

TOWN OF SEAGROVE

MINUTES

REGULAR MEETING February 2nd, 2021

The meeting was called to order at 6:00 p.m. by Mayor Fernandez. Those present were Mayor Pro Tem Cindy Neef, Commissioner Kathy Fernandez, Commissioner Homer Beheler, Commissioner Carol Kim and Commissioner Ed Walker.

A. Approval of Minutes

The approval of the regular minutes for January 2021 was motioned by Commissioner Homer Beheler.

2nd by Commissioner Carol Kim

The motion passed.

B. Approval of the Financial Report

The approval of the Financial Report for January 2021 was motioned by Commissioner Kathy Fernandez.

2nd by Mayor Pro Tem Cindy Neef

The motion passed.

C. Police Report

See attached.

D. Blessing Box – Presentation by Josie Perdue

Miss Outstanding Teen of Randolph County, Josie Perdue, presented her service project idea for the installation of a Blessing Box in Seagrove. This box will house donated items from the community that anyone in need can come by and take from box. She will monitor and work with local community organizations to keep the box regularly stocked.

Commissioner Carol Kim motioned to approve Miss Perdue to proceed with installation of a blessing box in downtown Seagrove.

2nd by Commissioner Ed Walker

The motion passed.

E. Concession Stand repair & lease

Concession Stand is in need of new plexiglass

Commissioner Homer Beheler motioned to approve the expense of \$750 to replace the damaged plexiglass at the concession stand.

2nd by Mayor Pro Tem Cindy Neef

The motion passed.

Concession Stand Lease with Sherry Vincent

Commissioner Kathy Fernandez motioned to approve a one year term lease with Sherry Vincent to manage the concession stand.

2nd by Commissioner Homer Beheler

The motion passed.

F. Park Contracts

Contract 1 – Ballfield Director – Jason Auman

Mayor Pro Tem Cindy Neef motioned to approve the contract for ballfield director provided by Jason Auman.

2nd by Commissioner Carol Kim

The motion passed

Contract 2 – Park Maintenance Contract – Rex Auman

Commissioner Homer Beheler motioned to approve the contract for park maintenance provided by Rex Auman.

2nd by Commissioner Carol Kim

The motion passed.

G. Park Update

We are working with New Market to provide field availability.

The park needs replacement lights (approx. 30-35 lights) in some of the light poles. Unsure of total expense to replace. Town Clerk working on getting a quote for this expense to present to the board.

Baseball fields will need new grading and dirt for the new season – Jason to set up with Frank Goodson

H. Luck's Advisory Update

The Glass Shop has still not completed all of the items on their contract and we have been having trouble getting them to come and finish their work. Mayor Fernandez would like to terminate their contract and bid out the remaining work to another company. Town Clerk to draft a termination letter to send to the Glass Shop and have it reviewed by town attorney. We would also need to pay the Glass Shop for the percentage of their work complete and may need to negotiate with them.

Commissioner Carol Kim motioned to approve the termination of contract with the Glass Shop.

2nd by Commissioner Kathy Fernandez

The motion passed.

Tile in bathroom has been reviewed by a contractor. Mayor Fernandez to present to the Luck's Advisory board once quote finalized.

Mayor Fernandez and other members of the Luck's Advisory committee have a scheduled meeting with Senator Craven to discuss potential funding for the Luck's Cannery renovation project.

Carolina Bronze has installed a new sprinkler system in one of their leased spaces. The system needs to be connected to all the sprinklers in the entire building through one monitoring system control panel that would be Town's expense. Will present to the Luck's Advisory committee to review the expense and provide recommendation to the town council.

I. Committee Reports

Commissioner Kathy Fernandez – Events

We are not planning to host a 4th of July event – will consider future events in the fall.

Commissioner Homer Beheler – Zoning & Events Assist

Zoning Amendment approval

Commissioner Homer Beheler motioned to approve the Zoning amendment presented at the public hearing regarding sweepstakes type business.

2nd by Commissioner Carol Kim

The motion passed.

Commissioner Cindy Neef – Beautification

-We have taken down Christmas decorations

-Waiting for spring to do any other projects

Mayor Fernandez would like to schedule another trash pick up day to clean up the side of the roads. Will wait until next meeting to schedule to have warmer weather during pick up.

Commissioner Ed Walker – Streets

Need to contact owner of property with bamboo overgrowth to work on cutting it back some.
Town clerk to draft a letter to the property owners.

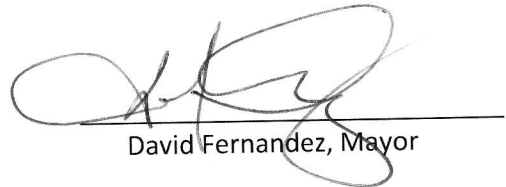
Commissioner Carol Kim – Finance

Nothing at this time.

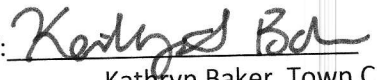
J. Public Discussion

Commissioner Kathy Fernandez made the motion to adjourn the meeting and Commissioner Carol Kim 2nd the motion. The motion carried.

TOWN OF SEAGROVE



David Fernandez, Mayor

ATTEST: 
Kathryn Baker, Town Clerk

Town of Seagrove

3/31/2021 1:46 PM

Register: First Bank Gen Fund

From 02/01/2021 through 02/28/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/02/2021	3998	USPS	Administrative Expens...		76.00	X		161,058.50
02/02/2021	3999	Randolph Communic...	Administrative Expens...		113.87	X		160,944.63
02/02/2021	4000	AAA Portable Toilets	Park Expenses:Park Ut...		139.10	X		160,805.53
02/03/2021		NC Treasurer Retire...	Police Dept Expenses:...		487.72	X		160,317.81
02/03/2021	4001	Kathy Fernandez	Administrative Expens...		54.59			160,263.22
02/10/2021		Randolph County - C...	Officer Fees	Deposit		X	9.00	160,272.22
02/10/2021		The General Wine & ...	Miscellaneous Income	Reimbursement...		X	66.24	160,338.46
02/10/2021		Curtis Bauske	Rental Space Income	Jan & Feb 7 M...		X	168.00	160,506.46
02/10/2021		NC Dept of Revenue	Gas Tax Refund	Deposit		X	140.79	160,647.25
02/10/2021		Randolph County Fi...	Property Tax	Jan_21		X	64,341.81	224,989.06
02/10/2021	4002	Simple Com	Administrative Expens...		10.43	X		224,978.63
02/10/2021	4003	Republic Services	Administrative Expens...		114.72	X		224,863.91
02/10/2021	4004	Republic Services	Administrative Expens...		2,355.98	X		222,507.93
02/10/2021	4005	Republic Services	Administrative Expens...		178.00	X		222,329.93
02/10/2021	4006	Seagrove Ulah Metro...	Park Expenses:Park Ut...		32.27	X		222,297.66
02/10/2021	4007	United Fuels, LLC	Police Dept Expenses:...		226.58			222,071.08
02/10/2021	4008	Duke Energy Progress	Administrative Expens...		46.63	X		222,024.45
02/10/2021	4009	Duke Energy Progress	Administrative Expens...		30.87	X		221,993.58
02/10/2021	4010	Duke Energy Progress	-split-		915.31	X		221,078.27
02/10/2021	4011	Allied Plumbing & E...	Building/Grounds Mai...		107.00			220,971.27
02/10/2021	4012	First Bank	-split-		347.03			220,624.24
02/12/2021	2102021	N.C. Dept. of Revenue	Payroll Liabilities	076004260	174.00	X		220,450.24
02/12/2021	2102022	United States Treasury	-split-	56-6146371	1,040.40	X		219,409.84
02/12/2021	4013	Jason R. Auman	-split-		1,063.10	X		218,346.74
02/12/2021	4014	Kathryn S Baker	-split-		424.75	X		217,921.99
02/16/2021		NCOSC	State Sales Tax	Deposit		X	43.43	217,965.42
02/16/2021		NCOSC	State Sales Tax	Deposit		X	5,292.81	223,258.23
02/16/2021		Intuit/QuickBooks	Administrative Expens...	Annual Payroll...	425.86	X		222,832.37
02/17/2021		Randolph County Fi...	DMV Vehicle Tax Coll...	Jan_21		X	1,248.45	224,080.82
02/17/2021	4015	The Courier Tribune	Administrative Expens...		36.32			224,044.50
02/17/2021	4016	Seagrove Fire Depart...	-split-		17,886.46			206,158.04
02/17/2021	4017	BODHI Land & Desi...	Train Depot Expense		407.80	X		205,750.24
02/17/2021	4018	CenturyLink	Administrative Expens...		39.99			205,710.25
02/17/2021	4019	Verizon Wireless	Police Dept Expenses:...		193.58			205,516.67
02/17/2021	4020	Verizon Wireless	Administrative Expens...		111.78			205,404.89
02/22/2021		Kenneth Hill	Permit Fee Income	Zoning Compli...		X	35.00	205,439.89
02/24/2021	4021	REMC	-split-		209.06			205,230.83
02/24/2021	4022	Jason Auman	Park Expenses:Mainten...		1,125.00			204,105.83
02/24/2021	4023	Rex Auman	Park Expenses:Mainten...		533.50			203,572.33
02/24/2021	4024	Duke Energy Progress	Utilities:Streetlights		498.66			203,073.67

Town of Seagrove

3/31/2021 1:46 PM

Register: First Bank Gen Fund

From 02/01/2021 through 02/28/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/26/2021		Ben Owen Pottery Inc.	Surplus Property Sales	Sale of hand fo...		X	25.00	203,098.67
02/26/2021			Miscellaneous Income	Park shelter ren...		X	25.00	203,123.67
02/26/2021	4028	Boxer Electrical Serv...	Park Expenses:Mainten...		724.00			202,399.67
02/26/2021	4025	Jason R. Auman	-split-		1,063.11			201,336.56
02/26/2021	4026	Kathryn S Baker	-split-		424.75			200,911.81
02/26/2021	4027	Michael C Latham	-split-		253.13			200,658.68

Town of Seagrove

3/31/2021 1:47 PM

Register: Powell Funds First Bank

From 02/01/2021 through 02/28/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/24/2021	1140	Rex Auman	Park Expenses:Mainten...	02/21	382.50			21,642.90
02/26/2021			Interest Income	Deposit		X	1.69	21,644.59

Town of Seagrove

3/31/2021 1:47 PM

Register: Bank of the Ozarks

From 02/01/2021 through 02/28/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/22/2021		Facebook	Donations-New Town ...	Deposit	X		1.00	107,746.46
02/22/2021			Donations-New Town ...	Cash donation	X		30.00	107,776.46
02/22/2021		Ben Owen Pottery Inc.	Donations-New Town ...	Deposit	X		200.00	107,976.46

February 2021

Seagrove Police Department: ~~Officer Aaron~~ Unit Number # ~~52~~ Patrol Log

Week Date Start: ____ / ____ / ____ Week Date End: ____ / ____ / ____

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday		Total
Miles	692								
Training	10								
Hours	156								
Court	5								
Interviews	19								
Warrants Served	3								
Warrants Drawn									
On View Arrest									
Criminal Citation									
DWI									
Traffic Citation	10								
Traffic Warning Citation	15								
Traffic Assist									
Domestic									
Alarm	2								
Armed Person									
Suspicious Person	8								
Citizen Assist	3								
Larceny	2								
B & E									
Trespass									
Business Check	81								
Seagrove School	22								
Code # 1	3								
Arrest Report	1								
Found Property									
Misc Report	20								
Misc Call	5								
Drugs Seized									
Welfare Check	3								
911 Hang Up									
Assault									

Additional Notes: _____

Signed by:  _____

Date: ____ / ____ / ____