

TOWN OF SEAGROVE

MINUTES

REGULAR MEETING November 10th, 2020

The meeting was called to order at 6:03 p.m. by Mayor Fernandez. Those present were Mayor Pro Tem Cindy Neef, Commissioner Kathy Fernandez, Commissioner Homer Beheler, Commissioner Carol Kim and Commissioner Ed Walker.

A. Approval of Minutes

The approval of the regular minutes for October 2020 was motioned by Commissioner Ed Walker.

2nd by Commissioner Kathy Fernandez
The motion passed.

B. Approval of the Financial Report

The approval of the Financial Report for October 2020 was motioned by Mayor Pro Tem Cindy Neef.

2nd by Commissioner Homer Beheler
The motion passed.

C. Police Report

October 2020 police report is postponed until the next Regular mtg in December.

D. Event Permit for Gun Show

The approval of event permit request for 6 Shooters Gun Show at Sapona Plastics, LLC Nov. 14 & 15 was motioned by Commissioner Kathy Fernandez.

2nd by Commissioner Carol Kim.
The motion passed.

E. Auction of Surplus Vehicles Update

We have two vehicles on GovDeals.com up for Auction. One Military army truck and one Crown Victoria police vehicle. Auction ends on Nov 16 at 7:00pm.

F. Audit Delay

Town Clerk, Kathryn Baker has been checking in with the auditor to confirm when we can expect the audit to be completed. As of now, expected completion date is around Christmas time this year. We have until January 31st, 2021 to submit our completed audit.

G. Train Depot Update

Structural engineer approved at the previous meeting for \$1,500 has come by to get measurements and complete work needed to continue the process. The engineer's information should provide insight on what we need to do to bring Depot up to code. We have also tried to locate the original agreement with Gene King & Phil Morgan. There is a site plan recorded on parking area. The bank has not signed off on two lots and they will not sign off until we have the properties are hooked up to sewer. These two properties do not have billing through Seagrove Ulah Water district. Mayor Fernandez to work on this.

H. Luck's Advisory Update

The approval of expense of \$2,400 by dbm Construction for concrete at loading dock, \$1,800 by Yow Painting for painting of bathrooms not originally quoted, and \$3,800 by Pelco for bathroom doors, office doors, and closet door was motioned by Commissioner Homer Beheler.

2nd by Mayor Pro Tem Cindy Neef

The motion passed.

I. Fire Extinguishers required by Fire Marshal

Fire marshal is requiring that we have fire extinguishers installed everywhere in building even if we are not currently occupying that space or under construction. Town Clerk to call fire extinguisher company to have them install new or service existing.

J. Committee Reports

Commissioner Kathy Fernandez – Events

Nothing at this time

Commissioner Homer Beheler – Zoning & Events Assist

Zoning Committee reviewed current ordinances in place regarding yard maintenance and junk cars. We do currently have information in our policies regarding junk cars, but the Zoning Committee decided not to pursue yard maintenance (i.e. grass trimming requirements) any further.

Zoning Committee Recommendation –regarding changes to Section 6-1.1.1 Internet Sweepstakes Type Business as part of Seagrove Zoning Ordinances. Commissioner Kathy Fernandez motioned to send this recommendation to Town's attorney for review before deciding to move forward on this.

2nd by Commissioner Ed Walker.

The motion passed.

Commissioner Cindy Neef – Beautification

Have purchased landscape timbers for out front of town hall.

Commissioner Ed Walker – Streets

Made a report to State road repair department on broken up drain box across the road from Ridge Rd and East Main St.

Roadside by Dollar General has been cleaned up thanks to the owner. Looking much better.

Pothole repairs have been completed and we have sent check.

We still have Powell Funds left to reserve for later improvements.

Checked into trimming 3ft down the side of Boone St. with a mowing service. Have not heard back from them yet.

Commissioner Carol Kim – Finance

Nothing at this time.

K. Other Discussion

Town Clerk has drafted rental agreement form for renting out spaces at the Luck's Cannery. Will send to council to review draft agreement form.

A bible study group would like to rent out space in town hall to meet Sunday afternoons. The motion to approve the bible study group meeting space rental was motioned by Commissioner Homer Beheler.

2nd by Commissioner Carol Kim.

The motion passed.

We have had a sprinkler inspection done for our building. Pump was tested and over heated during the test so we weren't able to get full approval for fire protection that we have at the moment.

L. Public Discussion

Commissioner Homer Beheler made the motion to adjourn the meeting and Commissioner Carol Kim 2nd the motion. The motion carried.

TOWN OF SEAGROVE



David Fernandez, Mayor

ATTEST: 
Kathryn Baker, Town Clerk

Town of Seagrove

11/4/2020 11:21 AM

Register: First Bank Gen Fund

From 10/01/2020 through 10/31/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/07/2020		NC Treasurer Retire...	Police Dept Expenses:...		487.72	X		161,738.77
10/07/2020	3874	First Line Plumbing	Park Expenses:Mainten...		654.37	X		161,084.40
10/07/2020	3875	AAA Portable Toilets	Park Expenses:Park Ut...		139.10	X		160,945.30
10/07/2020	3876	First Bank	-split-		91.40	X		160,853.90
10/07/2020	3877	Duke Energy Progress	Administrative Expens...		54.18	X		160,799.72
10/07/2020	3878	Duke Energy Progress	Administrative Expens...		33.84	X		160,765.88
10/07/2020	3879	Republic Services	Administrative Expens...		143.55	X		160,622.33
10/07/2020	3880	Republic Services	Administrative Expens...		2,340.68	X		158,281.65
10/07/2020	3881	Duke Energy Progress	-split-		386.81	X		157,894.84
10/08/2020		Randolph County Fi...	Property Tax	Sep_20 Propert...		X	22,462.37	180,357.21
10/09/2020		Sherry Hill	Miscellaneous Income	Sep_20 Conces...		X	123.20	180,480.41
10/09/2020		Randolph County - C...	Officer Fees	Deposit		X	9.00	180,489.41
10/09/2020		Central Carolina Top...	Ballfield Rental	Cash Deposit		X	360.00	180,849.41
10/14/2020		Randolph County	COVID-19 Reimburse...	Deposit		X	563.07	181,412.48
10/14/2020		NC Challengers Fast...	Ballfield Rental	Deposit		X	250.00	181,662.48
10/14/2020	3882	White Oak Family P...	Police Dept Expenses:...		33.00	X		181,629.48
10/14/2020	3883	Seagrove Ulah Metro...	Park Expenses:Park Ut...		202.03	X		181,427.45
10/14/2020	3884	United Fuels, LLC	Police Dept Expenses:...		256.90	X		181,170.55
10/15/2020	101520	N.C. Dept. of Revenue	Payroll Liabilities	076004260	174.00	X		180,996.55
10/15/2020	101521	United States Treasury	-split-	56-6146371	1,098.68	X		179,897.87
10/15/2020	3885	Jason R. Auman	-split-		1,062.11	X		178,835.76
10/15/2020	3886	Kathryn S Baker	-split-		424.75	X		178,411.01
10/16/2020		NCOSC	State Sales Tax	Deposit		X	5,380.86	183,791.87
10/16/2020		Intuit/QuickBooks	Administrative Expens...		8.56	X		183,783.31
10/19/2020		Randolph County Fi...	DMV Vehicle Tax Coll...	Sep_20 DMV ...		X	1,217.96	185,001.27
10/21/2020	3887	Verizon Wireless	Police Dept Expenses:...		155.85	X		184,845.42
10/22/2020		Central Carolina Top...	Ballfield Rental	Cash Deposit		X	200.00	185,045.42
10/28/2020	3888	Duke Energy Progress	Utilities:Streetlights		512.63			184,532.79
10/28/2020	3889	REMC	-split-		503.69			184,029.10
10/30/2020		Marcia Willette	Miscellaneous Income	Payment Inv #1...		X	43.08	184,072.18
10/30/2020		Central Carolina Top...	Ballfield Rental	Deposit		X	250.00	184,322.18
10/30/2020		NC Department of R...	Gas Tax Refund	Deposit		X	143.32	184,465.50
10/30/2020	3890	McNeill Garage	-split-		658.62			183,806.88
10/30/2020	3891	Seagrove Fire Depart...	-split-		6,457.63			177,349.25
10/30/2020	3892	Rex Auman	Park Expenses:Mainten...		1,492.50			175,856.75
10/30/2020	3893	David L Voncannon	-split-		177.32			175,679.43
10/30/2020	3894	Jason R. Auman	-split-		1,062.11			174,617.32
10/30/2020	3895	Kathryn S Baker	-split-		424.75			174,192.57
10/30/2020	3896	Kevin A Glotzbach	-split-		347.62			173,844.95
10/30/2020	3897	Michael C Latham	-split-		541.26			173,303.69

Town of Seagrove

11/4/2020 11:24 AM

Register: Powell Funds First Bank
 From 10/01/2020 through 10/31/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/30/2020			Interest Income	Deposit		X	1.98	23,364.58

Town of Seagrove

11/4/2020 11:31 AM

Register: Bank of the Ozarks

From 10/01/2020 through 10/30/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/07/2020	2059	Gardner Heating & A...	Lucks Cannery Project	Inv # 0001032...	1,804.11	X		140,743.46
10/07/2020	2060	DBM Construction	Lucks Cannery Project	Inv # 1290	2,400.00	X		138,343.46
10/21/2020	2061	Pelco Contracting LLC	Lucks Cannery Project	Inv # 10/15	12,223.00	X		126,120.46

Department stats

October 20

Seagrove Police Department: Officer ~~Amman~~ Unit Number # ~~572~~ Patrol Log

Week Date Start: ____/____/____ Week Date End: ____/____/____

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday		Total
Miles	593								
Training									
Hours	233								
Court									
Interviews	14								
Warrants Served									
Warrants Drawn									
On View Arrest									
Criminal Citation	0								
DWI									
Traffic Citation	7								
Traffic Warning Citation	10								
Traffic Assist	1								
Domestic	2								
Alarm									
Armed Person									
Suspicious Person	5								
Citizen Assist	6								
Larceny									
B & E	1								
Trespass									
Business Check	88								
Seagrove School	20								
Code # 1	2								
Arrest Report									
Found Property	1								
Misc Report	26								
Misc Call	20								
Drugs Seized									
Welfare Check									
911 Hang Up									
Assault									

Additional Notes: _____

Signed by: _____

Date: ____/____/____

Department Stats November 20

Seagrove Police Department: Officer ~~A. K. K. K.~~ Unit Number # ~~5324~~ Patrol Log

Week Date Start: ____ / ____ / ____ Week Date End: ____ / ____ / ____

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday		Total
Miles	868								
Training	96								
Hours	150								
Court									
Interviews	6								
Warrants Served									
Warrants Drawn									
On View Arrest									
Criminal Citation									
DWI									
Traffic Citation	4								
Traffic Warning Citation	18								
Traffic Assist									
Domestic	1								
Alarm	4								
Armed Person									
Suspicious Person	6								
Citizen Assist	4								
Larceny	3								
B & E									
Trespass									
Business Check	92								
Seagrove School	28								
Code # 1	3								
Arrest Report									
Found Property									
Misc Report	28								
Misc Call	24								
Drugs Seized									
Welfare Check	2								
911 Hang Up	1								
Assault									

Additional Notes: _____

In-service 96 hours (4-officers)

Signed by: _____

Date: ____ / ____ / ____