

**TOWN OF SEAGROVE
MINUTES
REGULAR MEETING
February 5, 2012**

The meeting was called to order at 7:31 p.m. by Mayor Hale. Commissioners in attendance were: Latham, Edmonds, Mullin, Hewitt, and Luther.

A. Approval of Minutes and Treasurer's Report

Items approved by motion were:

1. Minutes for January 7 were presented for review. After review, motion to accept the January minutes with corrections, was made by Commissioner Mullin with second by Commissioner Edmonds. Motion carried unanimously. Minutes will be posted on the Town website within a few days.
2. Treasurer's Report for January was presented for review. Amendments need to be made on December report. The committee discussed the report with Clerk Berry, who clarified the previous report and answered questions about the current. Motion accepting corrections on December report was made by Commissioner Edmonds and seconded by Commissioner Mullin. A motion to accept the January Treasurer Report was made by Commissioner Edmonds with second by Commissioner Hewitt. Motion carried unanimously.

B. Police Report:

Police Chief Maness gave the Police report. He detailed the number of miles driven (1050), hours worked during January were 175, nine being special assignment, with 14 field interviews. 11 traffic citations were given with 10 written and 26 verbal warnings and 1 alcohol test administered. There were 2 officer assists and 1 traffic direction given for the month. Alarm calls were 3, one animal call, one domestic call, and 6 miscellaneous calls. 1 incident report, 1 follow-up report, and 20 miscellaneous reports were filed. 92 business checks received. Chief spoke to the council about looking out for each other and calling 911 to report suspicious behavior.

C. Committee Reports:

Commissioner Edmonds spoke about the zone map and aerial map of Seagrove. He had no other items to discuss.

Commissioner Mullin spoke to council about the cost of speed bumps at the park. The gate and a sign for the gate were discussed; Commissioner Latham mentioned that an Eagle Scout potential might be able to do it. He would discuss this with a friend.

Commissioner Luther offered that no meeting has been had concerning Seagrove's 100 year celebration. Eddie Vancannon will continue working on some ideas for the meeting and celebration. Seagrove School has cases to donate for exhibition display.

Commissioner Hewitt said there was a cancellation of the zoning meeting. The permit needed for a project Donna Chriscoe was working on has not been approved; still waiting on signatures.

Several coming events needed application approval:

- Southern Expo application coming 3-25-13 submitted by Dr. Chaney. Motion to accept application made by Commissioner Luther and seconded by Commissioner Mullin.
- Fiddlers Convention application, event scheduled 3-16-13. Motion to accept application made by Commissioner Edmonds and seconded by Commissioner Luther.
- Seagrove Celebration of Potters application, event scheduled November 22-24, 2013. Motion to accept application made by Commissioner Mullin and seconded by Commissioner Luther.

Clerk Berry had several items for presentation to the Council. Clarifications were given on Other income- it is generated when papers are served by the police. A bill is charged to the person being served and when paid is reimbursed to the serving officers county. On the separation of electric bills; a bill is generated for each meter ran.

Clerk Berry had a few items she would like the council to consider:

- Purchasing QuickBooks Payroll program for the computer. The ability to create and produce payroll information rather than have gone outside the office to do it. Had used Upton's Accounting before. The price is \$199. Mayor Hale asked if it was a password protected program and who would have access to the information. It is protected and only Clerk Berry would have access to password. Motion to accept purchase QuickBooks made by Commissioner Latham and seconded by Commissioner Hewitt. Motion passed unanimously.
- Dues to UNC School of Government budgeted into previous year's budget. Asked for clarification on how when paid.
- NC Association of Municipals Clerk – gives clerk access to a mentor clerk includes newsletters and educational information. If not in budget, a motion to accept fees made by Commissioner Luther and seconded by Commissioner Latham for dues. Motion passed unanimously.
- During the next budgeting process consider increasing the Clerks paid hours. To also consider having an office open during the week at least one day where the public can bring business without waiting for the single monthly meeting.
- Enjoyed her time at the school. Clerk Berry learned that a clerk should have time to complete council business during a time when the public is not involved to perform legal duties such as payroll and IRS reports.

- Clerk Berry also asked the council to verify and correct/update their contact info.

Mayor Hale then brought up an item of old business to the Council. There is a need for Grant writers and the ability to have grants written for Seagrove. Hope to report next month more firm information about having a grant writer. Council will be updated on the resolution of obtaining the person.

D. New Business/Discussion:

Mayor Hale introduced Tammy Denny. Mrs. Denny is a Home Economics teacher and major of Appalachian State University. She was raised in Pilot Mountain. Tapestry –shows design for Secretary of State - is a woven fabric. Tammy is a Goth fabric pillow designer who has completed more than 22 different signs, school logos, and a Museum of History exhibit. Her son's teacher asked for state seal for classroom lesson, to secretary of state, state bought it, then one for Petty's. Her purpose at the meeting is to ask for help in completing a project for Randolph County school system. Ms. Linda Petty wanted them in all schools for Randolph County Schools. Set in her honor as her idea and have it complete before her birthday in March. Mrs. Denny listed numerous buyers who will purchase sets of the tapestries and help in the purchase of sets for the schools. Others will develop and share information on classroom lessons at the schools in relation to the tapestry. She is hoping for a donation if possible on any set purchases. She left purchase literature including order forms.

Eddie Voncannon – a member of Department of Environmental Natural Resources water board. Meetings minutes include: up to dates, flow checks, boring under school house – getting sewage, Rural Water Association, pressure test, flow test; they have the equipment (RWA). Use Seagrove's future expansion as role model with respects to water works. Eddies duties include handling permits and soil erosions. Mayor Hale expresses a desire to work with and develop a relationship with the water board. Having water and sewage throughout the county/city is of utmost importance to the council. In relation to helping with Seagrove 100 year celebration, Eddie needs 2 color copies of Seagrove's seal, they will be flags.

Emergency Response Program

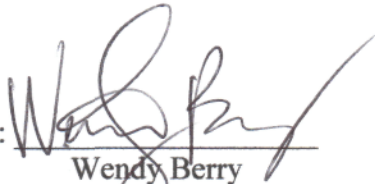
Mayor Hale calls on Commissioner Latham and Police Chief to help develop this new program. He also hopes to hear from the Fire Department and First Responders and citizens. Items to consider: how to assist citizens with elderly parents, special health circumstances; what kind of warning system could be used; a central location where can citizens gather during times of crisis, aside from schools; a way for citizens to share information about extra assistance that would be needed during an emergency. Mayor wants to be able to report a plan during the March meeting.

E. Public Discussion:

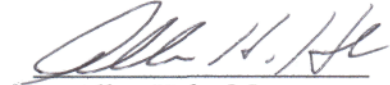
David Fernandez challenged Council and the Town to update the website. The pictures are: a 2011 Christmas tree lighting photo, an empty park, or empty field. This is not encouraging to the traffic coming to the website. The structure could use updating as well, including changing the town clerk. A suggestion was made of other links being added to website when the other changes are done.

There being no other business to address, motion to adjourn was made by Commissioner Luther and seconded by Commissioner Edmonds. Motion passed unanimously. Meeting was adjourned at 9:21 p.m.

ATTEST:


Wendy Berry
Town Clerk

TOWN OF SEAGROVE


Allen Hale, Mayor