

TOWN OF SEAGROVE
MINUTES
REGULAR MEETING May 3rd, 2022

The meeting was called to order at 6:00 p.m. by Mayor Fernandez. Those present were Mayor Pro Tem Ed Walker, Commissioner Homer Beheler, Commissioner Carol Kim, Commissioner Sandra Walker and Commissioner Kathy Fernandez.

A. Approval of Minutes

The approval of the closed session meeting minutes for April 2022 was motioned by Mayor Pro Tem Ed Walker.

2nd by Commissioner Sandra Walker

The motion passed.

The approval of the regular meeting minutes for April 2022 was motioned by Commissioner Carol Kim.

2nd by Commissioner Sandra Walker

The motion passed.

B. Approval of the Financial Report

The approval of the financial report for April 2022 was motioned by Commissioner Carol Kim.

2nd by Commissioner Kathy Fernandez

The motion passed.

C. Budget Amendment

The approval of budget amendment (inc. Gen Govt by \$35,000/dec. Pub Safety \$7,000/dec. Cult & Rec \$8,000/inc. Revenue Rents \$5,000/inc. Xmas Contribution \$15,000) was motioned by Mayor Pro Tem Ed Walker.

2nd by Commissioner Kathy Fernandez

The motion passed. See budget amendment attached.

D. Preliminary FY 2022-2023 Budget

Town Clerk presented preliminary budget to the board. Overall revenues and expenditures balanced to \$349,033. Commissioner Carol Kim motioned to accept these numbers as preliminary for review.

2nd by Mayor Pro Tem Ed Walker

The motion passed.

E. Authorize Ed Walker & Remove Cindy Neef - new bank signer authorization

Commissioner Sandra Walker motioned to remove previous Mayor Pro Tem Cindy Neef as signer on bank accounts with First Bank & Bank of the Ozarks and authorize newly elected Mayor Pro Tem Ed Walker as new signer on all accounts.

2nd by Commissioner Kathy Fernandez

The motion passed.

F. Police Report

See attached.

G. Luck's Advisory Update

Purchase Authorization: Mayor Pro Tem Ed Walker motioned to authorize the expense to purchase tables/chairs and linens not to exceed total expenditure of \$5,000 for the events space.

2nd by Commissioner Carol Kim

The motion passed.

H. Sidewalks Update

Mayor Fernandez has contacted several landowners to get their OK for an easement. He has contacted Brian Moody to discuss project details for construction in the hopes to start sometime this summer. We are still working to secure all easements – Commissioner Sandra Walker has been assigned to work with Town Attorney to draft.

I. Closed Session

Commissioner Kathy Fernandez motioned to go into closed session.

2nd by Commissioner Homer Beheler

The motion passed <enter closed session>

Commissioner Carol Kim motioned to open regular session.

2nd by Mayor Pro Tem Ed Walker

The motion passed <enter open session>

J. Committee Reports

Commissioner Homer Beheler – Zoning

Still working on Comprehensive Plan – meeting with Jill Wood scheduled for May 31, 2022.

Commissioner Sandra Walker – Special Projects

Planning to work with attorney to draft easements needed for sidewalks construction project.

Commissioner Kathy Fernandez – Events

Nothing at this time

Commissioner Ed Walker – Streets

Nothing at this time

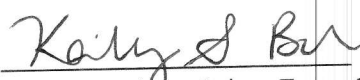
Commissioner Carol Kim – Finance


Nothing at this time

K. Public Discussion

Commissioner Sandra Walker made the motion to adjourn the meeting and Commissioner Homer Beheler 2nd the motion. The motion carried.

TOWN OF SEAGROVE

ATTEST: 
Kathryn Baker, Town Clerk



David Fernandez, Mayor

Budget Amendment for FY 2021-2022 - Regular Meeting May 3rd, 2022

		Budget Adjustment		
Item		Increase	Decrease	Net
Expenditure	General Government	\$ 35,000.00		
Expenditure	Public Safety		\$ 7,000.00	
Expenditure	Cultural & Recreation		\$ 8,000.00	
		\$ 35,000.00	\$ 15,000.00	\$ 20,000.00
Revenue	Rents	\$ 5,000.00	\$ -	
Revenue	Contributions Xmas Event	\$ 15,000.00		
		\$ 20,000.00	\$ -	\$ 20,000.00
				\$ -

Town of Seagrove

5/3/2022 4:22 PM

Register: First Bank Gen Fund

From 04/01/2022 through 04/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/01/2022			Permit Fee Income	Park shelter ren...		X	25.00	249,336.26
04/01/2022			Rental Space Income	Williamson		X	28.00	249,364.26
04/01/2022			Rental Space Income	Class reunion		X	200.00	249,564.26
04/04/2022		NC Treasurer Retire...	Police Dept Expenses:...		548.60	X		249,015.66
04/06/2022	4455	Randolph Communic...	Administrative Expens...		112.77	X		248,902.89
04/06/2022	4456	AAA Portable Toilets	Park Expenses:Park Ut...		149.80	X		248,753.09
04/06/2022	4457	Republic Services	Administrative Expens...		2,455.20	X		246,297.89
04/06/2022	4458	Duke Energy Progress	Administrative Expens...		124.02	X		246,173.87
04/06/2022	4459	Duke Energy Progress	Administrative Expens...		32.27	X		246,141.60
04/06/2022	4460	Duke Energy Progress	-split-		875.60	X		245,266.00
04/06/2022	4461	United Fuels, LLC	Police Dept Expenses:...		470.41	X		244,795.59
04/06/2022	4462	First Bank	-split-		645.98	X		244,149.61
04/06/2022	4463	Simple Com	Administrative Expens...		10.43	X		244,139.18
04/06/2022	4454	David L Voncannon	-split-		487.60			243,651.58
04/08/2022			Permit Fee Income	Park shelter ren...		X	25.00	243,676.58
04/08/2022			Ballfield Rental	Deposit		X	200.00	243,876.58
04/08/2022	4464	Jason Auman	Building/Grounds Mai...		300.00	X		243,576.58
04/11/2022			Ballfield Rental	Bank correctio...		X	50.00	243,626.58
04/13/2022			Rental Space Income	Martindale We...		X	75.00	243,701.58
04/13/2022			Permit Fee Income	Zoning Fees		X	70.00	243,771.58
04/13/2022			Ballfield Rental	Deposit		X	250.00	244,021.58
04/13/2022		Randolph County - C...	Officer Fees	Deposit		X	18.00	244,039.58
04/13/2022			Ballfield Rental	Concession sta...		X	460.00	244,499.58
04/13/2022		Randolph County Fi...	Property Tax	Mar_22 Prop T...		X	1.41	244,500.99
04/13/2022	4465	Verizon Wireless	Police Dept Expenses:...		37.92	X		244,463.07
04/13/2022	4466	Verizon Wireless	Administrative Expens...		109.56	X		244,353.51
04/13/2022	4467	Duke Energy Progress	Utilities:Streetlights		510.58	X		243,842.93
04/13/2022	4468	Seagrove Ulah Metro...	Park Expenses:Park Ut...		105.51	X		243,737.42
04/13/2022	4469	Charlise Phillips	Park Expenses:Park Co...		150.00	X		243,587.42
04/13/2022	4470	Lisa Phillips	Park Expenses:Park Co...		150.00			243,437.42
04/14/2022		QuickBooks Payroll ...	Direct Deposit Liabilities	Created by Pay...	1,576.48	X		241,860.94
04/15/2022			Permit Fee Income	Zoning		X	35.00	241,895.94
04/15/2022		Randolph County Fi...	DMV Vehicle Tax Coll...	DMV Tax Mar...		X	1,249.09	243,145.03
04/15/2022		Intuit/QuickBooks	Administrative Expens...	Trx Fee for \$35...	1.53	X		243,143.50
04/15/2022	4132022	United States Treasury	-split-	56-6146371	1,062.96	X		242,080.54
04/15/2022	4132023	N.C. Dept. of Revenue	Payroll Liabilities	076004260	162.00	X		241,918.54
04/15/2022	DD1005	Jason R. Auman	-split-	Direct Deposit		X		241,918.54
04/15/2022	DD1006	Kathryn S Baker	-split-	Direct Deposit		X		241,918.54
04/18/2022		NCOSC	State Sales Tax	Deposit		X	5,634.97	247,553.51
04/18/2022		Intuit/QuickBooks	Administrative Expens...		6.42	X		247,547.09

Town of Seagrove

5/3/2022 4:22 PM

Register: First Bank Gen Fund

From 04/01/2022 through 04/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/20/2022	4471	CenturyLink	Administrative Expens...		39.99	X		247,507.10
04/20/2022	4472	Randolph County Fi...	Administrative Expens...		184.75			247,322.35
04/20/2022	4473	Otho's Pest Manage...	Park Expenses:Mainten...		55.00	X		247,267.35
04/20/2022	4474	Jason Auman	Building/Grounds Mai...		200.00	X		247,067.35
04/20/2022	4475	Seagrove Fire Depart...	-split-		341.01	X		246,726.34
04/21/2022		REMC	Miscellaneous Income	REMC refund		X	66.23	246,792.57
04/21/2022			Permit Fee Income	Park shelter ren...		X	25.00	246,817.57
04/27/2022		First Bank	Bank Service Charges	Stop pmt fee	35.00	X		246,782.57
04/27/2022	4476	Jason Auman	Park Expenses:Mainten...		1,125.00			245,657.57
04/27/2022	4477	Rex Auman	-split-		695.96			244,961.61
04/27/2022	4478	David Fernandez	Administrative Expens...		14.64			244,946.97
04/27/2022	4479	Otho's Pest Manage...	Building/Grounds Mai...		85.00			244,861.97
04/27/2022	4480	REMC	-split-		329.89			244,532.08
04/27/2022	4481	AT&T MOBILITY	Police Dept Expenses:...		156.72			244,375.36
04/27/2022	4482	WSH Enterprises	Police Dept Expenses:...		616.70			243,758.66
04/27/2022	4483	Mike's Janitorial Ser...	Building/Grounds Mai...		150.00			243,608.66
04/27/2022	AJ2037R	WSH Enterprises	-split-	Reverse of GJE...		X	616.70	244,225.36
04/28/2022		QuickBooks Payroll ...	Direct Deposit Liabilities	Created by Pay...	1,576.48	X		242,648.88
04/29/2022			Rental Space Income	Hayes baby sho...		X	40.00	242,688.88
04/29/2022	4484	NC Dept of Comm D...	Administrative Expens...		131.09			242,557.79
04/29/2022	4485	Upton Accounting, I...	Administrative Expens...		50.00			242,507.79
04/29/2022	DD1007	Jason R. Auman	-split-	Direct Deposit		X		242,507.79
04/29/2022	DD1008	Kathryn S Baker	-split-	Direct Deposit		X		242,507.79

Town of Seagrove

5/3/2022 4:35 PM

Register: Powell Funds First Bank
 From 04/01/2022 through 04/30/2022
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/27/2022	1157	Rex Auman	Park Expenses:Mainten...	04/22	382.50			26,653.73
04/29/2022			Interest Income	Deposit		X	1.11	26,654.84

Town of Seagrove

5/3/2022 4:43 PM

Register: Bank of the Ozarks

From 04/01/2022 through 04/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/08/2022		Randolph County	Grant Revenue Rural C...	Deposit	X		500,000.00	1,808,238.39
04/21/2022			Donations-New Town ...	Dwayne & Sha...	X		5,000.00	1,813,238.39

April 2022

Seagrove Police Department: Officer Auman Unit Number # 572 Patrol Log

Week Date Start: / / Week Date End: / /

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Miles	129.2							
Training								
Hours	176.50							
Court	2							
Interviews	13							
Warrants Served	2							
Warrants Drawn	1							
On View Arrest	1							
Criminal Citation								
DWI	2	→ turned over SAT						
Traffic Citation	12							
Traffic Warning Citation	20							
Traffic Assist								
Domestic								
Alarm	7							
Armed Person								
Suspicious Person	11							
Citizen Assist	2							
Larceny	2							
B & E								
Trespass	4							
Business Check	52							
Seagrove School	14							
Code # 1	4							
Arrest Report	2							
Found Property								
Misc Report	14							
Misc Call	12							
Drugs Seized								
Welfare Check	6							
911 Hang Up								
Assault								

Additional Notes: 10-43,

Signed by: _____

Date: / /