

TOWN OF SEAGROVE
MINUTES
REGULAR MEETING June 7th, 2022

The meeting was called to order at 6:00 p.m. by Mayor Fernandez. Those present were Mayor Pro Tem Ed Walker, Commissioner Homer Beheler, Commissioner Carol Kim, Commissioner Sandra Walker and Commissioner Kathy Fernandez.

A. Approval of Minutes

The approval of the closed session meeting minutes for May 2022 was motioned by Commissioner Carol Kim.
2nd by Commissioner Homer Beheler
The motion passed.

The approval of the regular meeting minutes for May 2022 was motioned by Commissioner Sandra Walker.
2nd by Commissioner Carol Kim
The motion passed.

B. Approval of the Financial Report

The approval of the financial report for May 2022 was motioned by Commissioner Carol Kim.
2nd by Commissioner Sandra Walker
The motion passed.

C. Budget Amendment

The approval of budget amendment (inc. Cult & Rec \$5,000/dec. Gen Govt \$2,000/dec. Pub Safety \$3,000) was motioned by Commissioner Sandra Walker.
2nd by Mayor Pro Tem Ed Walker
The motion passed. See budget amendment attached.

D. Preliminary FY 2022-2023 Budget

We have two public hearings scheduled for June 28, 2022 with Regular Meeting to follow.

1. Planning – Comprehensive Plan 5:30pm
2. FY 2023 Budget Hearing – 5:45pm
3. Regular Meeting 6:00pm

E. Police Report

See attached.

F. Audit Contract

Mayor Pro Tem Ed Walker motioned to approve audit contract for FY 2022-2023 with William R. Huneycutt, CPA.
2nd by Commissioner Sandra Walker
The motion passed.

G. Randolph County Library – Navigator Program

Angi Polito with Randolph County Libraries presented information about the community navigator program. A program that assists community members in need (food/clothing, jobs, transportation, etc.) For more information visit www.randolphlibrary.org/navigators

H. Park Update – Jason Auman

Walking trails need repair

Fuel Surcharge – Commissioner Carol Kim motioned to approve Rex and Jason Auman contracts addition of fuel surcharge to invoices due to economic circumstances.

2nd by Commissioner Kathy Fernandez

The motion passed.

I. Closed Session

Commissioner Kathy Fernandez motioned to go into closed session.

2nd by Commissioner Homer Beheler

The motion passed <enter closed session>

Mayor Pro Tem Ed Walker motioned to open regular session.

2nd by Commissioner Sandra Walker

The motion passed <enter open session>

The town may want to investigate sub-contracting a zoning code enforcement officer.

J. Committee Reports

Commissioner Homer Beheler – Zoning

Still working on Comprehensive Plan – another meeting to be held before public hearing 6/28.

Commissioner Sandra Walker – Special Projects

Nothing at this time

Commissioner Kathy Fernandez – Events

Nothing at this time

Commissioner Ed Walker – Streets

Commissioner Sandra Walker motioned to approve the expense of \$1,200 for long-arm mowing.

2nd by Commissioner Homer Beheler

The motion passed.

Luck's Cannery - Carolina Bronze – needs roof replaced – planning to get multiple bids to present to Board to discuss further.

Commissioner Carol Kim – Finance

Nothing at this time

K. Public Discussion

Commissioner Homer Beheler made the motion to adjourn the meeting and Commissioner Kathy Fernandez 2nd the motion. The motion carried.

TOWN OF SEAGROVE

ATTEST: Kathryn S Baker
Kathryn Baker, Town Clerk

David Fernandez
David Fernandez, Mayor

Budget Amendment for FY 2021-2022 - Regular Meeting June 7th, 2022

		Budget Adjustment		
	Item	Increase	Decrease	Net
Expenditure	General Government		\$ 2,000.00	
Expenditure	Public Safety		\$ 3,000.00	
Expenditure	Cultural & Recreation	\$ 5,000.00		
		\$ 5,000.00	\$ 5,000.00	\$ -

Town of Seagrove

6/2/2022 5:20 PM

Register: First Bank Gen Fund

From 05/01/2022 through 05/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/04/2022		NC Treasurer Retire...	Police Dept Expenses:...		548.60	X		241,973.83
05/04/2022	4486	Jason Auman	Building/Grounds Mai...		200.00	X		241,773.83
05/04/2022	4487	Carolina Bronze	Administrative Expens...		25.68	X		241,748.15
05/04/2022	4488	Charlise Phillips	Park Expenses:Park Co...		150.00	X		241,598.15
05/04/2022	4489	Lisa Phillips	Park Expenses:Park Co...		150.00	X		241,448.15
05/04/2022	4490	United Fuels, LLC	Police Dept Expenses:...		593.41	X		240,854.74
05/04/2022	4491	AAA Portable Toilets	Park Expenses:Park Ut...		299.60	X		240,555.14
05/04/2022	4492	Randolph Communic...	Administrative Expens...		112.48	X		240,442.66
05/04/2022	4493	Republic Services	Administrative Expens...		2,455.20	X		237,987.46
05/04/2022	4494	Lisa Phillips	Park Expenses:Park Co...		56.25	X		237,931.21
05/04/2022	4495	CNA Surety	Administrative Expens...		100.00	X		237,831.21
05/04/2022	4496	Simple Com	Administrative Expens...		10.43	X		237,820.78
05/04/2022	4497	First Bank	-split-		429.62	X		237,391.16
05/04/2022	4498	Duke Energy Progress	Administrative Expens...		124.48	X		237,266.68
05/04/2022	4499	Duke Energy Progress	Administrative Expens...		32.36	X		237,234.32
05/04/2022	4500	Duke Energy Progress	-split-		456.05	X		236,778.27
05/04/2022	4501	Duke Energy Progress	Utilities:Streetlights		511.34	X		236,266.93
05/04/2022	4502	Seagrove Ulah Metro...	Park Expenses:Park Ut...		178.75	X		236,088.18
05/06/2022		Central Carolina Top...	Ballfield Rental	Deposit		X	250.00	236,338.18
05/06/2022			Rental Space Income	Nobody's Fault...		X	28.00	236,366.18
05/06/2022			Ballfield Rental	Concession sta...		X	600.00	236,966.18
05/10/2022			Rental Space Income	REMC xmas e...		X	553.00	237,519.18
05/10/2022		NC Department of R...	Gas Tax Refund	Deposit		X	50.44	237,569.62
05/10/2022		NC Dept of Revenue	Gas Tax Refund	Deposit		X	43.89	237,613.51
05/10/2022		NC Dept of Revenue	Gas Tax Refund	Deposit		X	54.29	237,667.80
05/10/2022		Randolph County - C...	Officer Fees	Deposit		X	9.00	237,676.80
05/10/2022	4503	Carey Durham	Administrative Expens...		769.53	X		236,907.27
05/12/2022		Intuit/QuickBooks	Rental Space Income	Pmt Kay Lail t...		X	1.00	236,908.27
05/12/2022		Randolph County Fi...	Property Tax	Apr_22 Prop Tax		X	96.92	237,005.19
05/12/2022		Intuit/QuickBooks	Bank Service Charges	Transaction fee	0.32	X		237,004.87
05/12/2022		QuickBooks Payroll ...	Direct Deposit Liabilities	Created by Pay...	1,576.48	X		235,428.39
05/13/2022	5112022	N.C. Dept. of Revenue	Payroll Liabilities	076004260	152.00	X		235,276.39
05/13/2022	5112023	United States Treasury	-split-	56-6146371	1,014.72	X		234,261.67
05/13/2022	DD1009	Jason R. Auman	-split-	Direct Deposit		X		234,261.67
05/13/2022	DD1010	Kathryn S Baker	-split-	Direct Deposit		X		234,261.67
05/16/2022		NCOSC	State Sales Tax	Deposit		X	44.42	234,306.09
05/16/2022		Intuit/QuickBooks	Rental Space Income	Artwalk K Fern...		X	70.00	234,376.09
05/16/2022		NCOSC	State Sales Tax	Deposit		X	5,649.22	240,025.31
05/16/2022		Intuit/QuickBooks	Bank Service Charges		1.98	X		240,023.33
05/16/2022		Intuit/QuickBooks	Administrative Expens...		8.56	X		240,014.77

Town of Seagrove

6/2/2022 5:20 PM

Register: First Bank Gen Fund

From 05/01/2022 through 05/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/18/2022	4504	Otho's Pest Manage...	Park Expenses:Mainten...		55.00	X		239,959.77
05/18/2022	4505	CenturyLink	Administrative Expens...		39.99	X		239,919.78
05/18/2022	4506	Verizon Wireless	Administrative Expens...		109.56	X		239,810.22
05/18/2022	4507	Verizon Wireless	Police Dept Expenses:...		38.01	X		239,772.21
05/18/2022	4508	Randolph County Bo...	Administrative Expens...		1,557.74	X		238,214.47
05/18/2022	4509	Seagrove Fire Depart...	-split-		346.40	X		237,868.07
05/18/2022	4510	Jason Auman	Building/Grounds Mai...		200.00	X		237,668.07
05/18/2022	4511	Kristen Davis	Park Expenses:Park Co...		187.50	X		237,480.57
05/18/2022	4512	Pam Allen	Park Expenses:Park Co...		45.00			237,435.57
05/19/2022			Ballfield Rental	Concession sta...		X	669.00	238,104.57
05/19/2022			Ballfield Rental	Deposit		X	125.00	238,229.57
05/19/2022		NCOSC	State Sales Tax	Deposit		X	166.99	238,396.56
05/19/2022		Intuit/QuickBooks	Rental Space Income	E Walker 44-WR		X	150.00	238,546.56
05/19/2022		Intuit/QuickBooks	Surplus Property Sales	E Walker surpl...		X	50.00	238,596.56
05/19/2022		Intuit/QuickBooks	Bank Service Charges		5.10	X		238,591.46
05/19/2022		Randolph County Fi...	DMV Vehicle Tax Coll...	Apr_22 DMV ...		X	1,173.35	239,764.81
05/20/2022					256.85			239,507.96
05/25/2022	4513	REMC	-split-					
05/26/2022			Miscellaneous Income	Addl trash can ...		X	168.00	239,675.96
05/26/2022			Ballfield Rental	Deposit		X	250.00	239,925.96
05/26/2022			Rental Space Income	Auman bday		X	200.00	240,125.96
05/26/2022			Ballfield Rental	Concession stand		X	554.00	240,679.96
05/27/2022			Rental Space Income	Class '66 cash		X	200.00	240,879.96
05/27/2022		NCOSC	State Sales Tax	Deposit		X	930.43	241,810.39
05/27/2022			Rental Space Income	Artwalk - 35-S...		X	150.00	241,960.39
05/27/2022		QuickBooks Payroll ...	Direct Deposit Liabilities	Created by Pay...	1,576.47	X		240,383.92
05/30/2022	DD1011	Jason R. Auman	-split-	Direct Deposit		X		240,383.92
05/30/2022	DD1012	Kathryn S Baker	-split-	Direct Deposit		X		240,383.92
05/31/2022		Intuit/QuickBooks	Bank Service Charges		5.55	X		240,378.37

Town of Seagrove

6/2/2022 5:25 PM

Register: Powell Funds First Bank
 From 05/01/2022 through 05/31/2022
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/31/2022			Interest Income	Deposit		X	1.13	26,655.97

Town of Seagrove

6/2/2022 5:29 PM

Register: Bank of the Ozarks

From 05/01/2022 through 05/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/10/2022			Donations-New Town ...	Four Saints - s...		X	500.00	1,813,738.39
05/16/2022	2094	Dean Lail	Lucks Cannery Project	Reimbursement...	4,275.66	X		1,809,462.73
05/19/2022			Donations-New Town ...	Presnell donation		X	200.00	1,809,662.73
05/31/2022		Amazon Smile Paym...	Donations-New Town ...	Deposit		X	6.80	1,809,669.53

May 2022

Seagrove Police Department: Officer Auman Unit Number # 572 Patrol Log

Week Date Start: / / Week Date End: / /

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Miles	1360							
Training								
Hours	182							
Court	12							
Interviews	14							
Warrants Served								
Warrants Drawn	2							
On View Arrest								
Criminal Citation								
DWI								
Traffic Citation	14							
Traffic Warning Citation	30 42							
Traffic Assist	3							
Domestic	2							
Alarm	4							
Armed Person								
Suspicious Person	12							
Citizen Assist	4							
Larceny	2							
B & E								
Trespass	5							
Business Check	66							
Seagrove School	12							
Code # 1	3							
Arrest Report								
Found Property								
Misc Report	16							
Misc Call	12							
Drugs Seized								
Welfare Check	2							
911 Hang Up	1							
Assault								

Additional Notes: Mari. Grew 644 E. Main

Signed by: _____

Date: / /