

**TOWN OF SEAGROVE**  
**MINUTES**  
**REGULAR MEETING October 4<sup>th</sup>, 2022**

The meeting was called to order at 6:00 p.m. by Mayor Fernandez. Those present were Mayor Pro Tem Ed Walker, Commissioner Homer Beheler, Commissioner Carol Kim, Commissioner Sandra Walker, and Commissioner Kathy Fernandez.

**A. Approval of Minutes**

The approval of the regular meeting minutes for September 2022 was motioned by Commissioner Carol Kim.  
2<sup>nd</sup> by Commissioner Kathy Fernandez  
The motion passed.

**B. Approval of the Financial Report**

The approval of the financial report for September 2022 was motioned by Commissioner Homer Beheler.  
2<sup>nd</sup> by Mayor Pro Tem Ed Walker  
The motion passed.

**C. Police Report**

See attached.

Commissioner Carol Kim motioned to authorize the use of fund of settlement payment from the insurance company to purchase a replacement police vehicle for the Chief of Police.  
2<sup>nd</sup> by Commissioner Sandra Walker  
The motion passed.

**D. Park Update**

Town Clerk has contacted Beaver Fencing regarding new gate – waiting to hear back.  
We have a few additional expenses this year for the park and plan to monitor the expense closely.

**E. Emergency Tree Service**

Mayor Pro Tem Ed Walker motioned to approve the expense of \$1,200 from Sands Tree Service to remove tree blocking one of the city roads following large storm.  
2<sup>nd</sup> by Commissioner Homer Beheler  
The motion passed.

**F. Depot Update**

Commissioner Carol Kim motioned to appoint Mayor Fernandez and Commissioner Homer Beheler to reach out to various parties for any alternative financial opportunities regarding the Depot and report back at the next meeting.  
2<sup>nd</sup> by Mayor Pro Tem Ed Walker  
The motion passed.

**G. Luck's Advisory Update**

Mayor Fernandez may have an interested party in the old GroundLion space. Planning to give tour soon.

SAPA is planning to replace their sign outside with a new one.

Carolina Bronze would still like to continue using the space they were leasing from GroundLion.

They have paid out through September.

We still have open bidding for the upper-level Phase II renovation. Bidding closes in November.

**H. Committee Reports**

**Commissioner Homer Beheler – Zoning**

Nothing at this time

**Commissioner Sandra Walker – Special Projects**

Still working with attorney on easements needed for sidewalks construction project. Just finalizing all paperwork required.

**Commissioner Kathy Fernandez – Events**

Time to start thinking about the Christmas event this year – parade will be held on December 3, 2022.

Commissioner Sandra Walker motioned to approve initial expense of \$1,200 to purchase Christmas event supplies, gifts, etc.

2<sup>nd</sup> by Commissioner Homer Beheler

The motion passed.

**Commissioner Ed Walker – Streets**

One road needs replacement stop sign.

**Commissioner Carol Kim – Finance**

Nothing at this time

**I. Public Discussion**

Commissioner Sandra Walker made the motion to adjourn the meeting and Commissioner Homer Beheler 2<sup>nd</sup> the motion. The motion carried.

TOWN OF SEAGROVE

ATTEST:

  
Kathryn Baker, Town Clerk

  
David Fernandez, Mayor

Town of Seagrove

10/4/2022 5:05 PM

Register: First Bank Gen Fund

From 09/01/2022 through 09/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/01/2022		QuickBooks Payroll ...	Direct Deposit Liabilities	Created by Pay...	239.53	X		189,269.01
09/02/2022		NC Treasurer Retire...	Police Dept Expenses:...		607.96	X		188,661.05
09/02/2022	DD1028	Michael C Latham	-split-	Direct Deposit		X		188,661.05
09/08/2022		Randolph County - C...	Officer Fees	Deposit		X	9.00	188,670.05
09/08/2022			Rental Space Income	Happy mom's c...		X	4,500.00	193,170.05
09/08/2022		Intuit/QuickBooks	Bank Service Charges	Intuit CC fee	108.30	X		193,061.75
09/08/2022	4628	Randolph Communic...	Administrative Expens...		114.02	X		192,947.73
09/08/2022	4629	Republic Services	Administrative Expens...		2,554.20	X		190,393.53
09/08/2022	4630	Mike's Janitorial Ser...	Building/Grounds Mai...		300.00	X		190,093.53
09/08/2022	4631	Blake's Towing	Police Dept Expenses:...		485.00	X		189,608.53
09/08/2022	4632	Matthew Phillips	Park Expenses:Park Co...		180.00			189,428.53
09/08/2022	4633	Lisa Phillips	Park Expenses:Park Co...		180.00	X		189,248.53
09/08/2022	4634	Jason Auman	Building/Grounds Mai...		200.00	X		189,048.53
09/08/2022	4635	Simple Com	Administrative Expens...		10.43	X		189,038.10
09/08/2022	4636	First Bank	-split-		845.05	X		188,193.05
09/08/2022	4637	Duke Energy Progress	Administrative Expens...		32.36	X		188,160.69
09/08/2022	4638	Duke Energy Progress	-split-		590.13	X		187,570.56
09/08/2022	4639	Duke Energy Progress	Administrative Expens...		124.46	X		187,446.10
09/08/2022	4640	AAA Portable Toilets	Park Expenses:Park Ut...		160.50	X		187,285.60
09/08/2022	4641	Briles Oil and Gas, Inc.	Building/Grounds Mai...		1,195.65	X		186,089.95
09/08/2022	4642	SKC, Inc.	Train Depot Expense		20,920.00	X		165,169.95
09/08/2022	4643	A2Z Recognition Pro...	Administrative Expens...		15,954.93	X		149,215.02
09/08/2022	4644	Randolph County Pu...	Administrative Expens...		15,000.00	X		134,215.02
09/09/2022		Randolph County Fi...	Property Tax	Aug_22 Prop T...		X	87,702.03	221,917.05
09/14/2022		QuickBooks Payroll ...	Direct Deposit Liabilities	Created by Pay...	2,916.38	X		219,000.67
09/15/2022		NCOSC	State Sales Tax	Deposit		X	6,229.58	225,230.25
09/15/2022		NCOSC	State Sales Tax	Deposit		X	7,336.71	232,566.96
09/15/2022	9142022	N.C. Dept. of Revenue	Payroll Liabilities	076004260	170.00	X		232,396.96
09/15/2022	9142023	United States Treasury	-split-	56-6146371	1,059.00	X		231,337.96
09/15/2022	DD1029	Jason R. Auman	-split-	Direct Deposit		X		231,337.96
09/15/2022	DD1030	Kathryn S Baker	-split-	Direct Deposit		X		231,337.96
09/15/2022	DD1031	Michael C Latham	-split-	Direct Deposit		X		231,337.96
09/16/2022		Randolph County Fi...	DMV Vehicle Tax Coll...	Aug_22 DMV ...		X	909.66	232,247.62
09/16/2022		Intuit/QuickBooks	Administrative Expens...		6.42	X		232,241.20
09/21/2022	4645	Seagrove Ulah Metro...	Park Expenses:Park Ut...		201.52	X		232,039.68
09/21/2022	4646	Duke Energy Progress	Utilities:Streetlights		511.19	X		231,528.49
09/21/2022	4647	United Fuels, LLC	Police Dept Expenses:...		434.92			231,093.57
09/21/2022	4648	CenturyLink	Administrative Expens...		39.99	X		231,053.58
09/21/2022	4649	Rex Auman	Park Expenses:Mainten...		643.49	X		230,410.09
09/21/2022	4650	Jason Auman	Building/Grounds Mai...		200.00	X		230,210.09

## Town of Seagrove

10/4/2022 5:05 PM

Register: First Bank Gen Fund

From 09/01/2022 through 09/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/21/2022	4651	Jason Auman	Park Expenses:Mainten...		1,125.00	X		229,085.09
09/21/2022	4652	Verizon Wireless	Police Dept Expenses:...		38.01	X		229,047.08
09/21/2022	4653	Verizon Wireless	Administrative Expens...		111.50	X		228,935.58
09/21/2022	4654	Randolph Communic...	Administrative Expens...		1,371.74	X		227,563.84
09/21/2022	4655	Seagrove Fire Depart...	-split-		24,164.40	X		203,399.44
09/21/2022	4656	REMC	-split-		393.09			203,006.35
09/28/2022			Permit Fee Income	zoning		X	35.00	203,041.35
09/28/2022			Permit Fee Income	zoning		X	35.00	203,076.35
09/28/2022			Ballfield Rental	Deposit		X	438.00	203,514.35
09/28/2022			Rental Space Income	Deposit		X	672.50	204,186.85
09/28/2022			Ballfield Rental	Concession cash		X	751.00	204,937.85
09/28/2022	4657	Trophy Shop	Administrative Expens...		45.89			204,891.96
09/28/2022	4658	Matthew Phillips	Park Expenses:Park Co...		75.00			204,816.96
09/28/2022	4659	Lisa Phillips	-split-		195.00			204,621.96
09/28/2022	4660	Jason Phillips	Park Expenses:Park Co...		112.50			204,509.46
09/28/2022	4661	AT&T MOBILITY	Police Dept Expenses:...		156.87			204,352.59
09/28/2022	4662	Mike's Janitorial Ser...	Building/Grounds Mai...		300.00			204,052.59
09/29/2022		QuickBooks Payroll ...	Direct Deposit Liabilities	Created by Pay...	2,756.72	X		201,295.87
09/30/2022		NC Treasurer Retire...	Police Dept Expenses:...		1,170.78	X		200,125.09
09/30/2022	4663	Randolph County EMS	Payroll Liabilities	9976984 Seagr...	159.65			199,965.44
09/30/2022	DD1032	Jason R. Auman	-split-	Direct Deposit		X		199,965.44
09/30/2022	DD1033	Kathryn S Baker	-split-	Direct Deposit		X		199,965.44
09/30/2022	DD1034	Michael C Latham	-split-	Direct Deposit		X		199,965.44

# Town of Seagrove

10/4/2022 5:10 PM

Register: Powell Funds First Bank

From 09/01/2022 through 09/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/08/2022	1163	SKC, Inc.	Powell Bill Expenses:S...	Inv # 12429	9,890.00	X		14,239.12
09/21/2022	1164	Rex Auman	Park Expenses:Mainten...		382.50	X		13,856.62
09/28/2022		NC DOT	Powell Bill Income	FY 2022-2023 ...		X	6,199.25	20,055.87
09/30/2022			Interest Income	Deposit		X	0.78	20,056.65

# Town of Seagrove

10/4/2022 5:18 PM

Register: First Bank Lucks Ckg

From 09/01/2022 through 09/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/08/2022	102	WAKE AE PLLC	Lucks Cannery Project	Inv # 2021133 ...	17,700.00	X		486,920.39
09/08/2022	103	WAKE AE PLLC	Lucks Cannery Project	Inv # 2021130 ...	8,511.48	X		478,408.91
09/28/2022			Lucks Cannery Project	To close out B...		X	17.06	478,425.97
09/28/2022		S A P A	Donations-New Town ...	Final SAPA pa...		X	7,500.00	485,925.97
09/30/2022			Interest Income	Deposit		X	40.39	485,966.36

# Town of Seagrove

10/4/2022 5:19 PM

Register: First Bank Lucks Svg

From 09/01/2022 through 09/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/30/2022			Interest Income	Deposit		X	53.43	1,300,090.83

# Town of Seagrove

10/4/2022 5:24 PM

Register: Bank of the Ozarks

From 09/01/2022 through 09/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/02/2022		Amazon Smile Paym...	Donations-New Town ...	Deposit		X	17.06	17.06
09/29/2022	2101	First Bank	Lucks Cannery Project	To close out ad...	17.06	X		0.00