1179	Rex Auman	Park Expenses:Mainten...	December	382.50			32,943.25
12/29/2023			Interest Income	Deposit		X	1.22	32,944.47

Town of Seagrove

1/2/2024 1:01 PM

Register: First Bank Lucks Ckg

From 12/01/2023 through 12/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/02/2023	1513	Lauren Freeman	Lucks Cannery Project	Final mural pay...	3,400.00	X		146,359.21
12/29/2023			Interest Income	Deposit		X	531.21	146,890.42

Town of Seagrove

1/2/2024 1:02 PM

Register: First Bank Lucks Svg

From 12/01/2023 through 12/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/29/2023			Interest Income	Deposit		X	17.02	400,753.06

Register: First Horizon Trust

From 12/01/2023 through 12/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/29/2023			Interest Income	Deposit		X	693.58	192,845.16

November 2023

Seagrove Police Department: Officer _____ Unit Number # _____ Patrol Log
 Week Date Start: ____/____/____ Week Date End: ____/____/____

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday		Total
Miles									
Training	In Service								
Hours									
Court	4 1/2								
Interviews	14								
Warrants Served									
Warrants Drawn									
On View Arrest									
Criminal Citation									
Involuntary									
DWI									
Traffic Citation	5								
Traffic Warning Citation	14								
Traffic Assist									
Officer Assist	2								
Traffic Accident	2								
Domestic									
Fight									
Alarm	5								
Armed Person									
Suspicious Person	12								
Suspicious Vehicle	8								
Citizen Assist	4								
Larceny	3								
B & E									
Trespass	3								
Juvenile									
Business Check	42								
Seagrove School	15								
Code # 1	5								
Arrest Report									
Found Property									
Misc Report	4								
Misc Call	11								
Drugs Seized									

Additional Notes: OVERDOSE 325 N. Broad St.
10-81 - Park Subs. caught

Signed by: _____
 Date: ____/____/____