

TOWN OF SEAGROVE

MINUTES

REGULAR MEETING November 14th, 2023

The meeting was called to order at 6:00 p.m. by Mayor Fernandez. Those in attendance were Mayor Pro Tem Ed Walker, Commissioner Carol Kim, Commissioner Sandra Walker, Commissioner Kathy Fernandez and Commissioner Homer Beheler.

A. Swearing in of Town Clerk by Mayor Fernandez

B. Appointment of Town Clerk as Financial Officer

The approval of Jesse Lynn to be appointed as Financial Officer was motioned by Commissioner Carol Kim.

2nd by Commissioner Kathy Fernandez

The motion passed.

C. Approval of Minutes

The approval of the regular meeting minutes for October 2023 was motioned by Commissioner Homer Beheler.

2nd by Commissioner Kathy Fernandez

The motion passed.

The approval of the closed meeting minutes for October 2023 was motioned by Commissioner Sandra Walker.

2nd by Commissioner Carol Kim

The motion passed.

The approval of the closed meeting minutes for September 2023 was motioned by Mayor Pro Tem Ed Walker.

2nd by Commissioner Homer Beheler

The motion passed.

D. Approval of the Financial Report

The approval of the financial report for October 2023 was motioned by Commissioner Kathy Fernandez

2nd by Commissioner Carol Kim

The motion passed.

E. Police Report

F. Police Body Cams

Chief Jason Auman requested approval for 2 (two) police body cams. First payment of \$122.33 due December 1, 2023, with consecutive payments of approx. \$2,400.00 due July 1st for the next 5 years. (Last payment due on July 1, 2028.)

The approval for the purchase of Police Body Cams was motioned by Commissioner Homer Beheler.

2nd by Commissioner Sandra Walker

The motion passed.

G. Request for Eagle Scout project

A member of Eagle Scout Troop 513 requested a approval for a special project including cleaning up debris, adding posts for hammocks and maintenance for existing tent pads.

The approval for the Eagle Scout project was motioned by Commissioner Sandra Walker.

2nd by Commissioner Kathy Fernandez

The motion passed.

H. Special Events requests

Special Events Permit for The Seagrove Pottery Festival on November 18, 2023

The approval for the Special Events Permit was motioned by Commissioner Homer Beheler.

2nd by Commissioner Carol Kim

The motion passed.

Eagle Scouts to help set up on November 27, 2023, and breakdown on December 4, 2023.
Commissioners to procure bicycles, cocoa, etc. Mayor to request donations.

I. Sidewalk Update

The engineering firm has presented their drawing to the DOT. DOT to send them to Carthage to have them reviewed for traffic sign off. DOT approved drawing need to be submitted to the engineer before work can be done.

J. Committee Reports

Commissioner Homer Beheler – Gas station re-opening/Seagrove Café sign permit

The owners of the gas station are still waiting for the wiring to be completed so the fire marshal to sign off. Seagrove Café submitted their sign permit for temporary sign.

Commissioner Sandra Walker – Special Projects

Easements are complete for the sidewalk project.

Commissioner Kathy Fernandez – Events

Requested help filling candy bags for the Christmas Event.

Commissioner Ed Walker – Streets

Requesting approval for \$3,000 from the Powell Fund to repair potholes.

The approval for \$3,000.00 was motioned by Commissioner Homer Beheler.

2nd by Commissioner Carol Kim

The motion passed.

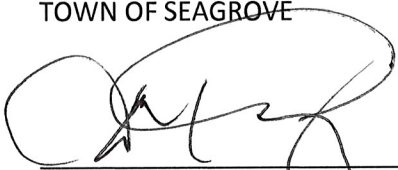
Commissioner Carol Kim – Finance

Would like to hire someone for next year to inspect the brackets for the wreaths.

Public Discussion


Commissioner Carol Kim made the motion to adjourn the meeting and Commissioner Kathy Fernandez 2nd the motion. The motion carried. Meeting was adjourned at 7:12 pm.

TOWN OF SEAGROVE



David Fernandez, Mayor

ATTEST:



Jesse Lynn, Town Clerk

BUDGET ORDINANCE 2023-2024

November Summary

<u>Expenses</u>	Budget Ord	Actual	Remaining	Diff from last year
General Government	112,544	51,153	61,390	(3,331)
Public Safety	169,430	92,475	76,955	17,762
Street (Lights)	6,516	1,693	4,823	(864)
Street (Powell Bill)	12,451	6,795	5,656	(6,208)
Sanitation	32,000	12,307	19,693	(464)
Cultural & Recreation	52,223	35,077	17,146	(18,286)
Total Appropriations	385,163	199,500	185,663	(11,390)
At this time last year expenses were \$210,890.11				
52%				

<u>Revenues</u>	Budget Ord	Actual YTD	Remaining	Diff from last year
Ad Valorem Taxes	214,500	129,880	84,620	15,272
Gas Tax Refund	600	247	353	(101)
Franchise/Sales/Alcohol Tax	110,000	45,037	64,963	446
Powell Bill (Restricted)	12,451	6,102	6,349	(97)
Contributions - Christmas Event	5,000	750	4,250	50
Officer Fees	100	41	60	18
Ballfield Rental	13,000	6,688	6,312	1,208
Space Rental	28,000	7,691	20,309	(1,201)
Permits and Fees	500	125	375	(110)
Interest	12	5	7	0
Miscellaneous	1,000	-	1,000	(624)
Total Revenues	385,163	196,566	188,597	14,862
At this time last year revenues were \$181,704.29				
51%				
Difference	(0)	(2,934)		

Town of Seagrove

12/12/2023 2:37 PM

Register: First Bank Gen Fund

From 11/01/2023 through 11/30/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/01/2023			Ballfield Rental	Deposit		X	1,196.00	257,872.39
11/01/2023			Police Dept Expenses:...		1,269.24	X		256,603.15
11/07/2023			Officer Fees	Deposit		X	18.00	256,621.15
11/07/2023			Ballfield Rental	Deposit		X	738.00	257,359.15
11/07/2023	5078	Randolph Communic...	Administrative Expens...		105.56	X		257,253.59
11/07/2023	5079	First Bank	-split-		1,752.84	X		255,500.75
11/07/2023	5080	AAA Portable Toilets	Park Expenses:Park Ut...		321.00	X		255,179.75
11/07/2023	5081	Otho's Pest Manage...	Park Expenses:Mainten...		55.00	X		255,124.75
11/07/2023	5082	Simple Com	Administrative Expens...		10.43	X		255,114.32
11/07/2023	5084	Randolph County Pu...	Administrative Expens...		15,000.00			240,114.32
11/07/2023	5085	Duke Energy Progress	Administrative Expens...		164.91	X		239,949.41
11/07/2023	5086	Duke Energy Progress	Administrative Expens...		41.83	X		239,907.58
11/07/2023	5087	Duke Energy Progress	Administrative Expens...		64.28	X		239,843.30
11/07/2023	5088	Duke Energy Progress	Administrative Expens...		474.58	X		239,368.72
11/07/2023	5089	Duke Energy Progress	Utilities:Streetlights		619.61	X		238,749.11
11/07/2023	5090	Jason Auman	Building/Grounds Mai...		240.00	X		238,509.11
11/07/2023	5091	Lisa Phillips	Park Expenses:Park Co...		45.00			238,464.11
11/07/2023	5092	Charlise Phillips	Park Expenses:Park Co...		90.00			238,374.11
11/07/2023	5093	Landon Haines	Park Expenses:Park Co...		60.00			238,314.11
11/08/2023			Rental Space Income	Deposit		X	104.86	238,418.97
11/10/2023			Property Tax	Deposit		X	3,414.68	241,833.65
11/14/2023			State Sales Tax	Deposit		X	47.41	241,881.06
11/14/2023			State Sales Tax	Deposit		X	7,547.82	249,428.88
11/14/2023		QuickBooks Payroll ...	Direct Deposit Liabilities	Created by Pay...	3,502.58	X		245,926.30
11/15/2023			Ballfield Rental	Deposit		X	1,216.00	247,142.30
11/15/2023	11132023	United States Treasury	-split-	56-6146371	2,017.94	X		245,124.36
11/15/2023	DD1140	Jason R. Auman	-split-	Direct Deposit		X		245,124.36
11/15/2023	DD1141	Jesse Lynn	-split-	Direct Deposit		X		245,124.36
11/15/2023	DD1142	Kathryn S Baker	-split-	Direct Deposit		X		245,124.36
11/15/2023	DD1143	Michael C Latham	-split-	Direct Deposit		X		245,124.36
11/15/2023	DD1144	Tiffany O Lackey	-split-	Direct Deposit		X		245,124.36
11/16/2023			Administrative Expens...		38.52	X		245,085.84
11/17/2023			DMV Vehicle Tax Coll...	Deposit		X	376.60	245,462.44
11/20/2023			Rental Space Income	Deposit		X	399.80	245,862.24
11/21/2023			Rental Space Income	Deposit		X	40.00	245,902.24
11/21/2023			Permit Fee Income	Deposit		X	35.00	245,937.24
11/21/2023			Gas Tax Refund	Deposit		X	247.46	246,184.70
11/21/2023			Donations-Christmas E...	Deposit		X	450.00	246,634.70
11/21/2023			Rental Space Income	Deposit		X	24.22	246,658.92
11/21/2023	5094	Seagrove Fire Depart...	-split-		1,033.88			245,625.04

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11/21/2023	5095	Lisa Phillips	-split-		318.75			245,306.29
11/21/2023	5096	Jonathan Jones	Park Expenses:Park Co...		60.50	X		245,245.79
11/21/2023	5097	Jason Phillips	Park Expenses:Park Co...		120.75	X		245,125.04
11/21/2023	5098	Verizon Wireless	Police Dept Expenses:...		76.04			245,049.00
11/21/2023	5099	Verizon Wireless	Administrative Expens...		223.76	X		244,825.24
11/21/2023	5100	Safeguard Business S...	-split-		352.52			244,472.72
11/21/2023	5101	Seagrove Automotive	Police Dept Expenses:...		30.00			244,442.72
11/21/2023	5102	KFX Fire Extinguish...	Building/Grounds Mai...		725.46			243,717.26
11/21/2023	5103	Seagrove Ulah Metro...	Park Expenses:Park Ut...		145.39			243,571.87
11/21/2023	5104	Whynot BP	Police Dept Expenses:...		610.01	X		242,961.86
11/22/2023			Administrative Expens...		166.61	X		242,795.25
11/22/2023			Police Dept Expenses:...		683.01	X		242,112.24
11/28/2023			Donations-Christmas E...	Deposit		X	300.00	242,412.24
11/28/2023			Rental Space Income	Deposit		X	99.41	242,511.65
11/28/2023	5106	Rex Auman	-split-		533.50			241,978.15
11/28/2023	5107	Jason Auman	Park Expenses:Mainten...		1,125.00			240,853.15
11/28/2023	5108	REMC	-split-		483.27			240,369.88
11/28/2023	5109	Jesse Lynn	Administrative Expens...		310.48	X		240,059.40
11/29/2023			Rental Space Income	Deposit		X	135.15	240,194.55
11/29/2023		QuickBooks Payroll ...	Direct Deposit Liabilities	Created by Pay...	3,534.90	X		236,659.65
11/30/2023	DD1145	Jason R. Auman	-split-	Direct Deposit		X		236,659.65
11/30/2023	DD1146	Jesse Lynn	-split-	Direct Deposit		X		236,659.65
11/30/2023	DD1147	Kathryn S Baker	-split-	Direct Deposit		X		236,659.65
11/30/2023	DD1148	Michael C Latham	-split-	Direct Deposit		X		236,659.65
11/30/2023	DD1149	Tiffany O Lackey	-split-	Direct Deposit		X		236,659.65

Town of Seagrove

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Register: Powell Funds First Bank

From 11/01/2023 through 11/30/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/28/2023	1200	Rex Auman	Park Expenses:Mainten...	November	382.50			25,815.46
11/30/2023			Interest Income	Deposit		X	1.08	25,816.54

Town of Seagrove

12/12/2023 2:38 PM

Register: First Bank Lucks Ckg

From 11/01/2023 through 11/30/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/01/2023			Donations-New Town ...	Deposit		X	8,000.00	150,832.65
11/14/2023	1512	Lauren Freeman	Lucks Cannery Project	mural	1,600.00	X		149,232.65
11/30/2023			Interest Income	Deposit		X	526.56	149,759.21

Town of Seagrove

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Register: First Bank Lucks Svg

From 11/01/2023 through 11/30/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/30/2023			Interest Income	Deposit		X	16.47	400,736.04

Town of Seagrove

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Register: First Horizon Trust

From 11/01/2023 through 11/30/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/30/2023			Interest Income	Deposit		X	668.87	192,151.58

October 2023

Seagrove Police Department: Officer _____ Unit Number # _____ Patrol Log
 Week Date Start: ____/____/____ Week Date End: ____/____/____

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday		Total
Miles									
Training									
Hours									
Court	4								
Interviews	14								
Warrants Served	1								
Warrants Drawn									
On View Arrest									
Criminal Citation									
Involuntary									
DWI									
Traffic Citation	6								
Traffic Warning Citation	10								
Traffic Assist									
Officer Assist	4								
Traffic Accident	1								
Domestic									
Fight									
Alarm	6								
Armed Person									
Suspicious Person	10								
Suspicious Vehicle	6								
Citizen Assist	9								
Larceny	5								
B & E									
Trespass	5								
Juvenile									
Business Check	51								
Seagrove School	30								
Code # 1	7								
Arrest Report	2								
Found Property									
Misc Report	2								
Misc Call	12								
Drugs Seized	2.5 grams Meth								

Additional Notes: _____
 Assault - Park St. _____

Signed by: _____
 Date: ____/____/____

2.5 grams Meth. Dolla genceal