

## TOWN OF SEAGROVE

### MINUTES

#### REGULAR MEETING JANUARY 7<sup>TH</sup>, 2020

The meeting was called to order at 6:00 p.m. by Mayor Fernandez. Those present were, Commissioner Homer Beheler, Commissioner Kathy Fernandez, Commissioner Carol Kim and Commissioner Ed Walker. Mayor Pro Tem Cindy Neef was absent.

**A. Approval of Minutes**

The approval of the regular minutes for December 2019 was motioned by Commissioner Homer Beheler.

2<sup>nd</sup> by Commissioner Kathy Fernandez

The motion passed.

**B. Approval of the Financial Report**

The approval of the Financial Report for December 2019 was motioned by Commissioner Kathy Fernandez.

2<sup>nd</sup> by Commissioner Carol Kim

The motion passed.

**C. Police Report**

Attached.

**D. Budget Amendment for Christmas Event**

See attached Budget Amendment.

Commissioner Carol Kim motioned to amend the current budget for 2019-2020 to include a \$3,500.00 increase to Revenues for Christmas Event Donations and to use those funds solely for Christmas event expenses to be added in the General Government budget for \$3,500.00.

2<sup>nd</sup> by Commissioner Ed Walker.

The motion passed.

**E. Audit Extension**

Steve Hackett, accountant with Maxton McDowell, has informed us that we need to extend our audit date to 2/28/20. The audit will most likely be complete by the end of January, but 2/28 is a precaution. Commissioner Homer Beheler motioned to approve the extension of audit to 2/28/20.

2<sup>nd</sup> by Commissioner Carol Kim.

The motion passed.

**F. Hiring of New City Attorney**

Commissioner Homer Beheler motioned to approve the hiring of Darren Allen as the new Town of Seagrove attorney.

2<sup>nd</sup> by Commissioner Kathy Fernandez

The motion passed.

**G. Luck's Advisory Committee Expenditure Approval**

The Luck's Cannery has received a total of \$350,000 as a grant from the state. The town has approved to spend all but \$81,000 of the remaining grant moneys so far. Commissioner Ed Walker motioned to approve spending as needed of the \$81,000 remaining prior to June 30<sup>th</sup>, 2020.

2<sup>nd</sup> by Commissioner Homer Beheler

The motion passed.

Commissioner Ed Walker and Mayor Fernandez must approve the actual spending of these funds before the money is spent.

#### **H. Train Depot Update**

We should have had a building permit to move the building, build foundation, and build the deck. The Mayor had the building inspected by the County and they were unhappy with the progress because no permits were pulled. We are not changing the use of the building (museum) so we do not have to bring it up to code, however, we do need an architect/engineer to verify this is a functional building before we can have the inspection approved. We are going to have architect Darian Walker come in and review what needs to be done to bring up to code and will have to go from there to have the building pass inspection. This may be some unforeseen expense related to this project.

#### **I. Luck's Cannery Construction Update**

We are concentrating on construction of the lower section as funds allow. We have contracted with Brian Moody construction to have the French drain put in – work in process. We have ordered the new storefronts – they are in process. We have contracted a mason to do the opening – work in process. We are meeting with other plumbers for bids as a backup. We continue to maintain a focus on hiring local contractors for this project.

#### **J. Committee Reports**

##### **Commissioner Homer Beheler – Zoning & Events Assist**

Nothing at this time.

Mayor Fernandez mentioned we can do spot zoning. Within 3 miles of city limits we can zone in a property into our city. It does not have to be contiguous. He would like to reach out to property owners in the immediate area of Seagrove to see if they will be interested in becoming a part of Seagrove city limits. Plans to verify tax difference versus incentives the town offers.

##### **Commissioner Cindy Neef – Beautification**

Absent.

##### **Commissioner Kathy Fernandez – Events**

Christmas event was a success.

##### **Commissioner Ed Walker – Streets**

Update: Sculpture installation in the community directed by Charlie Brower. We have turned in a grassroots grant to the Arts Guild and they had already dedicated their funds for this year, but they would like to distribute the funds to us for next year. This would be a temporary sculpture of ladders from the community. At the end of the sculpture display everyone would get their ladder back. Thinking about sites for sculpture.

##### **Commissioner Carol Kim – Finance**

Went over finances with Kathryn to feel comfortable. Planning to meet again in February before next Regular meeting.

Kathryn to put together a detailed budget presentation to review progress at next meeting.

On behalf of Cindy – Thank you to everyone who helped at the Christmas event this year.

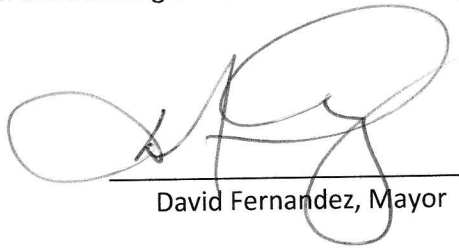
**K. Public Discussion**

Rex Auman has access to some extra signs, cones, detour signs, etc. and was wondering if the town would be interested.

Chief Maness mentioned there was some interest in the army truck the town owns and the extra police car we have. Mayor Fernandez plans to discuss this with the attorney to review what will be required to initiate the sale of these vehicles.

Commissioner Carol Kim made the motion to adjourn the meeting and Commissioner Kathy Fernandez 2<sup>nd</sup> the motion. The motion carried.

TOWN OF SEAGROVE

  
\_\_\_\_\_  
David Fernandez, Mayor

ATTEST:   
Kathryn Baker, Town Clerk

**Budget Amendment for FY 2019-2020 - Regular Meeting January 7th, 2020**

Item	Account	Budget Adjustment	
		Increase	Decrease
Christmas Event Donations	Revenues	\$ 3,500.00	
Christmas Event Expenditures	General Government	\$ 3,500.00	
	Christmas Event Expense		

# Town of Seagrove

1/4/2020 9:58 AM

Register: First Bank Gen Fund

From 12/01/2019 through 12/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/02/2019	3572	Rex Auman	Park Expenses:Mainten...		1,492.50	X		132,389.27
12/02/2019	3573	Jason R. Auman	Administrative Expens...		28.89	X		132,360.38
12/02/2019	3574	Hunt Electric Supply...	Christmas Lights	VOID: GJE, R...		X		132,360.38
12/02/2019	16	Hunt Electric Supply...	Christmas Lights	For CHK 3574 ...	240.82	X		132,119.56
12/03/2019		NC Treasurer Retire...	Police Dept Expenses:...		454.72	X		131,664.84
12/04/2019	3575	Milestone Computer ...	Administrative Expens...		283.91	X		131,380.93
12/04/2019	3576	Hunt Electric Supply...	Christmas Lights		265.18	X		131,115.75
12/04/2019	3577	Randolph Communic...	Administrative Expens...		193.54	X		130,922.21
12/04/2019	3578	Randolph Communic...	Police Dept Expenses:...		62.04	X		130,860.17
12/04/2019	3579	USPS	Administrative Expens...	PO Box 119	76.00	X		130,784.17
12/04/2019	3580	AAA Portable Toilets	Park Expenses:Park Ut...		139.10	X		130,645.07
12/04/2019	3581	Republic Services	Administrative Expens...		131.46	X		130,513.61
12/04/2019	3582	Republic Services	Administrative Expens...		2,242.73	X		128,270.88
12/04/2019	3583	UNC School of Gove...	Administrative Expens...		150.00	X		128,120.88
12/04/2019	16R	Hunt Electric Supply...	Christmas Lights	Reverse of GJE...		X	240.82	128,361.70
12/05/2019		Stan Beck Insurance	Miscellaneous Income	Christmas Don...		X	200.00	128,561.70
12/05/2019		United Fuels, LLC	Miscellaneous Income	Christmas Don...		X	200.00	128,761.70
12/05/2019		Carolina Pharmacy	Miscellaneous Income	Christmas Don...		X	200.00	128,961.70
12/05/2019		Fresh Cuts of Seagro...	Miscellaneous Income	Christmas Don...		X	100.00	129,061.70
12/05/2019		Chief Express, LLC	Miscellaneous Income	Christmas Don...		X	200.00	129,261.70
12/11/2019	3584	United Fuels, LLC	Police Dept Expenses:...		319.32	X		128,942.38
12/11/2019	3585	Duke Energy Progress	-split-		778.67	X		128,163.71
12/11/2019	3586	First Bank	-split-		183.52	X		127,980.19
12/11/2019	3587	Seagrove Ulah Metro...	Park Expenses:Park Ut...		23.87	X		127,956.32
12/11/2019	3588	CenturyLink	Administrative Expens...		25.68	X		127,930.64
12/11/2019	3589	NCDMV	Police Dept Expenses:...		26.00	X		127,904.64
12/11/2019	3590	NCDMV	Police Dept Expenses:...		26.00	X		127,878.64
12/11/2019	3591	D-Blaze	Administrative Expens...		272.00	X		127,606.64
12/11/2019	3592	Village Printing	Police Dept Expenses:...	VOID:		X		127,606.64
12/11/2019	17R	NCDMV	Police Dept Expenses:...	Reverse of GJE...		X	6.00	127,612.64
12/11/2019	18R	NCDMV	Police Dept Expenses:...	Reverse of GJE...		X	6.00	127,618.64
12/13/2019		Randolph County Fi...	Property Tax	Deposit		X	7,996.14	135,614.78
12/13/2019	12132019	N.C. Dept. of Revenue	Payroll Liabilities	076004260	254.00	X		135,360.78
12/13/2019	12132020	United States Treasury	-split-	56-6146371	1,281.44	X		134,079.34
12/13/2019	3593	Billy J Maness	-split-		498.69	X		133,580.65
12/13/2019	3594	Jason R. Auman	-split-		1,032.53	X		132,548.12
12/13/2019	3595	Kathryn S Baker	-split-		423.75	X		132,124.37
12/16/2019		NCOSC	State Sales Tax	Deposit		X	4,712.16	136,836.53
12/16/2019		NCOSC	State Sales Tax	Deposit		X	6,295.83	143,132.36
12/16/2019		Intuit/QuickBooks	Administrative Expens...		6.42	X		143,125.94

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1/4/2020 9:58 AM

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From 12/01/2019 through 12/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/17/2019		Randolph County Fi...	DMV Vehicle Tax Coll...	Deposit		X	734.15	143,860.09
12/18/2019		Randolph County - C...	Officer Fees	Deposit		X	9.00	143,869.09
12/18/2019	3596	Seagrove Fire Depart...	-split-		2,380.75			141,488.34
12/18/2019	3597	Garrett, Walker, Ayc...	Administrative Expens...		405.00			141,083.34
12/27/2019	3598	Verizon Wireless	Police Dept Expenses:...		165.36			140,917.98
12/30/2019	3599	Billy J Maness	-split-		498.67			140,419.31
12/30/2019	3600	Jason R. Auman	-split-		1,032.53			139,386.78
12/30/2019	3601	Kathryn S Baker	-split-		423.75			138,963.03

# Town of Seagrove

1/4/2020 9:59 AM

Register: Powell Funds First Bank

From 12/01/2019 through 12/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/05/2019	1150	Rex Auman	Park Expenses:Mainten...		382.50	X		16,362.25
12/30/2019		NC DOT	Powell Bill Income	Deposit		X	5,622.92	21,985.17
12/31/2019			Interest Income	Deposit		X	1.42	21,986.59

# Town of Seagrove

1/4/2020 10:00 AM

Register: Bank of the Ozarks

From 12/01/2019 through 12/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/18/2019		Johnny & Patricia As...	Donations-New Town ...	Deposit		X	300.00	212,622.66



# January 2020

Seagrove Police Department: Officer \_\_\_\_\_ Unit Number # \_\_\_\_\_ Patrol Log  
 Week Date Start: \_\_\_\_/\_\_\_\_/\_\_\_\_ Week Date End: \_\_\_\_/\_\_\_\_/\_\_\_\_

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Miles	1153							
Training								
Hours	241.5							
Court								
Interviews	42							
Warrants Served	1							
Warrants Drawn								
On View Arrest								
Criminal Citation								
Involuntary								
DWI								
Traffic Citation	7							
Traffic Warning Citation	25							
Traffic Assist								
Officer Assist	5							
Traffic Accident	1							
Domestic	2							
Fight								
Alarm								
Armed Person								
Suspicious Person	12							
Suspicious Vehicle	5							
Citizen Assist	10							
Larceny	1							
B & E	2							
Trespass	1							
Juvenile								
Business Check	114							
Seagrove School	19							
Code # 1	2							
Arrest Report	1							
Found Property								
Misc Report	24							
Misc Call	10							
Drugs Seized								

Additional Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signed by: \_\_\_\_\_  
 Date: \_\_\_\_/\_\_\_\_/\_\_\_\_