

**TOWN OF SEAGROVE
MINUTES
REGULAR MEETING
NOVEMBER 1st, 2016**

The meeting was called to order at 7:30 p.m. by Mayor David Fernandez. Those present are Mayor Pro-Tem Barbara Luther, Commissioners: Jason Auman, Commissioner Cindy Neef, Pam Allen and Sandra Walker.

A. Approval of Minutes and Treasurer's Report

The Public Hearing Minutes from the October 4th Town Meeting were presented for review and approved. Commissioner Jason Auman made the motion to accept the minutes and Commissioner Cindy Neef 2nd the motion. The motion carried unanimously.

The Regular Meeting Minutes from the October 4th Town Meeting were presented for review and approved. Mayor Pro-Tem Barbara Luther made the motion to accept the minutes and Commissioner Pam Allen 2nd the motion. The motion carried unanimously.

The Closed Meeting Minutes from the October 4th Town Meeting were presented for review and approved. Commissioner Jason Auman made the motion to accept the minutes and Mayor Pro-Tem Barbara Luther 2nd the motion. The motion carried unanimously.

The Treasurer's Report for October 4th were presented and reviewed. Commissioner Cindy Neef made the motion to accept the Treasurer's Report and Commissioner Pam Allen 2nd the motion. The motion carried unanimously.

B. Police Report

The police report for October was presented by Chief Maness and copies are attached. Chief Maness thanked the Seagrove Fire Department, Seagrove Police Department, and Chief Express for their role in delivering water to those affected by the flood. He also mentioned that Sargent Auman and his self were invited to the Chief Express Celebration at the Pinewood Country Club as honorary guests for helping to keep the roads safer.

-The permit for SAPA for the Pottery Festival was presented. Commissioner Sandra Walker made a motion to approve the permit and Commissioner Cindy Neef 2nd the motion. The motion carried unanimously.

-A proposal for a Resolution of Endorsement for The Sidewalk Study Grant Proposal was nominated by Commissioner Cindy Neef and Commissioner Jason Auman 2nd the motion. The motion carried unanimously.

-The Town of Seagrove will be recognizing November 20th as Universal Children's Day. A motion was made by Commissioner Sandra Walker and 2nd by Mayor Pro-Tem Barbara Luther. The motion carried unanimously.

C. Committee Reports

Cindy Neef – Beautification

The Town Beautification Committee was given permission by the owner of the sign in between the church and First Bank to beautify it.

Jason Auman – Streets

Nothing at this time.

Barbara Luther – Town History

Nothing at this time.

Sandra Walker – Zoning

Nothing at this time.

Pam Allen – Park

Nothing at this time.

Eleanor Roberts- Town Clerk

Nothing at this time.

D. Old Business

-December 3rd will be the Christmas lighting and parade.

-The new police vehicles update was presented by Chief Maness. He stated that on Thursday 11/3 there would be individuals from the Governor's Office to publically give the keys to the new cars to the Seagrove Police Department. Chief also said the new cars were outside and after the meeting he would love for anyone that wanted to please come and check out the new patrol vehicles.

-Update on The Depot – The written proposal between the N C Pottery Museum and the Town Of Seagrove is prepared to move forward. Commissioner Cindy Neef made a motion to move forward with a resolution of a letter of intent on the exchange and Mayor Pro-Tem Barbara Luther 2nd the motion. The motion passed unanimously.

E. New Business

-Mayor Fernandez stated the he had given the officers approval to take the new vehicles home so that the cars would not sit with the chance of vandalism. At this the Chief is in the process of updating the Police Policy and Procedures to bring before the board to be approved. Until this is complete Commissioner Cindy Neef made a motion for the new Police vehicles to be driven home by the officers within a 15 mile radius. Commissioner Pam Allen 2nd the motion, Commissioner Jason Auman recused his self, and Commissioner Sandra Walker opposed the motion. The motion passed.

-Maxton McDowell and Steve Hackett were here to present the 2014-2015 Audit. Steve stated that Rives and Associates are not a Municipal Auditor and the numbers that was used in the 2013-2014 were not completely correct. Mr. Hackett read through the key points of the audit.

-A motion was made for the Town Clerk to write a Resolution requesting through the DOT that Seagrove be a small municipality so that we would be able to keep 20 allotments instead of 10.

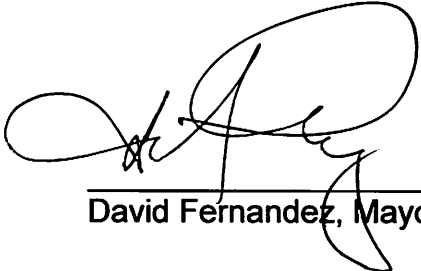
-Mr. Hackett suggested that any Grant money that is given to the Town should have it's own checking account so that it is not mixed with General Funds.

-A motion was made by Commissioner Pam Allen to adjust the 2016-2017 budget to include retirement funds for the full time employee of Seagrove and also to add the SUTA expense to the budget as well. Commissioner Sandra Walker 2nd the motion. The motion carried unanimously.

Commissioner Pam Allen made a motion to adjourn and Commissioner Cindy Neef 2nd the motion. The motion carried unanimously.

TOWN OF SEAGROVE

ATTEST: Eleanor Roberts
Eleanor Roberts, Town Clerk



David Fernandez, Mayor

Town of Seagrove

12/5/2016 6:11 PM

Register: First Bank Gen Fund

From 11/01/2016 through 11/30/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/01/2016		First Bank	Powell Bill Income	Deposit		X	382.50	193,690.05
11/01/2016		First Bank	Powell Bill Income	Deposit		X	382.50	194,072.55
11/01/2016		First Bank	Powell Bill Income	Deposit		X	382.50	194,455.05
11/02/2016	2464	Cindy Neef	-split-		120.01	✓X		194,335.04
11/02/2016	2465	NC Employment Sec...	Administrative Expens...		147.04	✓X		194,188.00
11/02/2016	2466	NC Department of R...	Administrative Expens...		780.00	✓X		193,408.00
11/02/2016	2467	Upton Accounting, I...	Administrative Expens...		50.00	✓X		193,358.00
11/02/2016	2468	Duke Energy Progress	Administrative Expens...		521.14	✓X		192,836.86
11/02/2016	2469	SKC, Inc.	Powell Bill Expenses:S...	Yow Street Dit...	5,444.00	✓X		187,392.86
11/02/2016	2470	REMC	Park Expenses:Park Ut...		46.97	✓X		187,345.89
11/02/2016	2471	NC Interlocal Risk M...	Administrative Expens...	Workers Comp...	291.97	✓X		187,053.92
11/02/2016	2472	Republic Services	Administrative Expens...		2,089.84	✓X		184,964.08
11/02/2016	2473	Republic Services	Administrative Expens...		61.20	✓X		184,902.88
11/02/2016	2474	KC Enterprises	-split-	October	750.00	✓X		184,152.88
11/02/2016	2475	Duke Energy Progress	Administrative Expens...		102.51	✓X		184,050.37
11/02/2016	2476	Duke Energy Progress	Administrative Expens...		33.50	✓X		184,016.87
11/02/2016	21R	White Oak Family P...	Police Dept Expenses:...	Reverse of GJE...		X	153.00	184,169.87
11/02/2016	22R	White Oak Family P...	Police Dept Expenses:...	Reverse of GJE...		X	153.00	184,322.87
11/03/2016		First Bank	Powell Bill Income	Deposit		X	5,444.00	189,766.87
11/11/2016	2477	Billy J Maness	-split-		527.67	✓X		189,239.20
11/11/2016	2478	Eleanor V Roberts	-split-		513.10	✓X		188,726.10
11/11/2016	2479	Jason R. Auman	-split-		963.33	✓X		187,762.77
11/11/2016	2480	Jimmy S Wells	-split-		277.05	✓X		187,485.72
11/11/2016	2481	Seagrove Ulah Metro...	Park Expenses:Park Ut...		21.74	✓X		187,463.98
11/11/2016	2482	United Fuels, LLC	Police Dept Expenses:...		334.88	✓X		187,129.10
11/11/2016	2483	Bennett&Horner	Administrative Expens...		1,290.00	✓X		185,839.10
11/11/2016	2484	NC Association of M...	Administrative Expens...		67.00	✓X		185,772.10
11/11/2016	2485	The Courier Tribune	Administrative Expens...	Speed Limit He...	28.68	✓X		185,743.42
11/11/2016	11112016	United States Treasury	-split-	56-6146371	1,130.66	✓X		184,612.76
11/15/2016		NCOSC	State Sales Tax	Deposit		X	39.60	184,652.36
11/15/2016		Randolph County	Property Tax	Deposit		X	3,203.66	187,856.02
11/15/2016		NCOSC	State Sales Tax	Deposit		X	4,079.15	191,935.17
11/23/2016		Randolph County	DMV Vehicle Tax Coll...	Deposit		X	718.10	192,653.27
11/27/2016	2489	Duke Energy Progress	Administrative Expens...		521.14			192,132.13
11/27/2016	2490	REMC	Park Expenses:Park Ut...		47.29			192,084.84
11/27/2016	2491	CenturyLink	-split-		223.07			191,861.77
11/27/2016	2492	Interlocal Risk Finan...	Police Dept Expenses:...	Ford Explorer	429.48			191,432.29
11/27/2016	2493	Verizon Wireless	Police Dept Expenses:...		186.06			191,246.23
11/27/2016	2494	Sandra Curtis & Sara...	Administrative Expens...	December	250.00			190,996.23
11/30/2016		Central Carolina Soc...	Reimbursement of Wat...	Deposit		X	13.19	191,009.42

Town of Seagrove

12/5/2016 6:11 PM

Register: First Bank Gen Fund

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/30/2016		Randolph County - C...	Officer Fees	Deposit		X	72.00	191,081.42
11/30/2016	2486	Billy J Maness	-split-		527.67			190,553.75
11/30/2016	2487	Jason R. Auman	-split-		778.46			189,775.29
11/30/2016	2488	Jimmy S Wells	-split-		277.05			189,498.24

Town of Seagrove

Powell Acct.

12/2/2016 1:48 PM

Register: Powell Funds First Bank

From 11/01/2016 through 11/30/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/01/2016		First Bank	Powell Bill Expenses:P...	Correct October	382.50	X		71,373.09
11/01/2016		First Bank	Powell Bill Expenses:P...	November	382.50	X		70,990.59
11/01/2016	1	First Bank	Powell Bill Expenses:P...	October	382.50	X		70,608.09
11/03/2016		First Bank	Powell Bill Expenses:P...	SKC (Yow Rd)	5,444.00	X		65,164.09
11/30/2016			Interest Income	Interest		X	10.77	65,174.86