

## **TOWN OF SEAGROVE**

### **MINUTES**

#### **REGULAR MEETING September 7<sup>th</sup>, 2021**

The meeting was called to order at 6:02 p.m. by Mayor Fernandez. Those present were Mayor Pro Tem Cindy Neef, Commissioner Homer Beheler, Commissioner Carol Kim and Commissioner Ed Walker. Commissioner Kathy Fernandez was absent.

**A. Approval of Minutes**

The approval of the regular meeting minutes for August 2021 was motioned by Commissioner Ed Walker.

2<sup>nd</sup> by Commissioner Carol Kim

The motion passed.

**B. Approval of the Financial Report**

The approval of the financial report for August 2021 was motioned by Mayor Pro Tem Cindy Neef.

2<sup>nd</sup> by Commissioner Carol Kim

The motion passed.

**C. Police Report**

See attached.

**D. New Business highlight – Pups & Mugs**

Owner, David Isbell, has opened a new coffee-beer location beside the post office in Seagrove. They are currently open now – come enjoy specialty coffee drinks and bring your dogs to enjoy the outdoor fenced in areas to play!

Not only are they bringing something unique to the Seagrove area, but they are also dedicated to becoming an integral part of this community and look forward to serving you. Please help us welcome Pups & Mugs to neighborhood!

**E. Fencing Quote for Park**

We have received two quotes from Apex Fencing for new gate and fencing at the park for security. Commissioner Carol Kim motioned to approve that the town clerk reach out to other companies for quotes for comparison.

2<sup>nd</sup> by Commissioner Homer Beheler

The motion passed.

Additional park item – Sand section at playground needs repair – Town Clerk to look into options for getting it repaired.

**F. Grant Request for Lucks Cannery Update**

Mayor Fernandez, Dean Lail and Sue Spencer, went to Randolph County board of commissioners meeting to present grant applications for Luck's Cannery Project (\$500,000 requested) and the Train Depot Project (\$275,000 requested). Hoping to hear back on if the funding is approved beginning of October.

**G. Seagrove Depot Property Offer**

Commissioner Homer Beheler motioned to authorize Mayor Fernandez to act on behalf of the Board to pursue proposal of \$50,000 to purchase the property the Train Depot resides.

2<sup>nd</sup> by Commissioner Ed Walker

The motion passed.

**H. Monthly Cleaning, Carpet repair in town hall**

Majestic Flooring has come to take measurements for carpet replacement in the town hall office space. Commissioner Carol Kim, Commissioner Homer Beheler, and Mayor David Fernandez to meet this week to select color for carpet replacement.

Monthly Cleaning – we have not received a bid for cleaning yet – still waiting to hear back.

**I. Luck's Advisory Update**

**1. Purchase Authorization** – Briles Oil & Gas – approx.. \$1,500

The approval of expense for gas tank and fill up from Briles Oil & Gas quote was motioned by Mayor Pro Tem Cindy Neef.

2<sup>nd</sup> by Commissioner Carol Kim

The motion passed.

**2. Purchase Authorization** – Miscellaneous – Unknown Expense

The approval of expense to complete miscellaneous punch list items to complete lower level for occupancy was motioned by Mayor Pro Tem Cindy Neef.

2<sup>nd</sup> by Commissioner Ed Walker

The motion passed.

**J. Elected Officials Picnic 2021**

Committee Assignments are as follows:

- A. Cleaning and organizing area for event – All commissioners to meet 9/20/21 at 12pm
- B. Raffle Prizes and swag: David Fernandez, Homer Beheler (raffle tickets to be provided by Sandra Walker)
- C. Set up and décor – Rented Tables/Chairs for event – Elizabeth Dozier, Carol Kim, Cindy Neef
- D. Town Clerk to draft letter to residents of Seagrove regarding event.
- E. Program – Each lessee will present brief introduction municipal/corporate partnership, keys to city,

**K. Committee Reports**

**Commissioner Homer Beheler – Zoning**

Planning Board still diligently working on Comprehensive Plan

**Commissioner Kathy Fernandez – Events**

N/A

**Commissioner Cindy Neef – Beautification**

Planning to work with Elizabeth Dozier to spruce up the outside area in front of town hall before Elected officials picnic.

Drafting a list of continued maintenance items needed for town beautification.

**Commissioner Ed Walker – Streets**

Nothing at this time. Once spring time – will address any pot hole repairs.

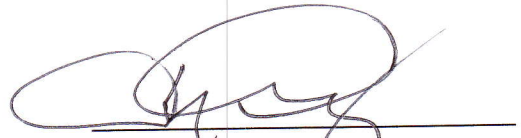
**Commissioner Carol Kim – Finance**


Need to write Martha Comer thank you letter for donating money for Christmas Lights

**L. Public Discussion**

Commissioner Homer Beheler made the motion to adjourn the meeting and Commissioner Carol Kim 2<sup>nd</sup> the motion. The motion carried.

TOWN OF SEAGROVE

  
David Fernandez, Mayor

ATTEST:   
Kathryn Baker, Town Clerk



Town of Seagrove

9/7/2021 2:04 PM

Register: First Bank Gen Fund

From 08/01/2021 through 08/31/2021

Sorted by: Date, Type, Number/Ref

| Date       | Number  | Payee                   | Account                  | Memo               | Payment   | C | Deposit   | Balance    |
|------------|---------|-------------------------|--------------------------|--------------------|-----------|---|-----------|------------|
| 08/03/2021 | 4206    | Cavanaugh Macdona...    | Police Dept Expenses:... |                    | 318.65    | X |           | 155,059.01 |
| 08/03/2021 | 4207    | AAA Portable Toilets    | Park Expenses:Park Ut... |                    | 139.10    | X |           | 154,919.91 |
| 08/03/2021 | 4208    | Republic Services       | Administrative Expens... |                    | 2,440.32  | X |           | 152,479.59 |
| 08/03/2021 | 4209    | David L Voncannon       | -split-                  |                    | 265.96    | X |           | 152,213.63 |
| 08/04/2021 |         |                         | Surplus Property Sales   | Misc Surplus s...  |           | X | 50.00     | 152,263.63 |
| 08/04/2021 |         | NC Treasurer Retire...  | Police Dept Expenses:... |                    | 548.60    | X |           | 151,715.03 |
| 08/11/2021 |         | Yellow Fox Graphics     | Permit Fee Income        | Zoning Comp ...    |           | X | 35.00     | 151,750.03 |
| 08/11/2021 |         | Randolph County - C...  | Officer Fees             | Deposit            |           | X | 18.00     | 151,768.03 |
| 08/11/2021 |         |                         | Permit Fee Income        | zoning comp (c...  |           | X | 35.00     | 151,803.03 |
| 08/11/2021 |         |                         | Permit Fee Income        | 2 zoning forms ... |           | X | 70.00     | 151,873.03 |
| 08/11/2021 |         | Randolph County Fi...   | Property Tax             | Jul_21 Prop Tax    |           | X | 17,061.44 | 168,934.47 |
| 08/11/2021 | 4210    | Yellow Fox Graphics     | Park Expenses:Mainten... |                    | 428.00    | X |           | 168,506.47 |
| 08/11/2021 | 4211    | Cindy Neef              | Town Beautification E... |                    | 163.25    | X |           | 168,343.22 |
| 08/11/2021 | 4212    | Simple Com              | Administrative Expens... |                    | 10.43     | X |           | 168,332.79 |
| 08/11/2021 | 4213    | Jason Auman             | Building/Grounds Mai...  |                    | 165.00    | X |           | 168,167.79 |
| 08/11/2021 | 4214    | Duke Energy Progress    | -split-                  |                    | 340.96    | X |           | 167,826.83 |
| 08/11/2021 | 4215    | Duke Energy Progress    | Administrative Expens... |                    | 31.15     | X |           | 167,795.68 |
| 08/11/2021 | 4216    | Duke Energy Progress    | Administrative Expens... |                    | 120.46    | X |           | 167,675.22 |
| 08/11/2021 | 4217    | First Bank              | -split-                  |                    | 429.95    | X |           | 167,245.27 |
| 08/11/2021 | 4218    | Seagrove Ulah Metro...  | Park Expenses:Park Ut... |                    | 669.26    | X |           | 166,576.01 |
| 08/11/2021 | 4219    | Thomas Brady & Ass...   | Christmas Event Expen... |                    | 10,268.38 | X |           | 156,307.63 |
| 08/13/2021 | 8112021 | N.C. Dept. of Revenue   | Payroll Liabilities      | 076004260          | 174.00    | X |           | 156,133.63 |
| 08/13/2021 | 8112022 | United States Treasury  | -split-                  | 56-6146371         | 1,007.92  | X |           | 155,125.71 |
| 08/13/2021 | 4220    | Jason R. Auman          | -split-                  |                    | 1,113.64  | X |           | 154,012.07 |
| 08/13/2021 | 4221    | Kathryn S Baker         | -split-                  |                    | 444.84    | X |           | 153,567.23 |
| 08/16/2021 |         | NCOSC                   | State Sales Tax          | Deposit            |           | X | 41.94     | 153,609.17 |
| 08/16/2021 |         | Intuit/QuickBooks       | Administrative Expens... |                    | 6.42      | X |           | 153,602.75 |
| 08/18/2021 |         | Martha Luck             | Donations-Christmas E... | For Christmas ...  |           | X | 10,000.00 | 163,602.75 |
| 08/18/2021 |         | Randolph County Fi...   | DMV Vehicle Tax Coll...  | Jul_21 DMV Tax     |           | X | 1,078.69  | 164,681.44 |
| 08/18/2021 |         | NCOSC                   | State Sales Tax          | Deposit            |           | X | 5,738.08  | 170,419.52 |
| 08/18/2021 | 4222    | Asheboro Key & Lock     | Park Expenses:Mainten... |                    | 356.20    | X |           | 170,063.32 |
| 08/18/2021 | 4223    | CenturyLink             | Administrative Expens... |                    | 39.99     | X |           | 170,023.33 |
| 08/18/2021 | 4224    | Verizon Wireless        | Administrative Expens... |                    | 111.88    | X |           | 169,911.45 |
| 08/18/2021 | 4225    | Verizon Wireless        | Police Dept Expenses:... |                    | 193.54    | X |           | 169,717.91 |
| 08/18/2021 | 4226    | McNeill Garage          | Police Dept Expenses:... |                    | 170.67    | X |           | 169,547.24 |
| 08/18/2021 | 4227    | Seagrove Fire Depart... | -split-                  |                    | 4,946.81  |   |           | 164,600.43 |
| 08/23/2021 |         | NCOSC                   | State Sales Tax          | Deposit            |           | X | 50.92     | 164,651.35 |
| 08/25/2021 |         |                         | Undeposited Funds        | Deposit            |           | X | 54.88     | 164,706.23 |
| 08/25/2021 | 4228    | GreatOutdoors PlayS...  | Park Expenses:Mainten... |                    | 1,650.63  | X |           | 163,055.60 |
| 08/25/2021 | 4229    | Jason Auman             | -split-                  |                    | 1,250.00  | X |           | 161,805.60 |

# Town of Seagrove

9/7/2021 2:04 PM

Register: First Bank Gen Fund

From 08/01/2021 through 08/31/2021

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                | Account                  | Memo             | Payment  | C | Deposit | Balance    |
|------------|--------|----------------------|--------------------------|------------------|----------|---|---------|------------|
| 08/25/2021 | 4230   | Rex Auman            | Park Expenses:Mainten... |                  | 533.50   | X |         | 161,272.10 |
| 08/25/2021 | 4231   | Duke Energy Progress | Utilities:Streetlights   |                  | 504.22   | X |         | 160,767.88 |
| 08/25/2021 | 4232   | United Fuels, LLC    | Police Dept Expenses:... |                  | 531.28   |   |         | 160,236.60 |
| 08/25/2021 | 4233   | REMC                 | -split-                  |                  | 277.12   | X |         | 159,959.48 |
| 08/26/2021 |        |                      | Permit Fee Income        | Seagrove Auto... |          | X | 105.00  | 160,064.48 |
| 08/30/2021 | 4234   | Jason R. Auman       | -split-                  |                  | 1,113.64 | X |         | 158,950.84 |
| 08/30/2021 | 4235   | Kathryn S Baker      | -split-                  |                  | 444.84   | X |         | 158,506.00 |
| 08/31/2021 |        |                      | Ballfield Rental         | Knockouts Tou... |          | X | 250.00  | 158,756.00 |
| 08/31/2021 | 4236   | David L Voncannon    | -split-                  |                  | 132.98   |   |         | 158,623.02 |

# Town of Seagrove

9/7/2021 2:08 PM

Register: Powell Funds First Bank  
From 08/01/2021 through 08/31/2021  
Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee          | Account                  | Memo             | Payment  | C | Deposit | Balance   |
|------------|--------|----------------|--------------------------|------------------|----------|---|---------|-----------|
| 08/11/2021 | 1147   | Roger D. Horne | Powell Bill Expenses     | Long-Arm Stre... | 1,100.00 | X |         | 17,637.29 |
| 08/25/2021 | 1148   | Rex Auman      | Park Expenses:Mainten... |                  | 382.50   | X |         | 17,254.79 |
| 08/31/2021 |        |                | Interest Income          | Deposit          |          | X | 0.77    | 17,255.56 |

# Town of Seagrove

9/7/2021 2:11 PM

Register: Bank of the Ozarks

From 08/01/2021 through 08/31/2021

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                | Account                | Memo    | Payment | C | Deposit | Balance   |
|------------|--------|----------------------|------------------------|---------|---------|---|---------|-----------|
| 08/16/2021 |        | Amazon Smile Paym... | Donations-New Town ... | Deposit |         | X | 9.14    | 78,914.15 |



Seagrove Police Department: Officer Auman Unit Number # 572 Patrol Log

Week Date Start:        /        /        Week Date End:        /        /       

*August 2021*

| Day                      | Monday         | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday | Total |
|--------------------------|----------------|---------|-----------|----------|--------|----------|--------|-------|
| Miles                    | 742            |         |           |          |        |          |        |       |
| Training                 |                |         |           |          |        |          |        |       |
| Hours                    | 199            |         |           |          |        |          |        |       |
| Court                    | 5              |         |           |          |        |          |        |       |
| Interviews               | 22             |         |           |          |        |          |        |       |
| Warrants Served          | 26             |         |           |          |        |          |        |       |
| Warrants Drawn           | 1              |         |           |          |        |          |        |       |
| On View Arrest           | 1              |         |           |          |        |          |        |       |
| Criminal Citation        |                |         |           |          |        |          |        |       |
| DWI                      | 1              |         |           |          |        |          |        |       |
| Traffic Citation         | 5              |         |           |          |        |          |        |       |
| Traffic Warning Citation | 14             |         |           |          |        |          |        |       |
| Traffic Assist           |                |         |           |          |        |          |        |       |
| Domestic                 | 1              |         |           |          |        |          |        |       |
| Alarm                    | 5              |         |           |          |        |          |        |       |
| Armed Person             |                |         |           |          |        |          |        |       |
| Suspicious Person        | 12             |         |           |          |        |          |        |       |
| Citizen Assist           | 1              |         |           |          |        |          |        |       |
| Larceny                  | 5              |         |           |          |        |          |        |       |
| B & E                    |                |         |           |          |        |          |        |       |
| Trespass                 | 3              |         |           |          |        |          |        |       |
| Business Check           | 64             |         |           |          |        |          |        |       |
| Seagrove School          | 34             |         |           |          |        |          |        |       |
| Code # 1                 | 4              |         |           |          |        |          |        |       |
| Arrest Report            | 3              |         |           |          |        |          |        |       |
| Found Property           |                |         |           |          |        |          |        |       |
| Misc Report              | 10             |         |           |          |        |          |        |       |
| Misc Call                |                |         |           |          |        |          |        |       |
| Drugs Seized             | 2.6 grams m.h. |         |           |          |        |          |        |       |
| Welfare Check            | 4              |         |           |          |        |          |        |       |
| 911 Hang Up              |                |         |           |          |        |          |        |       |
| Assault                  |                |         |           |          |        |          |        |       |

Additional Notes: Search Warrant executed meth on Traffic  
Located missing man from SC stop  
Larceny of Motor Vehicle  
Sex offense of child.

Signed by: \_\_\_\_\_

Date:        /        /       

1050 x 3