

**TOWN OF SEAGROVE**  
**MINUTES**  
**REGULAR MEETING January 3<sup>rd</sup>, 2023**

The meeting was called to order at 6:02 p.m. by Mayor Fernandez. Those in attendance were Mayor Pro Tem Ed Walker, Commissioner Carol Kim, Commissioner Sandra Walker, and Commissioner Homer Beheler. Commissioner Kathy Fernandez was absent.

**A. Approval of Minutes**

The approval of the regular meeting minutes for December 2022 was motioned by Commissioner Sandra Walker.  
2<sup>nd</sup> by Commissioner Homer Beheler  
The motion passed.

**B. Approval of the Financial Report**

The approval of the financial report for November & December 2022 was motioned by Commissioner Carol Kim  
2<sup>nd</sup> by Mayor Pro Tem Ed Walker  
The motion passed.

**C. Presentation of Audit**

Steve Hackett, from Huneycutt, Parsley & Taylor, presented audited financials for the fiscal year ending June 30, 2022.

**D. Police Report**

See attached.

**E. Town Attorney, meeting day change**

Commissioner Homer Beheler motioned to approve the regular meeting change to every 2<sup>nd</sup> Tuesday of each month at 6:00pm.  
2<sup>nd</sup> by Commissioner Carol Kim  
The motion passed.

The Town plans to temporarily use the attorney, Bob Wilhoit, until we can find a replacement.

**F. Sidewalk Discussion**

We are still working on finalizing the easements. Almost completed. Commissioner Sandra Walker has contacted dbm Construction about the project and next steps to begin construction.

**G. Storage Units Update**

We have sent a letter in response to storage units usage request from the Zoning board.

**H. Luck's Events Coordinator**

Commissioner Sandra Walker motioned to authorize Mayor Fernandez and Town Clerk to investigate potential employment/independent business opportunities for the events space and administrative work.

2<sup>nd</sup> by Commissioner Homer Beheler

The motion passed.

**I. Committee Report**

**Commissioner Homer Beheler – Zoning**

Need to schedule zoning meeting with attorney present.

**Commissioner Sandra Walker – Special Projects**

Finalizing easements for sidewalk project.

**Commissioner Kathy Fernandez – Events**

n/a

**Commissioner Ed Walker – Streets**

Nothing at this time

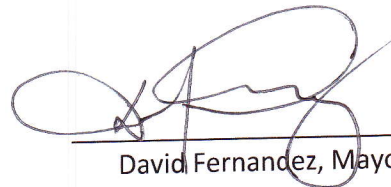
**Commissioner Carol Kim – Finance**

Nothing at this time


**J. Public Discussion**

Commissioner Sandra Walker made the motion to adjourn the meeting and Commissioner Homer Beheler 2<sup>nd</sup> the motion. The motion carried.

TOWN OF SEAGROVE

  
\_\_\_\_\_  
David Fernandez, Mayor

ATTEST:

  
\_\_\_\_\_  
Kathryn Baker, Town Clerk

# Town of Seagrove

1/3/2023 4:11 PM

Register: First Bank Gen Fund

From 12/01/2022 through 12/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/01/2022		NC Treasurer Retire...	Police Dept Expenses:...		1,170.78	X		176,351.29
12/01/2022		Prudential Financial	Police Dept Expenses:...	401k	329.40	X		176,021.89
12/01/2022		Prudential Financial	Police Dept Expenses:...	401k	338.52	X		175,683.37
12/01/2022		Prudential Financial	Administrative Expens...	457b	57.49	X		175,625.88
12/13/2022		Randolph County Fi...	Property Tax	PropTax Nov_22		X	5,047.75	180,673.63
12/14/2022			Miscellaneous Income	Christmas Eve...		X	1,000.00	181,673.63
12/14/2022		Randolph County - C...	Officer Fees	Deposit		X	4.50	181,678.13
12/14/2022			Miscellaneous Income	Christmas Eve...		X	2,600.00	184,278.13
12/14/2022	4735	AAA Portable Toilets	Park Expenses:Park Ut...		321.00	X		183,957.13
12/14/2022	4736	Briles Oil and Gas, Inc.	Building/Grounds Mai...		397.91	X		183,559.22
12/14/2022	4737	Brightspeed	Administrative Expens...		39.99	X		183,519.23
12/14/2022	4738	USPS	Administrative Expens...		45.00	X		183,474.23
12/14/2022	4739	Republic Services	Administrative Expens...		2,554.20	X		180,920.03
12/14/2022	4740	Randolph Communic...	Administrative Expens...		113.34	X		180,806.69
12/14/2022	4741	Duke Energy Progress	Utilities:Streetlights		512.37	X		180,294.32
12/14/2022	4742	Duke Energy Progress	-split-		708.79	X		179,585.53
12/14/2022	4743	Duke Energy Progress	Administrative Expens...		124.53	X		179,461.00
12/14/2022	4744	Duke Energy Progress	Administrative Expens...		32.37	X		179,428.63
12/14/2022	4745	D-Blaze	Building/Grounds Mai...		278.00	X		179,150.63
12/14/2022	4746	Seagrove Ulah Metro...	Park Expenses:Park Ut...		125.02	X		179,025.61
12/14/2022	4747	Simple Com	Administrative Expens...		10.43	X		179,015.18
12/14/2022	4748	Seagrove Fire Depart...	-split-		495.74	X		178,519.44
12/14/2022	4749	Kathy Fernandez	Christmas Event Expen...		2,344.28	X		176,175.16
12/15/2022		NCOSC	State Sales Tax	Deposit		X	6,521.54	182,696.70
12/15/2022		NCOSC	State Sales Tax	Deposit		X	7,236.75	189,933.45
12/15/2022	12142022	N.C. Dept. of Revenue	Payroll Liabilities	076004260	278.00	X		189,655.45
12/15/2022	12142023	United States Treasury	-split-	56-6146371	1,529.62	X		188,125.83
12/15/2022		QuickBooks Payroll ...	Direct Deposit Liabilities	Created by Pay...	2,369.23	X		185,756.60
12/16/2022		Intuit/QuickBooks	Administrative Expens...		16.05	X		185,740.55
12/16/2022	DD1047	Jason R. Auman	-split-	Direct Deposit		X		185,740.55
12/16/2022	DD1048	Kathryn S Baker	-split-	Direct Deposit		X		185,740.55
12/16/2022	DD1049	Michael C Latham	-split-	Direct Deposit		X		185,740.55
12/20/2022		Randolph County Fi...	DMV Vehicle Tax Coll...	DMV Nov_22		X	1,670.58	187,411.13
12/21/2022			Bank Service Charges:...	Stop pmt fee	35.00	X		187,376.13
12/21/2022	4751	Mike's Janitorial Ser...	-split-		525.00	X		186,851.13
12/21/2022	4752	Seagrove Fire Depart...	-split-		1,832.09			185,019.04
12/21/2022	4753	United Fuels, LLC	Police Dept Expenses:...		401.15			184,617.89
12/21/2022	4754	AT&T MOBILITY	Police Dept Expenses:...		156.80	X		184,461.09
12/21/2022	AJ2038R	Mike's Janitorial Ser...	Building/Grounds Mai...	Reverse of GJE...		X	225.00	184,686.09
12/22/2022		Prudential Financial	Administrative Expens...	457b	57.49	X		184,628.60

# Town of Seagrove

1/3/2023 4:11 PM

Register: First Bank Gen Fund

From 12/01/2022 through 12/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/22/2022		Prudential Financial	Police Dept Expenses:...	401k	333.73	X		184,294.87
12/22/2022		Prudential Financial	Police Dept Expenses:...	401k	338.52	X		183,956.35
12/29/2022		QuickBooks Payroll ...	Direct Deposit Liabilities	Created by Pay...	2,369.22	X		181,587.13
12/30/2022	DD1050	Jason R. Auman	-split-	Direct Deposit		X		181,587.13
12/30/2022	DD1051	Kathryn S Baker	-split-	Direct Deposit		X		181,587.13
12/30/2022	DD1052	Michael C Latham	-split-	Direct Deposit		X		181,587.13

Town of Seagrove

1/3/2023 4:26 PM

Register: Powell Funds First Bank  
From 12/01/2022 through 12/31/2022  
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/29/2022		NC DOT	Powell Bill Income	Deposit	X		6,199.24	24,292.47
12/30/2022			Interest Income	Deposit	X		0.79	24,293.26

# Town of Seagrove

1/3/2023 4:29 PM

Register: First Bank Lucks Ckg  
 From 12/01/2022 through 12/31/2022  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/30/2022			Interest Income	Deposit		X	22.16	227,392.83



# Town of Seagrove

1/3/2023 4:35 PM

Register: First Bank Lucks Svg

From 12/01/2022 through 12/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/30/2022			Interest Income	Deposit		X	55.22	1,300,254.69

~~December~~ December 2022

PATROL LOG

DATE: /

OFFICER: ~~XXXXXXXXXX~~

	MON	TUES	WED	THUR	FRI	SAT	SUN	TOTAL
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MILES:								
HOURS:								
TRAINING:								
COURT:	2							
INTERVIEWS:	12							
WARRANTS/SER:								
WARRANTS DRAWN:								
ON VIEW ARREST:								
CRIMINAL CIT:								
INVOLUNTARY:								
DWI:								
TRAFFIC CIT:	4							
WRITTEN WARN:	16							
VERBAL WARN:	16							
TRAFFIC ASSIST:								
OFFICER ASSIST:	6							
TRAFFIC ACCIDENT:	2							
DOMESTIC:	2							
FIGHT:	1							
ALARM:								
ARMED PER:								
SUSP VEH:	13							
SUSP PER:	19							
CITIZEN ASSIST:	9							
LARCENY:	3							
B/E:								
TRESSPASS:	4							
JUVENILE:	1							
BUSINESS CHK:	80							
SEAGROVE SCHOOL:	34							
CODE 1:	5							
ARREST REPORT:								
FOUND PROP:								
MISC REPORT:	16							
MISC CALL:	11							
DRUGS SEIZED:								
AMOUNT:								
TYPE:								
RECOV PROP:								

A lot of Drug  
activity a Q.C.

SEAGROVE POLICE ACTIVITY LOG

Christmas Parade

10-50 person was injured  
(1 Critical Red)