

## TOWN OF SEAGROVE

### MINUTES

#### REGULAR MEETING December 1<sup>st</sup>, 2020

The meeting was called to order at 6:05 p.m. by Mayor Fernandez. Those present were Mayor Pro Tem Cindy Neef, Commissioner Kathy Fernandez, Commissioner Homer Beheler and Commissioner Carol Kim. Commissioner Ed Walker was absent.

**A. Approval of Minutes**

The approval of the regular minutes for November 2020 was motioned by Commissioner Kathy Fernandez.

2<sup>nd</sup> by Commissioner Carol Kim

The motion passed.

**B. Approval of the Financial Report**

The approval of the Financial Report for November 2020 was motioned by Commissioner Carol Kim.

2<sup>nd</sup> by Mayor Pro Tem Cindy Neef

The motion passed.

**C. Mayor's Zoom Meeting on COVID-19, Council recommendations**

Mayor Fernandez has a Zoom meeting with Randolph County Commission and all Mayors in the county regarding COVID-19 response on December 2<sup>nd</sup>. Mayor Fernandez requested the council's opinion on any items that need to be addressed at the Zoom meeting. Mask wearing in local businesses is a primary concern as well as having a uniform response throughout the county.

**D. Police Report**

See attached.

**E. Luck's Advisory Update**

Town Clerk, Kathryn Baker, has updated rental agreement form for renting out space based on responses of the council. Clerk to make additional updates on language suggested by attorney and refund policy.

**F. Attorney response on Zoning recommendation Internet Sweepstakes**

Town attorney, Darren Allen, has reviewed our zoning recommendation draft regarding internet sweepstakes and provided a few updates for the Zoning Committee to review. There is potential the town could be sued if the town implements any restrictions. Randolph County has already begun cracking down on this.

**G. Other Discussion**

The council would like the Zoning committee to investigate trailer zoning issue in town and provide a response at the next meeting.

**H. Christmas Lights discussion**

Our street Christmas lights need to be replaced due to poor condition. Council and Mayor Fernandez are planning to see if we can reach out to local businesses and community members for donations to help fund the expense. There would be some initial electrical work that would need to be completed and we would need around 25-30 new lights.

Mayor Pro Tem Cindy Neef to close out old Christmas bank account and transfer funds to Town of Seagrove account.

**I. Park Future financial needs**

We are almost fully booked for baseball field rentals for 2021 and the park needs some improvements to be able to accommodate these rentals.

Suggested improvements –

-Increase Parking – extend parking lot once a year

-Part-time park staff

-Field Lighting (All LED new - Grant funding?) / Current just replace bulbs

-4 Field complex – could increase number tournaments we book

Mayor Fernandez and Chief Auman to get together to come up with a plan to address some of these issues and present to the Council.

**J. Committee Reports**

**Commissioner Kathy Fernandez – Events**

Nothing at this time

**Commissioner Homer Beheler – Zoning & Events Assist**

Nothing at this time.

**Commissioner Cindy Neef – Beautification**

-We have decorated the train depot and town Welcome sign for Christmas.

-Planning to hold off on finishing up landscaping in front of town hall until it is warmer.

-Pottery piece on Welcome to Seagrove sign has been stolen and needs to be replaced.

**Commissioner Ed Walker – Streets**

Mayor Fernandez reported that Commissioner Walker has arranged for long-arming Boone St and Hoyt St.

**Commissioner Carol Kim – Finance**

Nothing at this time.

**K. Budget Amendment**

The approval of the budget amendment was motioned by Mayor Pro Tem Cindy Neef.

2<sup>nd</sup> by Commissioner Homer Beheler

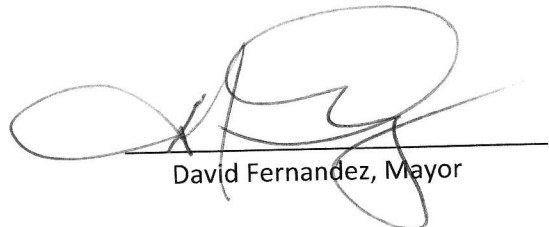
The motion passed.

See Budget Amendment attached for details.


**L. Public Discussion**

Commissioner Kathy Fernandez made the motion to adjourn the meeting and Commissioner Homer Beheler 2<sup>nd</sup> the motion. The motion carried.

TOWN OF SEAGROVE



David Fernandez, Mayor

ATTEST:   
Kathryn Baker, Town Clerk

Town of Seagrove

12/2/2020 2:11 PM

Register: First Bank Gen Fund

From 11/01/2020 through 11/30/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/03/2020		NC Treasurer Retire...	Police Dept Expenses:...		487.72	X		172,815.97
11/04/2020	3898	Jeff Yow	Building/Grounds Mai...		2,000.00	X		170,815.97
11/04/2020	3899	Milestone Computer ...	Administrative Expens...		101.65	X		170,714.32
11/04/2020	3900	Duke Energy Progress	-split-		207.10	X		170,507.22
11/04/2020	3901	Duke Energy Progress	Administrative Expens...		33.84	X		170,473.38
11/04/2020	3902	Duke Energy Progress	Administrative Expens...		128.07	X		170,345.31
11/05/2020			Permit Fee Income	event permit in...		X	35.00	170,380.31
11/11/2020	3903	United Fuels, LLC	Police Dept Expenses:...		270.42	X		170,109.89
11/11/2020	3904	Jason Auman	Building/Grounds Mai...		125.00	X		169,984.89
11/11/2020	3905	Republic Services	Administrative Expens...		175.27	X		169,809.62
11/11/2020	3906	Republic Services	Administrative Expens...		2,340.68	X		167,468.94
11/11/2020	3907	Seagrove Ulah Metro...	Park Expenses:Park Ut...		50.15	X		167,418.79
11/11/2020	3908	AAA Portable Toilets	Park Expenses:Park Ut...		139.10	X		167,279.69
11/11/2020	3909	Randolph Communic...	Police Dept Expenses:...		62.86	X		167,216.83
11/11/2020	3910	Randolph Communic...	Administrative Expens...		197.19	X		167,019.64
11/11/2020	3911	First Bank	-split-		495.38	X		166,524.26
11/11/2020	3912	CenturyLink	Administrative Expens...		17.24	X		166,507.02
11/12/2020		Randolph County Fi...	Property Tax	Oct_20 Prop Tax		X	2,036.86	168,543.88
11/13/2020	11132020	N.C. Dept. of Revenue	Payroll Liabilities	076004260	174.00	X		168,369.88
11/13/2020	11132021	United States Treasury	-split-	56-6146371	1,115.72	X		167,254.16
11/15/2020	3913	Jason R. Auman	-split-		1,062.10	X		166,192.06
11/15/2020	3914	Kathryn S Baker	-split-		424.75	X		165,767.31
11/16/2020		NCOSC	State Sales Tax	Deposit		X	40.94	165,808.25
11/16/2020		NCOSC	State Sales Tax	Deposit		X	5,034.17	170,842.42
11/16/2020		Intuit/QuickBooks	Administrative Expens...		10.70	X		170,831.72
11/18/2020		Central Carolina Top...	Ballfield Rental	Deposit		X	250.00	171,081.72
11/18/2020		Central Carolina Top...	Ballfield Rental	Deposit		X	250.00	171,331.72
11/18/2020			Permit Fee Income	Park Shelter re...		X	60.00	171,391.72
11/18/2020	3915	Simple Com	-split-		2,059.59	X		169,332.13
11/20/2020		Randolph County Fi...	DMV Vehicle Tax Coll...	Deposit		X	1,204.29	170,536.42
11/20/2020		NCOSC	State Sales Tax	Deposit		X	151.74	170,688.16
11/24/2020	3916	Seagrove Fire Depart...	-split-		883.86			169,804.30
11/24/2020	3917	BODHI Land & Desi...	Train Depot Expense		1,500.00			168,304.30
11/24/2020	3918	The Wearhouse LLC	Police Dept Expenses:...		146.59			168,157.71
11/24/2020	3919	Verizon Wireless	Administrative Expens...		219.44			167,938.27
11/24/2020	3920	Verizon Wireless	Police Dept Expenses:...		27.89			167,910.38
11/24/2020	3921	Verizon Wireless	Police Dept Expenses:...		32.13			167,878.25
11/24/2020	3922	KFX Fire Extinguish...	Building/Grounds Mai...		2,723.69			165,154.56
11/24/2020	3923	REMC	-split-		454.08			164,700.48
11/24/2020	3924	Duke Energy Progress	Utilities:Streetlights		512.63			164,187.85

## Town of Seagrove

12/2/2020 2:11 PM

Register: First Bank Gen Fund

From 11/01/2020 through 11/30/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
11/25/2020	3925	Randolph County Pu...	Administrative Expens...		15,000.00		149,187.85
11/30/2020	3926	Rex Auman	Park Expenses:Mainten...		1,492.50		147,695.35
11/30/2020	3927	Hunter Chriscoe	Administrative Expens...		300.00		147,395.35
11/30/2020	3928	David L Voncannon	-split-		88.64		147,306.71
11/30/2020	3929	Jason R. Auman	-split-		1,062.12		146,244.59
11/30/2020	3930	Kathryn S Baker	-split-		424.75		145,819.84
11/30/2020	3931	Kevin A Glotzbach	-split-		347.63		145,472.21
11/30/2020	3932	Michael C Latham	-split-		325.16		145,147.05

# Town of Seagrove

12/1/2020 2:46 PM

Register: Powell Funds First Bank  
From 11/01/2020 through 11/30/2020  
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/03/2020	1135	SKC, Inc.	Powell Bill Expenses:S...	Inv #1456	5,000.00			18,364.58
11/03/2020	1136	Rex Auman	Park Expenses:Mainten...		382.50			17,982.08
11/30/2020			Interest Income	Deposit			1.50	17,983.58
11/30/2020	1137	Rex Auman	Park Expenses:Mainten...		382.50			17,601.08

# Town of Seagrove

12/1/2020 2:42 PM

Register: Bank of the Ozarks

From 11/01/2020 through 11/30/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/05/2020	2062	Jeff Yow	Lucks Cannery Project		13,900.00			112,220.46
11/24/2020		Sapona Plastics	Donations-New Town ...	Deposit			1,500.00	113,720.46
11/24/2020	2063	Pelco Contracting LLC	Lucks Cannery Project		3,800.00			109,920.46
11/24/2020	2064	Cesaro's Electric	Lucks Cannery Project		16,000.00			93,920.46

# Budget Amendment for FY 2020-2021 - Regular Meeting December 1, 2020

## Budget Adjustment

Item	Account	Increase	Decrease	
Expense	General Government	COVID-19 Expense	\$ 5,536.00	To create expense account for COVID-19 expenses reimbursed via Randolph County
Revenue	COVID-19 Reimbursement Fu	COVID-19 Income	\$ 5,536.00	To create income account for COVID-19 expenses reimbursed via Randolph County
Revenue	Property Taxes		\$ 10,000.00	Increase conservatively to account for increase in receipts
Revenue	Surplus Equipment Sales		\$ 4,900.00	Increase to match actual Surplus sales
Expense	General Government		\$ 4,000.00	To account for fire extinguisher additional expenditure
Expense	Public Safety		\$ 7,000.00	To account for increase in Fire dept contribution
Expense	Cultural & Recreation		\$ 3,900.00	To account for additional train depot expense
			\$ 40,872.00	
			-	

December 2020

Seagrove Police Department: Officer Auman Unit Number # 572 Patrol Log

Week Date Start:        /        /        Week Date End:        /        /       

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday		Total
Miles	626								
Training									
Hours	188								
Court									
Interviews	10								
Warrants Served									
Warrants Drawn									
On View Arrest									
Criminal Citation									
DWI									
Traffic Citation	5								
Traffic Warning Citation	14								
Traffic Assist									
Domestic									
Alarm	2								
Armed Person									
Suspicious Person	9								
Citizen Assist	4								
Larceny									
B & E									
Trespass	2								
Business Check	66								
Seagrove School	18								
Code # 1	3								
Arrest Report									
Found Property	2								
Misc Report	16								
Misc Call	3								
Drugs Seized									
Welfare Check	2								
911 Hang Up									
Assault									

Additional Notes: \_\_\_\_\_

*Fraud still Investigating*

Signed by: \_\_\_\_\_

Date:        /        /